
BOARD OF TRUSTEES:

John R. (Jack) Connelly, Jr., President
Wayne Williams, Vice President
Sara Irish, Trustee
John Wallace, Trustee
Vacant, Trustee

MINUTES
May 28, 2016

CALL TO ORDER

The meeting was held at the Main Library (Olympic Room) located at 1102 Tacoma Avenue South. President Jack Connelly called the May 28, 2016 Special Board Meeting to order at 10:30 a.m.

ATTENDANCE

Library Board: President John R. (Jack) Connelly, Jr.; Vice President Wayne Williams; and Trustee Sara Irish were present. Trustee John Wallace was absent.

Library Staff: Library Director Susan Odencrantz; Human Resources Manager Kathleen Earl and Confidential Assistant Karen Meyer were present.

Public: Al Nurse, Hayes Alexander, Jr.; Hayes Alexander, III; and Jennine Trachier were present.

Teamsters Local Union 117: Business Representative Julie Yust was present.

PLEDGE OF ALLEGIANCE – Director Odencrantz

APPROVAL OF MINUTES

The motion was moved and seconded to approve the Minutes of the April 27, 2016 Board Meeting. **Motion carried.**

CONSENT ITEMS

RESOLVED, That the Board approves Consent Item #1, as presented.

1. Financial Reports for April 2016

The motion was moved, seconded, and passed.

RESOLVED, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for April 2016
3. Circulation Summaries for April 2016

The motion was moved, seconded, and passed.

PAYMENT OF BILLS

RESOLUTION 16033: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

The motion was moved, seconded, and passed.

RESOLUTION 16034: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the April payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.

The motion was moved, seconded, and passed.

PUBLIC COMMENTS

- Al Nurse – Hilltop Library Planning Committee – McCarver School
- Jennine Trachier – Treasurer of Friends for the Library

WORK SESSION

The focus of the work session moved from the Library's ten-year and two-year strategic goals to focus on the requirement to decrease the Library's 2016-2017 baseline budget by \$903,000. This requirement was sent to General Government departments and agencies on Wednesday, May 25th. The modified budget is to be in the City's budget system by end of Friday, June 10th.

After discussing the various options, the Board of Trustees instructed the Director to submit two budgets. One budget would reflect the closing of Kobetich Library. The other would reflect closing the Northwest Room and further cutting the purchase of books, magazines, newspapers, CDs, and DVDs as well as digital materials.

The Board of Trustees intends to meet with City Council members as well as the City Manager.

NEW BUSINESS

RESOLUTION 16035: Request that the Board approves the one day closure of Mottet and South Tacoma branches for the annual Summer Reading Club Zoo Party on Saturday, August 13, 2016.

RESOLVED, That the Board approves the one day closure of Mottet and South Tacoma branches for the Zoo Party on August 13, 2016. The staff at Mottet and South Tacoma will be re-assigned to provide coverage at the Mayor's Award Celebration for the

Summer Reading Club at the Point Defiance Zoo and Aquarium and to other branches as needed.

Motion was moved, seconded, and passed.

RESOLUTION 16037: Request authorization to close all Tacoma public libraries from 9 a.m. – 1:30 p.m. for the All Staff Benefits Fair on Thursday, October 27, 2016. (Main and all branches will be open from 1:30 – 6 p.m. on October 27th.)

RESOLVED, That the Board authorizes the closure of all Tacoma public libraries from 9 a.m. till 1:30 p.m. for a staff benefits fair on October 27, 2016.

Motion was moved, seconded, and passed.

RESOLUTION 16036: Request that the Board approves the Library’s 10 year goals in accordance with Tacoma 2025 and the City Council’s priorities.

RESOLVED, That the Board approves the Library’s 10-year goals.

Motion was tabled.

DIRECTOR’S REPORT

Mayor Strickland has received a recent application to fill a vacant trustee position.

TRUSTEES’ REPORT

Vice-President Wayne Williams encouraged the Board members to have additional conversations with City officials at this time that do not focus on the budget.

ADJOURNMENT

The meeting adjourned at 1:25 p.m. The next Board Meeting will be held June 15, 2016 at 5:30 p.m. at Wheelock.

Jack Connelly
President
Tacoma Public Library Board

Susan Odencrantz
Library Director and Secretary to
the Tacoma Public Library Board