

2015 - 2017

AGREEMENT

By and Between

the

CITY OF TACOMA

and

LOCAL NO. 483  
INTERNATIONAL BROTHERHOOD OF ELECTRICAL  
WORKERS

WATER POLLUTION CONTROL UNIT

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CITY OF TACOMA  
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LOCAL #483  
INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS  
WATER POLLUTION CONTROL UNIT

PREAMBLE

THIS AGREEMENT is between the CITY OF TACOMA (hereinafter called the City) and LOCAL #483, INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, WATER POLLUTION CONTROL UNIT the purpose of setting forth the mutual understanding of the parties as to wages, hours, and other conditions of employment of those employees for whom the City has recognized the Union as the exclusive bargaining representative.

Employees covered by this Collective Bargaining Agreement are affected by various other documents, policies, procedures and guidelines. The following list, while not exhaustive, is illustrative: Personnel Rules, Personnel Management Policies, Compensation Policies, Administrative Policies, Code of Ethics and the Joint Labor Committee Agreement. The City and the Union agree that the efficient and uninterrupted performance of municipal functions is a primary purpose of this Agreement, as well as the establishment of fair and reasonable compensation and working conditions for employees and the City. This Agreement has been reached through the process of collective bargaining with the objective of serving the aforementioned purposes and with the further objective of fostering effective cooperation between the City and its employees. Therefore, this Agreement and procedures which it established for the resolution of differences is intended to contribute to the continuation of good employee relations and to be in all respects in the public interest.

It is understood that the parties hereto and the employees of the City are governed by the provisions of applicable State law, the City Charter and City Ordinances. When any provisions thereof are in conflict with or are different than the provisions of this Agreement, the provisions of said State law, City Charter, or City Ordinances are paramount and shall prevail.

ARTICLE 1 – TERM OF AGREEMENT

Section 1.1 - Term of Agreement This agreement shall remain in full force and effect from January 1, 2015, up to and including December 31, 2017 (3 years), provided, however, that this Agreement shall be subject to such change or modification as may be mutually agreed upon by the parties hereto. It is the intent of the parties to this Agreement that negotiations for change or modification shall begin one hundred twenty (120) days and in no event later than ninety (90) days, prior to the termination of this Agreement.

Section 1.2 Only those letters of understanding, if attached at the end of this Agreement or those signed during the term of this Agreement, shall be considered in force and subject to the provisions of the Agreement.

## ARTICLE 2 – UNION RECOGNITION

The City hereby recognizes the Union as the exclusive collective bargaining representative for the purposes stated in Chapter 41.56 RCW as last amended of all employees employed within the bargaining unit defined by the classification listed in Appendix A, which shall form a part of this Agreement.

Section 2.1 It shall be a condition of employment that all employees of the employer covered by this Agreement who are members of the Union in good standing, or who, in lieu thereof, pay each month a service charge equivalent to regular Union dues to the Union as a contribution towards the administration of the Agreement, on the effective date of this Agreement shall remain members in good standing or shall continue to pay said service charge. It shall also be a condition of employment that all employees covered by this Agreement and hired on or after its execution date shall, on the thirtieth (30th) day following the beginning of such employment, become and remain members in good standing in the Union, or in lieu thereof pay an amount equal to the regular initiation fee and each month a service charge equivalent to regular Union dues to the Union as a contribution towards the administration of the Agreement. Provided: Objections to joining the Union which are based on either bona fide religious tenets or teachings of a church or religious body of which such employee is a member will be observed. Any such employee shall pay an amount of money equivalent to regular Union dues and initiation fees to a non-religious charity or to another charitable organization mutually agreed upon by the employee affected and the bargaining representative to which such employee would otherwise pay the dues and initiation fees. Such payments shall be made to a charity having offices in Pierce County and the payment shall be made to said office. The employee shall furnish written proof to the Union that such payment has been made. If the employee and the Union do not reach agreement on such matter, the Public Employment Relations Commission shall designate the charitable organization.

Section 2.2 The City agrees to deduct from the paycheck of each employee, who has so authorized it, the regular initiation fees and regular monthly dues or other items mutually agreed uniformly required of members of the Union or in lieu thereof the monthly service charge. The City shall not be required to make any deductions from employee's paycheck except as authorized by the employee or by law. The amounts deducted shall be transmitted monthly to the Union on behalf of the employees involved. Authorization by the employee shall be on a form approved by the parties hereto and may be revoked by the employee upon request and the Union so notified. The performance of this function is recognized as a service to the Union by the City and the Union will indemnify and will hold harmless the City for any claims or judgments associated with this service.

There shall be no retroactive deduction of dues.

Section 2.3 The Union agrees that membership in the Union will not be denied or terminated for any reason other than the failure of an employee covered by this Agreement to tender the periodic dues and initiation fees uniformly required as a condition of acquiring or retaining membership in the Union. The Union agrees that the City will not terminate the employment of any employee under the security clause of this Agreement until written notification is received from the Union that an employee has failed to pay the required dues. The parties agree that when an employee fails to fulfill the above obligation, the Union shall provide the employee and the City with thirty (30) days' notification of the Union's intent to initiate discharge.

Section 2.4 The City shall pay three (3) City employees their regular rate of pay for time spent in formal negotiations during their regularly scheduled work shift. In addition the parties may schedule the participation of a fourth employee at various stages of negotiations as the parties agree.

Section 2.5 The Union shall furnish the Human Resources Director with an up-to-date list of Union shop stewards and shall keep such list current. Stewards shall be permitted to devote reasonable periods of time during normal working hours, without loss of pay, for the investigation, presentation and settlement of employee grievances, subject to the following conditions:

- A. Such time shall be with the approval of the steward's immediate supervisor and such approval shall not be unreasonably withheld. The steward shall give the supervisor an estimate of the time needed. If the time needed would require extended time away from work time, then it may be more appropriate for a paid union official to be involved in the investigation.
- B. A shop steward shall be permitted to be present at investigatory meetings or meetings where formal disciplinary action will occur and a member has requested a shop steward's presence. If a shop steward is not available, the Union shall designate another representative to attend.
- C. A manager need only deal with one Union representative (Business Agent or shop steward) at a time, unless either party requests otherwise. If additional participants are deemed necessary, the party requesting the additional participants shall notify the other party.

Section 2.6 Operating personnel shall perform all regular operational process duties and testing.

Section 2.7 A copy of this Agreement shall be posted in a conspicuous place at the main treatment plant. Space shall be provided on existing bulletin boards at all treatment plants for official Union bulletins and correspondence.

### ARTICLE 3 – MANAGEMENT RIGHTS

The Union recognizes the prerogative of the City to operate and manage its affairs in all respects in accordance with its lawful mandate, and the powers of authority which the City has not specifically abridged, delegated or modified by this Agreement are retained by the City, including but not limited to the right to contract for services of any and all types.

The direction of its working force is vested exclusively in the City. This shall include, but not be limited to, the right to: (a) direct employees; (b) hire, promote, transfer, assign and retain employees; (c) suspend, demote, discharge or take other legitimate disciplinary action against employees; (d) relieve employees from duty because of lack of work or other legitimate reasons; (e) maintain the efficiency of the operation entrusted to the City; (f) determine the methods, means and personnel by which such operations are to be conducted, and (g) take any actions necessary in conditions of emergency, regardless of prior commitments, to carry

out the mission of the agency; provided, however, that items (a) through (g) shall not be in conflict with City ordinances and personnel rules. This Article shall not be subject to the grievance procedure.

#### ARTICLE 4 – STRIKES & LOCKOUTS

Section 4.1 The City and the Union agree that the public interest requires the efficient and uninterrupted performance of all City services, and to this end pledge their best efforts to avoid or eliminate any conduct contrary to this objective: During the life of this Agreement, the Union shall not cause or condone any work stoppage, strike, slowdown or other interference with City functions by employees under this Agreement, and should same occur, the Union agrees to take appropriate steps to end such interference. Employees covered by this Agreement who engage in any of the foregoing actions shall be subject to such disciplinary action as may be determined by the City.

Section 4.2 It will not be considered a violation of Section 4.1 herein, above, if following a discussion with their Union Business Manager and City Division Manager, employees covered by this Agreement refuse to cross a picket line where it has been determined that physical health or safety may be jeopardized by doing so.

#### ARTICLE 5 – PRODUCTIVITY

The City agrees to make every effort possible consistent with workload, staffing requirements and efficient operation to assign employees to work within proper jurisdictional lines. Employees may take on incidental tasks for which they are capable and qualified, which occur in the normal performance of their duties and which will improve the effectiveness of the division, section, or crews, even though such incidental tasks may be outside their class description. This provision is not intended to work employees in higher classifications without receiving appropriate compensation. In making work assignments, including those requiring extra pay, the City shall consider seniority and other factors, including, but not limited to, required training and break-in time for a particular assignment. The Union agrees to work with Management and other unions regarding the developing of understandings in order to implement incidental work assignments between union jurisdictions.

#### ARTICLE 6 – LABOR MANAGEMENT COMMITTEE

Section 6.1: Employees working for the City of Tacoma sometimes have issues that are not addressed in union contracts or City policies. Most of these issues are handled on a one-on-one basis between supervisor and employee; however, some issues cannot be resolved in this way. To address these un-resolved issues, a Labor/Management Committee is established to examine the issues and give guidance.

Section 6.2 - Purpose: This committee is formed in a relationship of mutual respect, open communication, responsible issue resolution, and to discuss items of mutual concern. The Labor/Management Committee shall be advisory in nature.

