



TO: Board of Contracts and Awards
FROM: Andy Cherullo, Finance Department
 Patsy Best, Procurement and Payables Manager, Finance Department
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and
 Chuck Blankenship Finance/Purchasing
SUBJECT: Citywide Surplus Scrap Metals
DATE: Request for Proposals Specification No.: CT15- 0234F- November 3, 2015
 October 13, 2015

SUMMARY:

The Finance Department, Purchasing Division, recommends a contract be awarded to **Pacific Iron & Metal, Seattle, WA**, to purchase and recycle ferrous and non-ferrous scrap metals generated by various City departments. The contract is for a three-year term with the option to extend for three additional one-year terms. The value of this contract is estimated to be \$250,000 income, over the possible six-year term, depending on volumes, metals markets and the surplus needs of the City.

STRATEGIC POLICY PRIORITY:

- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

The use of this contract will minimize the impact of scrap metals ending up in landfills.

BACKGROUND:

ISSUE: The City may have a need to surplus scrap metals in the future. This as-needed contract can be used citywide for the surplus of scrap metals, if needed.

ALTERNATIVES: Not awarding this contract would result in the possible disposal / recycling of surplus scrap metals on an individual basis.

COMPETITIVE SOLICITATION: Request for Proposals Specification No. CT15-0234F was opened May 12, 2015. Four companies were invited to propose in addition to normal advertising of the project. Four submittals were received.

<u>Respondent</u>	<u>Location (city and state)</u>	<u>Rank</u>
Pacific Iron & Metal	Seattle, WA	1
Calbag Metals, Co	Tacoma, WA	2
Simon Metals, LLC	Tacoma, WA	3
Alrite Recycling, Corp.	Bellingham, WA	4

CONTRACT HISTORY: New Contract

SUSTAINABILITY: Pacific Iron has a surface water management treatment facility on its premises. Water is checked, analyzed and treated. This helps preserve water quality.

SBE/LEAP COMPLIANCE: Not Applicable

SURPLUS DECLARATION: This surplus scrap metals contract may be used for the disposition of accumulated scrap metals by all City departments.

FINANCE PURCHASING

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RECOMMENDATION:

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FISCAL IMPACT:

No fiscal impact. Any surplus sale will result in income to the City.

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
N/A			
TOTAL			

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various Department Funds			
TOTAL			

POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
N/A			
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: N/A

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? N/A

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

N/A

