



City of Tacoma City Council Study Session Minutes

733 Market Street, Tacoma WA 98402

Conference Room 16

February 18, 2020

12:00 PM

JOINT MEETING WITH THE TACOMA PUBLIC LIBRARY BOARD OF TRUSTEES

Call to Order

Mayor Woodards called the joint study session to order at 12:12 p.m.

Present: 8 - Beale, Hines, Hunter, McCarthy, Thoms, Ushka, Walker and Mayor Woodards

Absent: 1 - Blocker

Tacoma Public Library Board of Trustees:

Present: 4 - Craig, Irish, LaFrance, Williams

Mayor Woodards provided opening remarks. Tacoma Public Library Board of Trustees (BOT) President Williams introduced the BOT Members.

Joint City Council / Library Board of Trustees Briefing Items

1. [20-0142](#) Overview and update on Tacoma Public Library's services

At approximately 12:14 p.m., Kate Larsen, Director, Tacoma Public Library, presented an update on Tacoma Public Library's services, including the Library Board of Trustees; history; the library as it is today; fast facts; the organizational structure; the year in review; facility repairs; six day service; distinguished guests; Tacoma Reads 2019; the Eastside Microlibrary; the Extreme Reader program; the Point of Assistance program; opportunities; the feasibility study, noting market feasibility and financial feasibility; the strategic plan; public comments regarding future funding; continuous improvement, noting materials processing, materials delivery, direct shelving, and straight to cart; and equity and inclusion progress.

Discussion ensued regarding the building maintenance, assets, the library's website, partnership with the auditor's office, census assistance in areas that do not have a library, results of the survey, expansion of hours and services, events or activities at branches, staffing issues, transportation issues between

services, and allocations from the 2019-2020 budget to the library.

The joint study session was adjourned at 1:20 p.m.

The regular study session convened at 1:20 p.m.

City Council Briefing Items

2. [20-0147](#) Budget Development Overview

At approximately 1:20 p.m., Katie Johnston, Budget Officer, Finance, presented the 2021-2022 Budget Development, including 2021-2022 budgeting goals, overall approach, timeline, alignment with goals, involving the community through outreach, advancing equity, the long-range forecast, what bad and good forecasting or budgeting process looks like, current economic outlook, approaches to dealing with economic uncertainty, total general fund revenues and expenses, rebuilding reserves, reserves, outstanding items, key points, a summary, and next steps.

Discussion ensued regarding sales tax, commitments and outstanding items, revenue streams from alternative sources, fund revenue trends, department budgets, timelines of budget proposals, and the financial forecast.

Other Items of Interest

There were no other items of interest.

Committee Reports

There were no Committee reports given.

Agenda Review and City Manager's Weekly Report

3. [20-0144](#) Weekly Report to the City Council February 13, 2020

Deputy City Manager Tadd Wille stated there is one ceremonial on tonight's meeting agenda, the presentation of a Certificate for Tacoma's Age-Friendly Designation. He further stated there are no expected changes to tonight's agenda.

Council Member Hunter stated that the Mount Tahoma boy's basketball team has a spot in this year's state tournament regional round.

Executive Session - Pending Litigation

MOTION: Mayor Woodards moved to convene to Executive Session pursuant to RCW 42.30.110(1)(i) to discuss pending and potential litigation, not to exceed 20 minutes.

SECONDED BY: Council Member Ushka.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 8 - Beale, Hines, Hunter, McCarthy, Thoms, Ushka, Walker and Mayor Woodards

Absent: 1 - Blocker

The City Council convened to Executive Session at 2:14 p.m.
City Attorney Bill Fosbre was present.

The Executive Session concluded and the study session reconvened at 2:34 p.m.

Adjournment

On proper motion, the study session was adjourned at 2:35 p.m.

Victoria R. Woodards, Mayor

Doris Sorum, City Clerk