Section 6.3 - Make-up: The committee shall be composed of six (6) members, three (3) labor and three (3) management. Because of the makeup of the bargaining unit, three (3)

representatives of labor shall serve on the committee. One (1) representative from operations, one (1) from the maintenance group and one (1) representative from Solid Waste. In the interest of continuity, every effort will be made for the representatives to remain for the term of this contract and may be re-appointed. Each party shall notify the other party of change in representatives. The committee may appoint a sub-committee to handle issues coming out of Step 3 of the Grievance Procedure.

Section 6.4 - Meeting Dates: Committee shall meet quarterly on dates determined by the committee.

Section 6.5 - Procedure: Committee Chair shall alternate between Labor and Management with Labor chairing the first and third quarterly meeting and Management chairing the second and fourth quarterly meeting. Meetings may be canceled by mutual consent. The Chair shall distribute the agenda one (1) week prior to the meeting. Items submitted by either party shall constitute the agenda.

The committee shall establish its own rules and procedures.

## ARTICLE 7 – NON-DISCRIMINATION

Section 7.1 Non-Discrimination - Pursuant to RCW 41.56 there shall be no discrimination against union members, officers, or union activity.

Section 7.2 - Neither the City nor the Union shall discriminate against any employee covered by this agreement in a manner which would violate any applicable laws because of race, color, national origin, religion, sex, age, marital status, sexual orientation or disability that does not prevent proper performance of the job. Union and Management shall work cooperatively to assure the achievement of equal employment opportunity.

Section 7.3 - It is mutually agreed that there shall be no sexual harassment and/or any other illegal harassment.

Section 7.4 - If an otherwise reasonable accommodation is requested, pursuant to the Americans With Disabilities Act, which would result in or require a violation of any provision of this contract, or recognized work rule adopted by the parties pursuant to this contract, the City may propose a written amendment and the Union agrees to consider the proposal and respond in writing, either agreeing to the same, proposing a modification which would make the amendment acceptable, or explaining why the modification cannot be made.

## ARTICLE 8 – DISCIPLINE

Section 8.1 Employees may be disciplined or discharged for just cause and with due process, in conformance with Sections 1.24.940 and 1.24.955 of the Official Code of the City of Tacoma. The discipline will be based on the severity of offense and prior record of discipline. Employees have the option of either using this Discipline Procedure and the Grievance Procedure as applicable or to submit issues to the Civil Service Board which shall be dealt with in accordance with the Board's Rules and Procedures.

Section 8.2 The employee, upon request, shall be entitled to have a Union representative present at any meeting held with the employer to discuss potential disciplinary action.

Section 8.3 If an employee wishes to have a disciplinary hearing, the employee must contact the individual identified in the Notice of Intent letter within five (5) working days of delivery of the Notice of Intent letter.

Section 8.4 If requested by the employee, the employer shall hold a pre-disciplinary hearing within ten (10) working days from the time the employee was notified in writing of the specific alleged violation. At this hearing, the employee will be given an opportunity to present his/her side of the issue. Oral warnings/reprimands, written warnings/reprimands, Notice of Performance Concerns (NPC's) or any other actions that do not result in the loss of regular wages are not subject to the pre-disciplinary hearing process.

Section 8.5 No later than three (3) working days prior to the pre-disciplinary hearing the employer shall make available to the employee and the employee's Union representative, with the employee's authorization, a copy of all documents relevant to the alleged violation the employer has in his/her possession.

Section 8.6 The employer may place an employee on paid administrative leave, when appropriate, pending the final decision as to the appropriate discipline resulting from the pre-disciplinary hearing.

Section 8.7 The employee and the employee's Union representative, with the employee's authorization, shall have the right to inspect the contents of the personnel file maintained by the Employer, as well as any files which were used as part of the disciplinary process.

Section 8.8 No disciplinary document may be placed in the personnel file without the employee having first been notified of said document and provided a copy. The employee shall be required to sign a written reprimand or other disciplinary action acknowledging that they have read the contents of the document. An employee who disagrees with the content of any letter of reprimand added to the personnel file shall have the opportunity to place a rebuttal statement in the personnel file, which shall be signed by the employee. However, letters of reprimand shall not be subject to the grievance procedure.

Section 8.9 A suspension of three (3) days or more, a dismissal or a disciplinary reduction in rank or pay may be processed under the grievance procedure provided for in Article 9 of this Agreement. Suspensions of two (2) days or less are not subject to Step 5 of the Grievance Procedure. The filing of such a grievance shall be considered a voluntary and irrevocable waiver of the right to pursue the matter under the Civil Service procedure.

#### Section 8.10 Letter of Reprimand

- A. The Employer and the Union recognize the intent of a "letter of reprimand" is for the purpose of modifying inappropriate behavior. Said actions shall state, in writing to the employee and the Union, the reason(s) for such action. The Employer agrees that all disciplinary actions and letters of reprimand are considered grieved if used to support a suspension, discharge, or demotion and will be subject to "Just Cause".



- B. The Employer recognizes the right of an employee to Union representation during the investigative phase of corrective action and the Employer shall inform the employee of this right and shall, upon request by the employee, provide Union representation. An employee who waives this right shall acknowledge such in writing.
- C. All letters of reprimand, suspensions and/or discharges must be issued within sixty (60) calendar days of the incident or within sixty (60) days of when the employer had notice of an incident. The Union will be notified of an ongoing investigation which is anticipated to exceed this time frame. All time frames can be extended upon mutual agreement by the parties.

## ARTICLE 9 – GRIEVANCE PROCEDURE

### Section 9.1 Definitions:

Shop Steward - Union member appointed by the Union Business Manager.

Grievance - To be valid, a grievance must be submitted in writing within thirty (30) calendar days of the alleged violation by the grieving party. Copies of all grievances shall be sent to the Human Resources Director or his/her designee.

Labor/Management Committee - A standing committee composed of equal representatives from the City and the Union

Section 9.2 It is the goal of both the Union and the City to settle problems at the lowest possible level in a cooperative, objective, manner. To this end, every effort will be made by both parties to resolve problems at the lowest level. Initially, the employee shall discuss the incident with the shop steward. Both parties will make every effort to identify the appropriate manager at each step of the grievance process. Further contacts shall follow this procedure:

Step 1 The employee and/or shop steward shall meet with the immediate supervisor (written communication not required). Such meeting shall take place as soon as possible, but in no case longer than thirty (30) calendar days of notification of the incident.

The immediate supervisor shall advise the shop steward of the proposed resolution within seven (7) calendar days of this meeting.

Step 2 If the incident cannot be resolved at the first step, it shall be reduced to writing specifying section or sections of the contract violated, relevant facts, and the proposed remedy and shall be presented to the appropriate manager, with copies to the Union and Human Resources Department within fourteen (14) calendar days of the decision rendered at Step 1. To be valid, the grievance must be submitted in writing within thirty (30) calendar days of the alleged violation by the grieving party. This step shall not preclude contacts at lower levels, if this may expedite the resolution process.

The appropriate manager shall, within fourteen (14) calendar days render a decision in writing to the employee and Union.

Step 3 If the employee is not satisfied with the response, then within fourteen (14) calendar days of receipt of the Division manager's answer, the grievance shall be forwarded to the Department Head. The Grievance shall be addressed at the next quarterly or mutually agreed to special called meeting of the Labor/Management Committee where a Grievance Subcommittee will be formed.

A subcommittee of the Labor/Management Committee (Grievance Subcommittee) shall be composed of three (3) voting members each from the department/division and from the Union. Of these, at least one (1) member shall be from labor and one (1) member from management from the standing Labor/Management Committee. The Department Head or Division Head and the Union Business Manager shall make every effort to participate in the Grievance Subcommittee as non-voting members. The Grievance Subcommittee shall report their finding in writing to the Department Head and the Union Business Manager within fourteen (14) calendar days of the conclusion of the review. The Department Head, upon personal receipt of the Grievance Subcommittee's recommendation will, within fourteen (14) calendar days render to the employee and the Union, his/her decision, and the reason for it in writing.

Step 4 If the employee is not satisfied with the response, then within fourteen (14) calendar days of receipt of the Department Head's answer, the employee (or designated representative) will forward the grievance to the Human Resources Director for possible resolution.

The Human Resources Director (after consultation with the Union Business Manager) shall submit his/her answer in writing within fourteen (14) calendar days after personal receipt of the grievance.

Step 5 Grievances not resolved under the above steps may be referred to arbitration by either party to this Agreement. Either party may give notice of intention to arbitrate within twenty-one (21) days following completion of the steps listed in the aforementioned sections. A list of five (5) arbitrators shall be requested from the Public Employment Relations Commission, both parties shall meet and each shall strike a name until one (1) arbitrator is selected. The decision by the arbitrator shall be final and binding upon both parties. Each party shall bear the expense of its own representation, and all other agreed to expenses incident to the arbitration shall be divided equally. The arbitrator shall have no power to render a decision that will add to, subtract from, or alter, change or modify this Agreement; and the arbitrator's power shall be limited to an interpretation or application of this Agreement and application of appropriate remedies.

Section 9.3 The time limitations in this Article may be adjusted by mutual agreement, in writing between the Union and the Department/Division. Failure by the non-grieving party to comply with any of the time limitations as provided in this Article shall constitute a right of the grieving party to proceed to the next step without waiting.

Failure of the grieving party to comply with the forgoing time limitations shall constitute resolution of the grievance.

