



**TO:** Elizabeth Pauli, City Manager  
**FROM:** Katie Johnston, Budget Manager  
Andrew Cherullo, Finance Director  
**COPY:** City Council and City Clerk  
**SUBJECT:** Request for Resolution – Setting November 28, 2017 as the date of public hearings on the 2017-2018 Biennial Budget Mid-Biennium Modification and the amendment of the 2017-2022 Capital Facilities Program & 2017-2018 Capital Budget  
**DATE:** October 31, 2017

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**SUMMARY:**

Setting November 28, 2017 as the date of public hearings on the 2017-2018 Biennial Budget Mid-Biennium Modification and the amendment of the 2017-2022 Capital Facilities Program & 2017-2018 Capital Budget and directing the City Clerk to prepare and circulate proper notices of the time and place of such hearings.

**STRATEGIC POLICY PRIORITY:**

- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

**BACKGROUND:**

RCW 35.34.130 provides that the legislative body of the City will meet no sooner than eight months after the start nor later than the conclusion of the first year of the fiscal biennium for the purpose of a mid-biennial review and modification of the biennial budget.

Additionally, each year, proposed amendments to the Comprehensive Plan are considered by the Planning Commission and the City Council. The Growth Management Act, with few exceptions, requires that all proposed Plan amendments be reviewed concurrently and no more frequently than once each year [RCW 36.70A.130 (2) (a)]. This is usually referred to as the “annual amendment” whereby individual Comprehensive Plan amendments are considered together. An exception is the amendment of the Capital Facilities Element of the Comprehensive Plan, which may be adopted separate from other proposed amendments to the Comprehensive Plan if it occurs concurrently with the adoption or amendment of the City’s budget [RCW 36.70A.130 (2)(a)(iv)]. Amendment of the 2017-2022 Capital Facilities Program will occur concurrently with the mid-biennium modification of the 2017-2018 Budget.

**ISSUE:**

This resolution will set November 28, 2017 as the date of public hearings on the 2017-2018 Biennial Budget Mid-Biennium Modification and the amendment of the 2017-2022 Capital Facilities Program & 2017-2018 Capital Budget.

**ALTERNATIVES:**

RCW 35.34.130 requires that the City of Tacoma hold a public hearing on the mid-biennial review and modification of the biennial budget. RCW 36.70A.035 requires that the City of Tacoma hold a public hearing on the proposed amendment to the 2017-2022 Capital Facilities Program (CFP). Therefore, staff have not identified any alternatives.



**RECOMMENDATION:**

Staff recommends that the City of Tacoma set November 28, 2017 as the date of public hearings on the 2017-2018 Biennial Budget Mid-Biennium Modification and the amendment of the 2017-2022 Capital Facilities Program & 2017-2018 Capital Budget

**FISCAL IMPACT:**

There is no fiscal impact.