



**TO:** Board of Contracts and Awards  
**FROM:** Linda Stewart, Director, Neighborhood and Community Services  
Vicky McLaurin, Program Manager, Neighborhood and Community Services]  
**COPY:** City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and  
Jessica, Finance/Purchasing  
**SUBJECT:** Senior Wellness – Manage Beacon and Lighthouse Senior Centers  
Direct Negotiation Waiver, Contract No. CW2227288/C586 – May 14, 2019  
**DATE:** April 23, 2019

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**RECOMMENDATION SUMMARY:**

Neighborhood and Community Services (NCS) requests approval to increase Contract Number CW2227288/C586, to Korean Women’s Association (KWA), Tacoma, Washington, by \$26,473.36, plus any applicable taxes, for Senior Center Services. This increase will bring the contract to a cumulative total of \$1,046,473.36, plus any applicable taxes.

**STRATEGIC POLICY PRIORITY**

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Cultivate a vibrant cultural sector that fosters a creative, cohesive community.

**BACKGROUND:**

On December 4, 2018, Council approved the Neighborhood and Community Services - Human and Community Services request to award contracts for the 2019-20 Biennium. Senior Center Services was included as a contract that would be sustained, and in the Direct Negotiation Waiver for the 2019-20 Biennium. Senior Center Services provides social/emotional and mental health support, as well as educational, and recreational opportunities for people age 60 and older at two of the City owned senior centers. The City has contracted with the provider to create and implement programs designed to improve and maintain health, stimulate learning, and provide recreational and social opportunities for senior citizen’s in the community.

During the 2019-20 biennium, KWA agreed to pay for janitorial service at Beacon, Lighthouse, and for the evening program at Beacon (this service was previously paid by Public Works). Staff estimated the janitorial contract at \$40,000 for the biennium, however, due to changes in prevailing wage laws, the actual cost is \$66,473.36.

**ISSUE:**

According to the 2016 Community Needs Assessment, “An increase in older adults living in poverty is expected through 2031 due to the aging boomer generation coupled with less financial security.” Senior Center Services addresses social engagement, mental/physical health, education support for community resources, and recreation opportunities. Continued City funding will allow for services at the centers through December 31, 2020.



ALTERNATIVES: The City could engage a separate supplier specifically for the janitorial services.

CONTRACT HISTORY: This contract was originally awarded to KWA as a result of a Direct Negotiation Waiver in January 2019 and approved by Resolution 40177 on December 4, 2018.

SUSTAINABILITY: Not applicable

SBE/LEAP COMPLIANCE: Not applicable

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
0010- NCS General Fund	95100 (Senior Wellness)	5330100	\$26,473.36
<b>TOTAL</b>			<b>\$26,473.36</b>

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
0010-General Fund	95100		\$26,473.36
<b>TOTAL</b>			<b>\$26,473.36</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$ 26,473.36**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A**