## ARTICLE 10 – UPGRADES & RELIEF

Section 10.1 Upgrades of the Wastewater Treatment Plant Operator to Senior Operator will be made at the discretion of Management. Management may upgrade an Operator to a Senior Operator depending on the needs and regulatory requirements of the plant. Some Senior Operator positions need to be filled at all times due to regulatory requirements or complexity. These positions are the Plant 3, Plant 1 shift and BFP Senior Operators. The Plant 1 Shift Senior Operator may be filled with an upgraded Operator, Shift Senior Operator or a Relief Senior Operator. No employee may upgrade him/herself during normal business hours without the knowledge and approval of Management. Upgrades outside of normal business hours must be reported to the appropriate manager by the next business day.

If no relief Senior Operator is available, temporary upgrades of operators shall be by ranking on the appropriate Civil Service list by work unit as defined on the Senior Operator Bid Sheet. If there is no active Civil Service list then upgrades shall be by seniority within the work unit. If an upgrade is necessary to cover more than one section or work unit, the most senior employee in any of the affected sections or work units will be upgraded. The City need not upgrade an employee who is assigned to another section, division or department.

Section 10.2 When operating personnel work more than the scheduled workday, they shall receive the overtime rate of pay for all such extra hours. Operating personnel shall not work over sixteen (16) consecutive hours without the approval of the supervisor.

Section 10.3 For Wastewater Treatment Plant Electrician/Instrumentation Technicians upgrades will be made at the discretion of the Maintenance Manager.

Section 10.4 A Step 3 Operator in Training (OIT) may be upgraded to Operator if no other Operators are available. In the event that the upgrade would result in the OIT working overtime, then all operators shall be contacted first pursuant to Addendum B.

## ARTICLE 11 – SUBCONTRACTING

The City shall retain all rights, powers, and authority it had prior to entering into the Agreement, including, but not limited to, the sole right to manage its operations and direct the working force which specifically includes the right to determine whether and to what extent any work shall be performed by employees. The management of the City's operations and the direction of the work force, including, but not limited to, the contracting or subcontracting of work performed by the City shall be retained by the City. Sixty (60) days prior to implementing contracting/subcontracting out of bargaining unit work, the City will notify the Union in writing. Upon written request by the Union, the City will bargain the impacts of such contracting/subcontracting out of bargaining unit work pursuant to the requirements of RCW 41.56. No permanent covered employees shall be laid off, or in a laid off status, while contractors are performing work that is covered by classifications within the Collective Bargaining Agreement, excluding capital work pursuant to RCW 35.22.620.

## ARTICLE 12 – SAFETY STANDARDS

Section 12.1 All work shall be done in a competent and professional manner.

The City and Union mutually agree that those applicable safety standards as outlined in federal, state, city and department regulations legally binding upon the City shall be complied with within a reasonable length of time or the time designated by any applicable state or national safety standards. The City and the Union further agree that employees shall use safety equipment as provided and as required by applicable safety standards, and the parties agree to cooperatively attain that end.

### Section 12.2 Footwear Allowance

- A. All employees permanent, project or temporary shall be eligible for a \$250.00 annual allowance for the purchase of approved substantial leather safety footwear for use on the job. Employees shall wear these safety boots at all times while on duty.

Descriptions of approved footwear are available from the supervisor or safety officer. These allowances shall be paid in the first pay period of each year.

## ARTICLE 13 – HOURS OF WORK & SCHEDULING

### Section 13.1 - Full-time Wastewater Treatment Plant Electrician/ Instrumentation Technicians

The regular workweek shall consist of forty (40) hours of work within the workweek, 7:00 a.m. to 3:30 p.m. scheduled on five (5) consecutive workdays within a work week inclusive of two (2) fifteen minute rest periods daily and one (1) thirty (30) minute duty free unpaid lunch period daily. In the event mutual agreement cannot be reached per 13.3 and management needs to change schedules or shifts of Wastewater Treatment Plant Electrician/Instrument Technicians the Union agrees to meet to negotiate requested changes.

Section 13.2 - Operational Personnel Shifts for Operations personnel shall consist of a 12 hour work shift, inclusive of two (2) fifteen (15) minute rest periods and two (2) thirty (30) minute meal periods as outlined below. All non-shift Operators and Senior Operators shall take an unpaid lunch period of thirty (30) minutes at approximately mid shift. The base rate for Operations personnel includes consideration for a shift differential.

### Treatment Plant 1 Wastewater Treatment Plant Operators

Shifts for the Senior Operators and Operators with short days will have their short days assigned by mutual agreement. If this cannot be accomplished due to legitimate operational needs management will work with the union to find the best alternative.

A - Shift: Monday through Sunday 7:00 AM to 7:00 PM with one 8-hour day, for a total of 40 hours in one week.

B - Shift: Monday through Monday 7:00 PM to 7:00 AM with one 8-hour day, for a total of 40 hours in one week.

Scheduled Relief: Monday and Tuesday - 7:00 AM to 3:30 PM

Wednesday & Thursday - 11:00 AM to 11:00 PM for a total of 40 hours per week.

Belt Filter Press: Monday through Friday - 5:00 AM to 1:30 PM for a total of 40 hours per week.

The remaining Plant 1 Operators not working relief, covering sick leave or vacation shall work, Monday through Friday 7:00 AM to 3:30 PM for a total of 40 hours per week.

#### Treatment Plant 1 Wastewater Treatment Senior Operators

A - Shift: Friday through Thursday - 7:00 AM to 7:00 PM with one 8-hour day for a total of 40 hours in one week.

B - Shift: Friday through Friday - 7:00 PM to 7:00 AM with one 8-hour day, for a total of 40 hours in one week.

Scheduled Relief: Monday - 7:00 AM to 3:30 PM, Tuesday - 3:00PM to 11:00 PM  
Wednesday, Thursday & Friday - 7:00 AM to 3:30 PM for a total of 40 hours per week.

Belt Filter Press: Monday through Friday - 6:00 AM to 2:30 PM for a total of 40 hours per week.

The remaining Plant 1 Senior Operators not working relief, covering sick leave or vacation shall work, Monday through Friday 7:00 AM to 3:30 PM for a total of 40 hours per week.

#### Treatment Plant 3 - Wastewater Treatment Plant Operators

A - Shift: Monday through Sunday 7:00 AM to 7:00 PM with one 8-hour day, for a total of 40 hours in one week.

#### Treatment Plant 3 - Wastewater Treatment Plant Senior Operators

Day Shift: Monday through Friday - 6:00 AM to 2:30 PM for a total of 40 hours per week.

Section 13.3 - Any deviation from these hours specified in 13.1 and 13.2 will be by mutual agreement between 483 members in the bargaining unit and management on an individual basis.

#### Section 13.4 Relief Personnel

- A. Relief personnel shall receive twenty-four (24) hours prior notice of a shift change or be compensated at the overtime rate of pay for the full shift worked due to such change without prior notice. Relief personnel's normal workdays shall be Monday through Friday, day shifts, except when relieving shift personnel, they shall assume the work schedule of the employee being relieved. To maintain a forty (40) hour work week when performing relief duties, days off may be changed as mutually agreed to by the relief personnel and management. Operating personnel's annually assigned days

off work shall be scheduled so as to provide employees with consecutive days off, per work week.

- B. Employees scheduled to work on a holiday shall be paid at the applicable overtime rate of pay of time and one-half.

Section 13.5 Overtime:

- A. Employees required to perform work outside the regularly scheduled shifts shall be compensated at one and one-half (1 1/2) times the straight time hourly rate Monday through Saturday, for the first sixteen (16) overtime hours worked in the pay period (not including hours worked on Sunday); two (2) times the straight time hourly rate for all overtime hours worked in excess of the first sixteen (16) hours of each pay period and two (2) times the straight time hourly rate for all work performed on Sundays. Shift and Relief workers working overtime on Sundays shall be paid at the double time rate of pay. Shift and Relief workers scheduled on a Sunday shall receive the straight time rate of pay, unless the Sunday is a holiday in which case time and one half will be paid.

In the event no volunteers are available for overtime work, management reserves the right to assign qualified employees in inverse order of seniority.

- B. Operational Personnel – Assignment of overtime opportunities shall be distributed on an equitable basis, as much as possible, among members of this bargaining unit desiring overtime work. The procedures for overtime for Treatment Plant Operators and Senior Operators are outlined in Addendum B.
- C. Maintenance and Solid Waste Personnel - Overtime for employees in the classifications of, Wastewater Treatment Plant Electrician/Instrumentation Technician, Landfill Gas System Operator and Environmental System Technician shall be as follows:

Scheduled Overtime

1. Overtime shall be considered scheduled if an employee receives notice prior to the end of the employee's regular shift on his/her last regular work day prior to the day for which the overtime work is scheduled.
2. Employees assigned to a specific task shall be given first choice when scheduling overtime to complete that specific task.
3. Employees requesting placement on the scheduled overtime list shall notify his/her supervisor in writing. The initial list rotation will be based on seniority, within classification by shop or reporting area, and rotate in that order. If specific skills are required for an overtime assignment, management has the right to make assignments based on need and/or expertise.
4. If an employee is unavailable or refuses the overtime, his/her name will be moved to the bottom of the list.

## Unscheduled Overtime

When working on an assigned job that runs into overtime, the employee(s) working on that task will be given first choice to complete the task during overtime. If the overtime assignment does not require the same number of employees, management may select the employee whose skill and experience is the best fit for the prompt completion of the task.

- D. Compensatory Time – All work performed in excess of the employee's normal number of hours per day or forty (40) hours per week shall be compensated at the applicable overtime rate. At the employee's request and with supervisory approval, overtime may be converted to equivalent compensatory time or a combination of overtime pay and compensatory time, up to a maximum balance of 240 hours. All compensatory time off shall be scheduled so as to meet the operating requirements of the City, and, as far as practicable, the preference of the employee. Starting January 1, 2012, supervisory approval is required for compensatory time accrual of more than four (4) hours per pay period. Starting January 1, 2012, all compensatory time shall be utilized in the year in which it was earned. As of December 31, 2012, all compensatory time currently held in an employee's balance shall be utilized. Employees shall have the option of converting their compensatory time to cash, use as time off (with supervisory approval), or contributed to their deferred compensation plan in accordance with the rules and guidelines of said plan. All use of compensatory time shall be in compliance with the Fair Labor Standards Act or qualify for its exemptions.

Section 13.6 - Call Back - All call backs shall be paid as provided in Section 1.12.080 of the Compensation Plan. As provided in that section, a minimum of two (2) hours shall be paid at the overtime rate by reason of the call back. Additionally, the parties agree that travel time, computed at the rate of thirty (30) minutes at time and one-half the employee's regular salary, shall be paid each way to and from work unless the call back immediately precedes the regularly scheduled shift, in which case the employee will only be paid one way. If such travel time is paid, the combined total of one (1) hour used to compute that travel time shall count toward fulfilling the two (2) hour guarantee set forth above. Nothing in this article shall be interpreted to require employees to stay the full two (2) hours. Employees will be expected to remain on site for thirty (30) minutes to ensure the restart of a flare has been achieved. This will ensure flare stability.

## Section 13.7 - Standby

- A. All employees assigned to standby shall receive \$3.00 per hour for those hours so assigned. Standby shall not be paid when an employee is called in to work. Employees on standby will be required to carry a pager or be available by phone.
- B. Operations Personnel – A voluntary standby list shall be posted indicating which weeks are needed for standby volunteers. Weeks shall be assigned by seniority on a 7-day cycle. Volunteers will rotate at the union's discretion. The schedule shall be posted at least one hundred eighty days (180) in advance.

From the established list of standby volunteers, one (1) standby Operator may be called out after the regular call-out list has been exhausted. Overtime call-out list is as referenced in Addendum B of this contract. Absent a volunteer for a designated week, management reserves the right to assign by inverse seniority.

The Operator assigned to a particular standby week shall be required to be on-site within one (1) hour of the call-out request.

Section 13.8 Assignment for standby time will be determined by a volunteer rotational system. In the event no volunteers are available, management reserves the right to assign employees in a reverse order of seniority. All employees on standby assignment must remain fit for duty and must respond to the call or page within 15 minutes. Employees on stand-by must arrive at the normal reporting facility in no more than 45 minutes of the return of the call or page.

Section 13.9 The Department will make available a take home vehicle for the employee who is on standby. Employees have the option of using the available City vehicle or using their personal vehicle.

- A. If an employee uses the City vehicle he/she must abide by the department's rules on use of City vehicles.
- B. If an employee uses his/her personal vehicle he/she shall be eligible for mileage from his/her home to the work site if he/she responds to a call out.

Section 13.10 Temporary Shift Changes. Shifts may be changed temporarily by mutual agreement so that employees can attend training classes and/or conferences. However, should management require a shift be changed temporarily so that an employee attend mandatory training classes and/or conferences, as much advance notice as possible will be given for the temporary shift change, but at least five (5) days advance notice (prior to start of temporary shift) will be given. If an employee is not at work so that Management can provide advance notice, the notice requirement will be met only if direct contact (not message) is made with the effected employee.

## ARTICLE 14 – WORK RULES – ENVIRONMENTAL SERVICES

Section 14.1.A - Training Operating personnel shall be provided with in-plant training that is CEU accredited (ABC Certification System) to aid employees in retaining State Certification required by the City. The City shall pay the full cost of tuition for CEU training for the three-year, three (3) CEU requirement when the course has been approved in advance by management. CEU training during an operator's regularly scheduled shift shall be considered hours worked.

For non-operations personnel, training needs related to maintaining and enhancing skills will be reviewed and updated periodically to meet employee development needs. Although the ELO-1 license is not a requirement for the Wastewater Treatment Plant (WWTP) Electrician/Instrumentation (50960) classification, the City will reimburse employees in this classification for the cost of license recertification every three years. The City will pay the full cost of tuition for any required CEU training when the course has been approved in advance by management.

Section 14.1.B Higher Certification Incentive The City shall pay the testing fee for employees who take and pass the Group 2, 3, and 4 certifications. Any Treatment Plant Operator or Senior Treatment Plant Operator who receives the following certification shall receive certification pay as follows:



Wastewater Treatment Plant Operator 3	6%
Wastewater Treatment Plant Operator 4	7%

Section 14.2 The City will reimburse employees for one Water Pollution Control Plant Operator Certification renewal fee per year.

Section 14.3 - Meal Allowance

- A. An employee working non-scheduled overtime of at least a cumulative of two (2) hours before or beyond his/her regularly assigned shift and then at four (4) hour intervals thereafter shall be eligible for a meal allowance of \$15.00. The meal allowance shall be entered and claimed on the time card only.
- B. Employees will not be eligible for meal allowance when working scheduled overtime unless the number of hours worked exceeds the number of hours regularly assigned for that classification.
- C. When an employee is called to perform unscheduled emergency overtime work, the employee shall receive a meal allowance of \$15.00, after the first four (4) hours and in four (4) hour intervals thereafter.
- D. Employees who are upgraded to a position having a longer standard number of hours worked, shall be eligible for a meal allowance when scheduled to work more than the standard number of hours for the upgraded classification.

Section 14.4 Operating personnel shall receive reasonable advance notice of expected changes affecting job duties and responsibilities, or State Operator Certifications required by the City.

ARTICLE 15 – WORK RULES – SOLID WASTE

Section 15.1 All provisions of this contract shall apply except when in conflict with the provisions of this Article or except where specifically excluded.

Section 15.2 The following sections of the contract will not apply to Solid Waste Employees: Article 10, Article 13.1, 13.2, 13.3 and 13.4, Article 14.1a, 14.1b, 14.2 and 14.4, Appendix A and Addendum A and B.

Section 15.3 Normal Workday – For the purposes of this section, the normal workday shall be considered to start at 12:00 midnight, and the standard work shift shall mean regular straight-time shifts consisting of eight hours.

Section 15.4 Standard Hours - Standard hours of work for employees assigned primarily to Hazardous Waste-related responsibilities shall be either 8:00 a.m. to 4:30 p.m. or 9:30 a.m. to 6:00 p.m., both allowing thirty (30) minutes for an unpaid lunch. If needed, to provide coverage for the Household Hazardous Waste (HHW) Facility, shifts shall be bid by seniority. Standard hours of work for employees assigned primarily to Methane-related responsibilities shall be 7:00 a.m. to 4:00 p.m., allowing one hour for lunch.

## Section 15.5 Non-standard Flexible Work Hours

- A. In an effort to accommodate the specific needs of the employee and the employer, the employee and the supervisor may adjust the standard work hours upon mutual agreement. Non-standard shifts shall be scheduled between 6:30 a.m. and 6:00 p.m., Monday through Friday only, in order to facilitate schedules such as nine/eighties, four-tens and shifted eight-hour days within these time frames. Non-standard employee shifts may also be rotated or scheduled on Saturday and Sunday for weekend and Satellite Facility coverage.
- B. Non-standard hours shall be scheduled upon voluntary request of the employee and approval of the supervisor. The City will keep and provide a record of all non-standard hour work agreements for review by the Union if requested. Once a non-standard shift assignment is made seniority cannot be used to “bump” an existing person from the assigned work hours. Involuntary assignment will not be made to accommodate non-standard shifts. Flexible work hours may be terminated at the effective start date of a pay period, unilaterally by either the employee or the supervisor with a written ten-day notice, or at any time by mutual agreement between the employee and the supervisor.
- C. Employees reporting to work prior to 6:30 a.m. or who, at the supervisor’s request, start prior to their regular flex schedule shall be compensated according to overtime provisions outlined elsewhere in the agreement. Where coverage is needed to cover the hours of operation, the City will incur and pay all applicable costs (overtime, call-out, meals, etc.) due to assignments of individuals working normal or non-standard work hours.
- D. Vacation, sick leave, jury duty and military leave are to be taken on an hourly basis as appropriate for the established shifts. Holidays, floating holidays and incentive days shall be taken as eight hours of holiday pay, plus additional hours as appropriate for the non-standard shift assigned to balance the forty-hour work week.

Section 15.6 – Scheduling Exceptions - Environmental Systems Technicians who perform work more exclusive to hazardous waste, verses technicians that perform mainly methane functions, shall be assigned, within their own peer group, to rotate scheduled days off to provide staff coverage on Saturday and Sunday for the HHW or Satellite Facility between the hours of 6:30 a.m. and 6:00 p.m. If an employee in the rotation volunteers for weekend work, it will be permitted. Employees working a weekend will be scheduled to work their regularly scheduled shift. Any hours required in excess of their regularly scheduled work hours shall be paid at the applicable overtime rate.

Section 15.7 Refrigeration Recovery Certification. The City will pay the full cost of tuition and testing for those positions required to have the EPA Refrigeration Recovery Certification when the course has been approved in advance by management.

## ARTICLE 16 – BENEFITS

Section 16.1 Vacations shall be as provided in Section 1.12.220 of the Official Code of the City of Tacoma. Section 1.12.220 provides in part for the following:

A. Rates of accrual of vacation leave.

1. Employees shall accrue vacation leave by reason of tenure based on the following schedule of aggregate City service:

Years of Service	Accrued Hours Per Pay Period	Days of Vacation Leave
0 - 3	3.69	12
4 - 7	4.60	15
8 - 13	5.22	17
14 - 18	6.14	20
19	6.45	21
20	6.75	22
21	7.06	23
22	7.37	24
23	7.68	25
24	7.99	26
25	8.29	27
26	8.60	28
27	8.91	29
28	9.23	30

The appropriate bi-weekly accrual shall be credited for each bi-weekly pay period in which the employee is in a paid status.

Vacation accruals based on tenure shall be credited at the first of the calendar year in which any of the above periods of aggregate City service will be completed.

2. No employee shall earn more vacation in any one (1) calendar year than the above stipulated days, and new employees shall accrue vacation based on the above schedule beginning from the date of appointment.
3. Vacation leave may not be taken without the prior approval of the appointing authority and may not be taken in the pay period in which it was earned. Vacation leave shall be scheduled so as to meet the operating requirements of the City and, as far as practicable, the preferences of the employees.
4. Vacation accrual balances shall not exceed an amount equal to two (2) years' accrual.

Section 16.2 Sick allowance with pay shall be as provided in Section 1.12.230 of the Official Code of the City of Tacoma and the Joint Labor Agreement. Section 1.12.230 provides in part the following:

- A. Each regularly employed full-time employee shall accrue sick leave at the rate of 3.69 hours for each biweekly pay period in which they have any regular time for which regular pay will be received. There is no limit to the number of days sick leave an employee may accrue.

- B. An employee separated from service due to death or retirement for disability or length of service is compensated to the extent of 25 percent of his sick leave accruals. An employee separated in good standing from service for any other reason who has a minimum of ten (10) days accrual is compensated to the extent of ten (10) percent of his/her sick leave accruals, up to a maximum accrual of one hundred twenty (120) days.

Section 16.3 On-the-job injury shall be as provided in Section 1.12.090 of the Official City Code and the Joint Labor Agreement. Section 1.12.090 provides in part:

- A. In the case of a disability covered by State Industrial Insurance or Workman's Compensation, the first three (3) calendar days shall be paid at the regular normal pay and charged to earned leave, in the event the time loss is less than fifteen (15) calendar days.
- B. For one hundred twenty (120) working days, the City will pay a supplemental payment such that State payment plus City supplement equals eighty-five (85) percent of regular normal pay.
- C. After the payment and use of the one hundred twenty (120) working days, charges shall be made against sick leave accruals, if any, at the rate of one-half day per day for any further time loss due to the injury. Compensation shall continue at the eighty-five (85) percent level as provided above.
- D. Any employee who becomes disabled prior to completing thirty (30) working days' employment with the City shall receive the compensation disability allowance for a maximum of thirty (30) working days.
- E. For the purposes of this section, regular normal pay shall be that rate in effect for a majority of the six (6) months immediately prior to the on-the-job injury.

Section 16.4 - Holidays Holidays shall be as provided in Section 1.12.200 of the Official Code of the City of Tacoma and the Joint Labor Agreement. Section 1.12.200 provides in part that the following and such other days as the City Council, by resolution, may fix, are holidays for all regularly employed full-time employees of the City and shall be granted employees or days off in lieu thereof:

- New Year's Day (January 1)
- Martin Luther King Day (3rd Monday in January)
- President's Day (3rd Monday in February)
- Memorial Day (last Monday in May)
- Fourth of July
- Labor Day (1st Monday in September)
- Veterans' Day (November 11)
- Thanksgiving Day (4th Thursday in November)
- The day immediately following Thanksgiving Day
- Christmas Day (December 25)

When one of the above holidays falls on a Saturday or Sunday, that day shall be considered the holiday for overtime pay purposes for shift employees.

In order for an employee to receive holiday pay, that employee must be in a paid status on either the regularly scheduled workday immediately preceding the holiday or the regularly scheduled workday immediately following the holiday.

In addition to the days listed above, eligible employees shall receive two (2) additional paid holidays per calendar year for which time off shall be mandatory. To be eligible for these holidays, employees must have been or are scheduled to be continuously employed by the City for more than four (4) months as a(n) regular, probationary, or appointive full-time employee during the calendar year of entitlement.

Section 16.5 Medical, Dental and Life insurance, and long-term disability shall be as provided in Section 1.12.110 of the Official Code of the City of Tacoma and the Joint Labor Agreement.

Section 16.6 A day off under Sections 13.1, and 13.2, 13.3 and 13.4 shall be charged the full number of hours missed from the scheduled work hours. Holidays are paid at 8 hours and may require that vacation accruals be used to ensure appropriate payroll record keeping.

Section 16.7 Personal Time Off Personal Time Off (PTO) with pay shall be as provided for in Section 1.12.248 of the Tacoma Municipal Code. Employees may enroll in the program on a strictly voluntary basis during the City's PTO open enrollment period.

## ARTICLE 17 – WAGE SCALES

Section 17.1 All work performed shall be compensated for as provided in Chapter 1.12 of the Official Code of the City of Tacoma.

Section 17.2 Employees in those classifications represented by the Union shall be paid in accordance with the wage rates specified in Appendix A and Appendix B hereto and incorporated herein by this reference.

### Section 17.3 Application of Additional Rates

- A. HHW Operations Lead (CSC 0629) – An Environmental Systems Technician who has three years work experience in the Household Hazardous Waste Facility and who has 40 hours of HAZWOPER and 8 hours of DOT HAZMAT training assigned in writing and authorized by management to assign tasks and schedule and dispatch workers, oversee the operations on a day-to-day basis, coordinate contractor and waste shipments, assist with supply ordering, contracting and billing, maintaining facility files and standard operating procedures, provide training and assist with projects in addition to normal Hazardous Waste Technician duties shall receive an applied rate of 10 percent.

## ARTICLE 18 – EMPLOYEE JOB SECURITY

If the Employer determines that it would be in its best interest to cease providing any or all of the public utility services performed by employees through contract for services, sell or otherwise dispose of the utility to another utility provider, then the employer shall give the Union sixty (60)

days notice prior to the change and shall negotiate in good faith with the Union regarding the effects of the decision. This clause in no way restricts Management Rights in Article 3.

#### ARTICLE 19 – JOINT APPRENTICESHIP TRAINING PROGRAM

It is agreed that a State approved Joint Apprenticeship Training Program for the Wastewater Treatment Plant will be beneficial to the union and management, specifically for purposes of consistent training and performance measurements, long term succession planning and fostering pride that will accompany “growing our own”. To that end, a team comprised of at least four, but no more than eight total members, shall be equally designated. The Labor team and the Management team will agree on a number and select their own representatives for the purpose of developing, implementing and providing oversight for a State approved JATC program.

The Employer and the Union shall form a Labor/Management committee for the purpose of reviewing the training programs for the Electrician/Instrumentation Technicians. The Committee shall meet as needed and report forward their findings and recommendations.

#### ARTICLE 20 – SAVING CLAUSE

Should any part hereof or any provisions herein contained be rendered or declared invalid by reason of any existing or subsequently enacted legislation or by any decree of a court of competent jurisdiction such invalidation of such part or portion of this Agreement shall not invalidate the remaining portions thereof, and the remaining parts or portions remain in full force and effect. Both parties agree to immediately attempt to re-negotiate such invalidations to a form acceptable to both parties and which meets with the legal approval of the City Attorney.

EXECUTED IN TACOMA, WASHINGTON, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2015.

City of Tacoma  
A Municipal Organization

Local 483, IBEW, Water Pollution Control  
Unit

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Human Resources Director

\_\_\_\_\_  
Finance Director

Approved as to Form:

\_\_\_\_\_  
City Attorney

Attest:

\_\_\_\_\_  
City Clerk

APPENDIX A – WAGES

LOCAL 483, IBEW

WATER POLLUTION CONTROL UNIT

2015 Rates

Code	Job Title	1	2	3	4	5
51000	Biosolids Coordinator	31.37	32.94	34.59	36.32	38.13
06290	Environmental Systems Technician	26.45	27.77	29.16	30.62	32.15
50360	Landfill Gas Systems Operator	30.41	31.93	33.53	35.21	36.97
50960	WWTP Electrician/Instrumentation Technician	32.39	34.01	35.71	37.49	39.37
51010	WWTP Operator	29.01	30.46	31.98	33.58	
51030	WWTP Operator, Senior	35.19	36.95			
50940	WWTP Operator-in-Training	24.66	26.11	27.56		

Effective January 1, 2015, all classifications shall increase by 2.2%.

Effective January 1, 2016, all classifications shall increase by an amount equal to 100% of the increase in the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W), Seattle-Tacoma Area. All items, measured from June of 2014 to June of 2015, with a minimum increase of 2% and a maximum increase of 4%

Effective January 1, 2017, all classifications shall increase by an amount equal to 100% of the increase in the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W), Seattle-Tacoma Area. All items, measured from June of 2015 to June of 2016, with a minimum increase of 2% and a maximum increase of 4%.

All the above classifications shall receive longevity pay consisting of

- 1% of base pay with aggregate service of 5 - 9 years
- 2% of base pay with aggregate service of 10 - 14 years
- 3% of base pay with aggregate service of 15 - 19 years
- 4% of base pay with aggregate service of 20 or more years

Employees covered by this contract shall receive the same fringe benefit package for the term of this contract as that received by the Joint Labor Committee.



## INDEX OF ADDENDUMS AND LETTERS OF UNDERSTANDING/AGREEMENT

### ADDENDUMS

<u>No.</u>	<u>Description</u>	<u>Date</u>
Addendum A	Job Bidding	
Addendum B	Operations Overtime Procedure	rev 1/2015
Addendum C	2010 Wage Adjustments	8/23/2010

### Letters of Understanding / Letters of Agreement

<u>No.</u>	<u>Description</u>	<u>Date</u>
1.	Shift Operator Vacation Leave on Holidays	10/29/2004
2.	Vacation Scheduling	10/29/2004
3.	WWTP Electrician/Instrumentation Technician	7/20/2010
4.	Waste Water Treatment Plant Operator Internship Program	12/22/2010
5.	Waste Water Automation Project Positions	10/2/2013
6.	Waste Water Operator in Training	3/13/2014
7.	Biosolids Coordinator – Classification Accretion	8/12/2014*

\*Letters of Agreement #7 is extended for the duration of this agreement

## ADDENDUM A – JOB BIDDING

LOCAL 483, IBEW

### WATER POLLUTION CONTROL UNIT

#### Sr. Operator, Operator Position Seniority Bidding Procedure

History: The bidding procedure originated with the operators through a Job Improvement Through Involvement proposal where Senior Operators/Operators could bid on where they could work based on seniority. The proposal was accepted by plant management and it was incorporated by a letter of understanding. At that time, all operators, except relief, worked revolving shifts. The bidding consisted of Plant, shift work or relief.

A second change occurred when permanent shifts were established. The bidding was changed to accommodate the different shifts. The bidding then consisted of Plant, Shift A or B, or relief. This was incorporated into the contract by a letter of understanding. This was the last change that was officially in the contract.

Since that time, Plant 2 has been closed, Plant 3 relief has been eliminated, and Plant 1 has had its relief personnel assigned to lab and day service with the addition of Belt Press operations. These were unofficially added to the bid sheet from the last contract.

Policy: This policy will attempt to give employees, by seniority, a chance to work at the plant and shift they prefer and will enable management to operate the plants efficiently with as little disruption as possible. This policy is intended to bid for positions and not for tasks or job assignments within positions.

Management has the right to add or delete positions within this policy due to changes in the plant system or staff levels so as to properly manage the division. For example, at Plant 3, positions were added and deleted in the past for a change of staff levels. The new upgrade at Plant 3 may create some staff level changes.

1. A seniority list will be established for the Senior Operator and Operator.
2. The seniority list will be established on the basis of time spent in the City service while on a permanent appointment within a classification, less any time off work in a non-paid status. Time off non-paid status for voluntary Leave Without will not be included as a deduction to determine seniority.
3. Bidding on the positions will be in order of the most senior person first on a yearly basis unless so noted below.
4. Permanent vacancies in a position will be offered to the next senior person on the bid sheet who bid for that position. If no one who bid for that position wants the open position then the least senior person will be assigned the vacant position.
5. Some positions may be complex and require extensive training for the Senior Operator and Operator to become proficient. In such cases these positions will be restricted or not be biddable because of the lost time and efficiency. The present positions under this rule are:

- A. Senior operator in computer area. This is a highly skilled job with training in a specific area. This position is not biddable and if the person in this position wishes to bid another position, the person needs to give a year's notice in writing on the bid sheet so training can start with the replacement. If a vacancy should occur, the position shall be filled following the normal bidding procedure. (Refer to #4 above.)
  - B. Operator in the computer area. This position is a restricted bid and does not have the level of training the Senior Operator does in this area. Because it takes so long to become proficient in this area, there are bidding restrictions on this position. Persons bidding on this position need to bid one year in advance and stay at least two years in the position. Persons in this position also need to give a year's notice, in writing on the bid sheet, to bid for another position. If qualified people have bid for this position and the incumbent wants to leave, a year's notice may not be necessary.
- 6. Bidding will be done on a yearly basis. Bid sheets will be distributed to all employees in early November for the next year's bidding. Bid sheets will be due 15 days after distribution and the next year's schedule will be posted by the first week in December. If a person does not turn in their bid sheet within the 15 days, they will be given whatever position is left after the regular bidding is assigned.
  - 7. Layoff of workers covered under this agreement shall be as provided in Section 1.24.900 of the City of Tacoma Personnel Rules.

Operator Bid Sheet

Name \_\_\_\_\_

Date Due \_\_\_\_\_

Bid for each slot in order of preference, with the highest preference being one (1).

Plant One (1)

1. A Shift \_\_\_\_\_
2. B Shift \_\_\_\_\_
3. Belt Press \_\_\_\_\_
4. Relief Lab \_\_\_\_\_
5. Relief Day Service \_\_\_\_\_
6. Relief Computer \*\* \_\_\_\_\_

\*\*This is a restricted bidding position (see Section 5B).

Plant Three (3)

1. A Shift \_\_\_\_\_

Signature \_\_\_\_\_

Senior Operator Bid Sheet

Name \_\_\_\_\_

Date Due \_\_\_\_\_

Bid for each slot in order of preference, with the highest preference being one (1).

Plant One (1)

1. A Shift \_\_\_\_\_
2. B Shift \_\_\_\_\_
3. Belt Press \_\_\_\_\_
4. Relief Lab \_\_\_\_\_
5. Relief Day Service \_\_\_\_\_
6. Relief Computer \*\* \_\_\_\_\_

\*\*This is not biddable but you may want to show preference in case the incumbent wishes to leave.

Plant Three (3)

1. Day Shift \_\_\_\_\_

Signature \_\_\_\_\_

## ADDENDUM B - OPERATIONS OVERTIME PROCEDURE

LOCAL 483, IBEW

WATER POLLUTION CONTROL UNIT

### Operations Overtime Procedure

The City of Tacoma's Treatment Plant Operators, who are members of Local 483, IBEW have developed this Overtime Procedure together with Sewer Utility Operations Division management and agree to its adoption and implementation.

1. Overtime shall be allocated first to those employees working within the specific work section in which the overtime occurs. The specific work sections are defined as follows:

Treatment Plant #1 Shift Operations  
Treatment Plant Laboratory  
Facility Services  
Belt Filter Press  
Treatment Plant #3

All employees shall have a designated work section assignment, chosen by the annual bid process.

2. An Overtime Callout List will be maintained on the Treatment Plant #1 network by the Operations Supervisor. This list will be ranked by number of overtime hours worked with the smallest number having the highest ranking. In the event that two or more individuals have the same number of hours, seniority will be the determining factor. No distinction will be made between hours worked at time-and-one-half and those worked at double-time rate. Scheduled holiday overtime and overtime accrued for education and training will not be included in this total.

Whenever possible, overtime, excluding scheduled holiday overtime and overtime accrued for education and training will not be included in this total, shall be offered to those employees with the lowest total hours overtime worked, according to the most recent Overtime Callout List. Documentation of actual and attempted offers to work overtime will be maintained.

3. During shift operations, when unscheduled overtime is necessary, the in-place Senior Operator or applicable Operator may remain on overtime duty until their replacement arrives, such duty not to exceed sixteen total hours without approval.
4. Any Operator involved in a special task may remain on duty until the completion of such task, at the discretion of the applicable Senior Operator. A Senior Operator in like circumstances may remain on duty at the discretion of the Operations Supervisor.
5. In the last four hours of an operations shift, that is an A Shift, B Shift or Relief Shift, when replacement personnel are required, an attempt will be made to contact the applicable Operators or Senior Operator of the oncoming shift prior to using the Overtime Callout List.

6. A 'B Shift' Senior Operator leaving duty before the completion of the shift may decide, at his or her discretion, to call in another Senior Operator or upgrade a qualified on-duty Operator.
7. Relief Operators, when working outside their designated work section in replacement of routinely scheduled relief status, shall be afforded the same overtime consideration as their counterparts within the work section to which they have been temporarily assigned. Unscheduled relief assignments will be based on the Overtime Callout List with exceptions as determined necessary by the Operations Supervisor.
8. In Belt Filter Press operation, an Operator upgraded to Senior Operator will accrue any overtime incidental to that upgrade. Likewise, a relief Operator, or Step 3 Operator in Training (OIT), filling the position of the upgraded BFP Operator will accrue any overtime incidental to that relief assignment.
9. At Treatment Plant #3, the Senior Operator and the Operators will be in the same overtime pool.
10. Treatment Plant Step 3 OIT's will qualify for Operator overtime, only if no Operators are available.

The Labor/Management Committee will review the performance of this procedure and make recommendations for changes and updates periodically.

In the case of a difference of interpretation of this policy, the Committee should be used as a forum to resolve the difference. The purpose of the Committee is not to give a stamp of approval or disapproval, but to attempt to settle differences without using the Grievance Procedure.

In the case where the wrong person is called out and works overtime, the person (one only) who should have been called will be given an overtime opportunity equal to the time missed. This overtime opportunity shall be created for the purpose of settling the missed call out and shall not harm another member.

ADDENDUM C  
 2010 Wage Adjustments  
 By and Between the City of Tacoma and Local No. 483  
 International Brotherhood of Electrical Workers – Water Pollution Control Unit

Effective January 1, 2010, the 2009 wages shall be adjusted to the 70<sup>th</sup> percentile of the market.

- The wage structure will be adjusted based on the top step, and all steps shall be in 5% increments.
- All anniversary dates shall remain unchanged with this adjustment; step increases will take effect on anniversary dates as per the Code.
- If an adjustment to a wage scale results in a decreased value, the employee may be “frozen”.
- All applicable “applications of rate” will be changed to “certification premiums”.
- The Instrumentation Technician classification and the WWTP Industrial Electrician classification will be abolished and replaced with the newly combined classification entitled WWTP Electrician/Instrumentation Tech. Employees will be allocated into the new classification wage structure at their same step, so long as their increase does not exceed 15%.

The adjusted wage scales for 2010 will be as follows:

2010 Salary Table						
Code	Classification	Step 1	Step 2	Step 3	Step 4	Step 5
2018	Instrumentation Technician	abolish classification				
5098	WWTP Industrial Electrician	abolish classification				
NEW	WWTP Electrician/Instrumentation Tech	29.89	31.38	32.95	34.60	36.33
0629	Environmental Systems Tech	22.42	23.54	24.72	25.95	27.25
5036	Landfill Gas Sys Operator	25.78	27.07	28.42	29.85	31.34
5101	WWTP Operator	27.05	28.40	29.82	31.31	
5103	WWTP Operator, Senior	32.80	34.44			

For purposes of negotiating market wages, the following 2009 comparables were used to determine the targeted 70<sup>th</sup> percentile value of the market.

WWTP Electrician/Instrumentation Technician		
Agency	Job Title	Range Hi
Lakehaven	Instrumentation/PLC Technician	38.42
King County	Industrial Maintenance Electrician	36.67
City of Portland	Electrician/Instrument Technician	34.01
Pierce County	WW Maint Specialist - Electrical	34.96
Lott	Industrial Electrician	34.19
	<b>70th Percentile</b>	<b>36.33</b>



<b>Environmental Systems Technician</b>		
<b>Agency</b>	<b>Job Title</b>	<b>Range Hi</b>
City of Seattle	Environmental Field Specialist	26.74
Thurston County	MRW Assistant	24.66
Snohomish County	Environmental Specialist II	25.71
King County	LFG Operator I	31.81
	<b>70th Percentile</b>	<b>27.25</b>

<b>WWTP Operator</b>		
<b>Agency</b>	<b>Job Title</b>	<b>Range Hi</b>
King County	WWTPO	31.81
City of Bellingham	Plant Operator I	31.02
City of Portland	WW Operator II	28.83
Pierce County	WWTPO I	27.37
Lakehaven	WW Ops - Operator II	31.60
City of Seattle	WW Operator	30.65
	<b>70th Percentile</b>	<b>31.31</b>

The following classifications shall be benchmarked at the corresponding percentages:

- WWTP Operator, Senior, top step shall maintain an index of 10% above the top step of the WWTP Operator.
- Landfill Gas Systems Operator, top step shall maintain an index of 15% above the top step of the Environmental Systems Tech.

**Original Signed by:**

**FOR THE CITY OF TACOMA:**

**FOR IBEW, LOCAL 483:**

Eric Anderson                      8/19/2010  
**City Manager**

Alice A. Phillips                      8/16/2010  
**Business Manager**

Joy M. St. Germain                      8/17/2010  
**Human Resources Director**

Doris Sorum                      8/23/2010  
**City Clerk**

**Letter of Understanding  
By and Between  
The City of Tacoma and  
Local 483 IBEW Water Pollution Unit**

**Subject: Shift Operator Vacation Leave on Holidays**

In the interest of clarifying procedures and meeting the needs of the employees and the City, the following understanding is reached regarding Shift Operators scheduling of vacation leave for holidays:

When a Shift Operator or Shift Senior Operator is scheduled to work on a City recognized holiday and he/she would like to request accrued time off for that holiday, the employee shall make his/her request for the holiday off as early in the year as possible, but in no case later than four (4) weeks prior to the holiday in question.

The Shift Operator or Shift Senior Operator must make a good faith effort to find a qualified volunteer replacement from among employees in the relief Operator pool. Absent a volunteer, the relief Operator/Senior Operator with the lowest seniority amount of those relief Operators available will be assigned to work the holiday.

Nothing in this document abrogates management's right to disapprove vacation leave. Any grievances arising out of the procedure will be denied.

This Letter of Understanding may be terminated by mutual agreement of the Union or the City, or unilaterally by either party with written thirty (30) day notice to the other party. Otherwise this Letter of Agreement will expire with the adoption of a successor collective bargaining agreement. It is not to be used as a precedent with respect to any other contracts for any other Sections or Divisions in any Department represented by this Union or other employees employed by the City of Tacoma and represented by any other Union. .

**Original Signed by:**

**For the Union:**

**Rick E. Hite                                      9/17/2004  
Business Manager**

**For the City of Tacoma:**

**James L. Walton,                                      10/29/2004  
City Manager**

**Woodrow Jones                                      10/12/2004  
Human Resources Director**

**William L. Pugh                                      10/25/2004  
Public Works Director**

**Letter of Understanding  
By and Between  
The City of Tacoma and  
Local 483 IBEW Water Pollution Unit**

**Subject: Vacation Scheduling**

The parties agree that vacation scheduling shall be administered as following:

Vacation requests shall be turned in prior to February 1<sup>st</sup> of each year. Approvals for vacation requests will be based on seniority in the classification. All requests received after February 1<sup>st</sup> will be approved as openings occur. A vacation schedule will be posted, in a common or frequented area, five (5) working days after February 1<sup>st</sup>.

This Letter of Understanding may be terminated by mutual agreement of the Union or the City, or unilaterally by either party with written thirty (30) day notice to the other party. Otherwise this Letter of Agreement will expire with the adoption of a successor collective bargaining agreement. It is not to be used as a precedent with respect to any other contracts for any other Sections or Divisions in any Department represented by this Union or other employees employed by the City of Tacoma and represented by any other Union. .

**Original Signed by:**

**For the Union:**

Rick E. Hite                                      9/17/2004  
Business Manager

**For the City of Tacoma:**

James L. Walton,                                      10/29/2004  
City Manager

Woodrow Jones                                      10/12/2004  
Human Resources Director

William L. Pugh                                      10/25/2004  
Public Works Director

**LETTER OF UNDERSTANDING  
BETWEEN  
CITY OF TACOMA  
AND  
INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, LOCAL 483  
WATER POLLUTION CONTROL UNIT**

The City of Tacoma and IBEW Local 483, Water Pollution Control Unit, hereby enter into this Letter of Understanding and agree to the following as a result of the consolidation of classifications, specifically, the WWTP Industrial Electrician and the Instrumentation Technician.

The City of Tacoma has consolidated two job classifications into a new classification for the purpose of performing the duties currently performed by the existing classifications of WWTP Industrial Electrician and Instrumentation Technician.

IT IS UNDERSTOOD, under the terms of this agreement that the consolidation of these two classifications must be done with consideration of certain safety and training issues. Towards this end, the City of Tacoma agrees to provide all necessary training to enable the incumbent employees in the two existing classifications to transition into the new classification. Such training will be paid for by the City and will be provided, as much as possible, during regular working hours.

IT IS UNDERSTOOD, a training and education sub-committee will be formed out of the Labor-Management Committee process as provided for in Article 6 of the collective bargaining agreement, with the purpose to assist in the development of employee training and education needs. This sub-committee will be comprised of equal representation from labor (electrician and instrumentation technician) and management. This sub-committee will meet at a minimum of one time per month to address training needs.

IT IS UNDERSTOOD, that any employee that believes they have insufficient training, manpower or equipment to perform a work task safely under city, state or federal rules, shall report such to their supervisor. The supervisor has the obligation to listen to and record the concerns of the employee.

Any disagreement between the employee and the supervisor may be brought to the Division Manager's attention for resolution. It is agreed that failure to provide necessary training or equipment shall be resolved at the lowest step possible as provided in the Collective Bargaining Agreement between IBEW Local 483, Water Pollution Control Unit, and the City of Tacoma.

IT IS UNDERSTOOD, under the terms in Article 19 of the Collective Bargaining Agreement between IBEW Local 483, Water Pollution Control Unit and the City of Tacoma, an apprenticeship program may be formed to provide for education and training of future employees in the newly created WWTP Electrician/Instrumentation Tech classification. It is understood that the formation of an apprenticeship will not take place until the training committee has established and instituted the training program for incumbent employees.

**Original signed by:**

**FOR THE CITY**

**Joy St. Germain 7/20/2010**  
**Human Resources Director**

**Richard E. McKinley 7/22/2010**  
**Public Works Director**

**Eric Anderson 7/26/2010**  
**City Manager**

**FOR THE UNION**

**Alice Phillips 7/14/2010**  
**Business Manager**

**Letter of Understanding  
Between  
International Brotherhood of Electrical Workers, Local 483,  
Water Pollution Control Unit  
And  
City of Tacoma  
Waste Water Treatment Plant Operator Internship Program**

In the interest of promoting the education and training of future Waste Water Treatment Plant Operators, this Letter of Understanding is entered into by the International Brotherhood of Electrical Workers (IBEW), Local 483, Water Pollution Control Unit and the City of Tacoma. To facilitate the City of Tacoma providing Internship opportunities as a Waste Water Treatment Plant Operator the parties agree to the following:

- A Waste Water Treatment Plant Operator internship program will be established and administered by the City of Tacoma
- A maximum of two (2) interns may be in the program at any given time
- Interns will not be used in place of an Operator and will not be used in calculating the crew size for a project
- Interns will not perform any unsupervised work
- Oversight of an intern shall be considered voluntary and will not be a required duty of an Operator
- Interns will not be able to work overtime

Given that the purpose of having an Operator Internship program is to enable the student to obtain an Operator in Training certification, an Apprenticeship Committee will be formed as provided in Article 19 of the Collective Bargaining Agreement between IBEW Local 483 and the City of Tacoma. No interns will start work until the Operator Apprentice Committee has been formed and work has started on the writing of their Standards. The IBEW Local 483 reserves the right to opt out of this agreement if apprenticeship standards have not been approved by the State of Washington and in operation by December 31, 2011.

**Original signed by:**

**For IBEW, Local 483  
Water Pollution Control Unit**

**For the City of Tacoma**

**Alice A. Phillips  
Business Manager**

**Joy St. Germain 12/21/2010  
Human Resources Director**

**Richard E. McKinley 12/22/2010  
Public Works Director**

**LETTER OF UNDERSTANDING**  
**between**  
**IBEW, Local 483 Water Pollution Control Unit**  
**and**  
**City of Tacoma, Department of Environmental Services**

**RE: Wastewater Automation Project Positions**  
**Date October 2, 2013**

The City of Tacoma, Environmental Services and IBEW Local 483 Water Pollution Control Unit, hereby enter into this Letter of Understanding which shall be attached to the collective bargaining agreement and incorporated as though fully set forth.

The parties agree to the following:

- The two positions from Operations which are assigned to the Automation Project are the (1) senior operator in computer area and (2) operator in the computer area and, for purposes of bidding, will follow 5.A and 5.B of Addendum A.
- No employee may bid into the Automation Project, bumping existing staff in those positions.
- Operators assigned to the Automation team will be eligible for overtime for the Automation Project only, and not regular Operator duty overtime. Overtime work on the project will be assigned to the Automation team.
- It is recognized that WWTP Operators, Senior Operators and WWTP Electrician/Instrumentation Technician employees assigned to the Automation team will be doing the same body of work, regardless of classification.
- A temporary upgrade to the classification of WWTP Electrician/Instrumentation Technician will be given to the WWTP Operator assigned to this project. The pay amount will be the closest step which provides a five percent (5%) increase to the employees base pay, including certification pay. WWTP Operator certification pay will not be paid to an employee in the temporary upgrade.
- Operators assigned to the Automation team are expected to maintain their WWTP Operator certification and will be provided the same opportunity for continuing education units (CEUs) as the other Operators.

The parties agree to meet again when the new system becomes active to review this Letter of Understanding and discuss any needed changes, including but not limited to the potential for a separate standby list for the automation team.

**Original signed by:**

**For IBEW, Local 483**  
**Water Pollution Control Unit**

\_\_\_\_\_  
**Alice A. Phillips, Business Manager**  
**IBEW, Local 483**

**For the City of Tacoma**

\_\_\_\_\_  
**Joy St. Germain, HR Director**  
**City of Tacoma**

\_\_\_\_\_  
**Michael P. Slevin, III, P.E.**  
**Environmental Services Director**

\_\_\_\_\_  
**T.C. Broadnax**  
**City Manager**

**LETTER OF UNDERSTANDING**  
**Between**  
**IBEW, Local 483**  
**and**  
**City of Tacoma, Department of Environmental Services**  
**Wastewater Operator in Training**

The City of Tacoma, Environmental Services and IBEW Local 483 Water Pollution Control Unit, hereby enter into this Letter of Understanding which shall be attached to the collective bargaining agreement and incorporated as though fully set forth.

Environmental Services wishes to provide an opportunity for qualified, skilled, and interested applicants to receive the necessary training and development, in combination with their existing education and training, to become certified at the WWTP Operator Level 1.

The Parties agree to the following:

Successful Operator-in-Training candidates must be capable of meeting the education and experience requirements per the Washington Department of Ecology Wastewater Operator Certification Program, and pass all required examinations to achieve a Level 1 certification in the prescribed timelines.

Selected candidates will be subject to a two year probation period, during which regular evaluations and feedback will be provided. Candidates must pass the Wastewater Treatment Plant Operator tests, as experience builds and is credited toward meeting minimum experience requirements, as follows:

- o Operator in Training (within 12 months)
- o WWTPO 1 (following 1 year and within 24 months)

Failure to achieve established timelines, or to successfully complete probationary reviews will result in separation from the position..

Candidates selected for this opportunity will be placed in the Wastewater Treatment Plant Operator-in-Training classification and paid at the following rates:

Step 1	85% of WWTP Operator Step 1	at time of appointment
Step 2	90% of WWTP Operator Step 1	after passing the OIT examination
Step 3	95% of WWTP Operator Step 1	after passing the WWTP Operator Level 1 certification and completing a minimum of twelve (12) months.

The City of Tacoma will reimburse 100% of the testing fee for a successfully passed test.

All provisions in the current collective bargaining agreement which apply to the Wastewater Treatment Plant Operators will apply to the Operator(s) in Training, except that Operators in Training will not be eligible for standby, or bidding to other locations

An oversight committee will be established to facilitate the development of guidelines and participate in the evaluation of the OIT program.

Employees who successfully complete the probationary period and secure the WWTP Operator 1 Certification from Washington State Department of Ecology, in the timelines identified above,



may compete for any vacant position in the Wastewater Treatment Plant Operator classification, per the Civil Service Rules.

In the event that management does not select any candidates for the Wastewater Operator-in-Training opportunity, the Union may request to meet and review the results of the screening process.

This Wastewater Operator in Training program is recognized as meeting the intent of Article 19 in the collective bargaining agreement.

**Original signed by:**

**For IBEW, Local 483  
Water Pollution Control Unit**

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**Alice A. Phillips, Business Manager  
IBEW, Local 483**

**For the City of Tacoma**

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**Joy St. Germain, HR Director  
City of Tacoma**

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**Michael P. Slevin III, P.E.  
Director, Environmental Services**

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**T.C. Broadnax  
City Manager**

**Letter of Agreement  
Between  
City of Tacoma  
and  
International Brotherhood of Electrical Workers, Local 483 Water Pollution Control Unit**

**Subject: Biosolids Coordinator – Classification Accretion  
Date: August 12, 2014**

This Letter of Agreement (LOA) is by and between the City of Tacoma (City), and the International Brotherhood of Electrical Workers, Local 483 (Union).

Employees in the classification of Biosolids Coordinator (51000) selected representation by IBEW Local 483 for purposes of collective bargaining. This was certified by the Public Employment Relations Commission (PERC) on August 12, 2014.

It is hereby agreed that this classification is recognized as incorporated into and covered by the terms and conditions of the IBEW Local 483 Water Pollution Control Unit Collective Bargaining Agreement. Further, the parties agree to the following:

- Footwear – Biosolids Coordinators shall receive the footwear allowance in accordance with Section 12.2 of the Collective Bargaining Agreement. Footwear shall be substantial leather safety footwear for use on the job. Descriptions of approved footwear are available from the supervisor or safety officer. Employees shall wear these safety boots at all times when in an industrial area.
- Clothing – Employees in the Biosolids Coordinator classification will be provided seven (7) Tagro shirts per year. Laundry services will not be provided.
- This classification will become overtime category A (time and a half compensation for overtime) effective date of Union ratification.
- Meal Allowance – The classification of Biosolids Coordinator shall be included with the eligible classifications in Article 14, Section 14.3 Meal Allowance.
- Overtime – An employee required to perform work outside his/her regularly scheduled shifts, on the sixth day or holidays shall be compensated at one and one-half times (1-1/2) the straight time hourly rate and two (2) times the straight time hourly rate for all work performed on the seventh day.
- Hours of Work – The regular workweek shall consist of forty (40) hours of work within the workweek, scheduled between the hours of 7:00 a.m. and 5:00 p.m., inclusive of two (2) fifteen (15) minute rest periods and one (1) thirty (30) minute duty free unpaid lunch period. Management may adjust an employee's regular work schedule with two (2) weeks' notice.
- Personal Time Off – Employees who become covered by this Agreement who are on vacation/sick plans, shall be given the option to remain on the vacation/sick plan, or convert their time to Personal Time Off (PTO). If an employee chooses to convert their vacation/sick to PTO, they must do so within thirty (30) days of final signature of this Agreement.
- Longevity Pay – Employees in the Biosolids Coordinator classification will receive longevity pay effective on the date of certification as outlined in the Tacoma Joint Labor Committee Agreement and the Water Pollution Control Unit Agreement.

- Higher Certification Incentive - The City shall pay the testing fee for employees who take and complete the Master Gardener Certification and the Washington Organic Recycling Compost Certification. Any Biosolids Coordinator who receives the following certification(s) shall receive certification pay as follows:
  - Master Gardener Certification 2.5%
  - Washington Organic Recycling Compost Certification 2.5%
  
- Effective August 12, 2014 the wage scale shall be increased by 1.2% and will be reduced to a five (5) step scale, with 5% step increments, as follows:

Step 1	Step 2	Step 3	Step 4	Step 5
\$ 30.70	\$ 32.23	\$ 33.84	\$ 35.54	\$ 37.31

- This classification will be listed in Appendix A of the successor Agreement.

This LOA and the elements contained herein are not considered precedent setting. The LOA will expire upon ratification and executive of the IBEW Local 483 Water Pollution Control Unit Agreement.

**Original Signed by:**

**For IBEW, Local 483  
Water Pollution Control Unit**

**For the City of Tacoma**

\_\_\_\_\_  
**Joy St. Germain**                      **Date**  
**Human Resources Director**

\_\_\_\_\_  
**Alice A. Phillips**                      **Date**  
**Business Manager, IBEW Local 483**

\_\_\_\_\_  
**Michael P. Slevin, III, P.E.**      **Date**  
**Environmental Services Director**

\_\_\_\_\_  
**T.C. Broadnax**                      **Date**  
**City Manager**

**Approved as to form:**

\_\_\_\_\_  
**Cheryl Comer**                      **Date**  
**Deputy City Attorney**