



TO: T.C. Broadnax, City Manager
FROM: Nadia Chandler Hardy, Assistant to City Manager and Director, Neighborhood and Community Services
COPY: Pam Duncan, City Council, and City Clerk
SUBJECT: Resolution to Approve an Amendment to the 2016 Summer Jobs 253 Tacoma Community House/REACH Center Contract, December 6, 2016
DATE: November 8, 2016

SUMMARY:

A Resolution to amend an existing contract with Tacoma Community House for services related to Summer Jobs 253. The Amendment will increase the amount of the existing contract from \$199,464 to \$214,464 to increase the ability of the Contractor to be fully compensated for costs incurred and to increase employer outreach activity through the end of the year.

STRATEGIC POLICY PRIORITY:

- Strengthen and support public safety, human services, public education, and diverse higher learning opportunities in Tacoma.

BACKGROUND:

Summer Jobs 253 is a City of Tacoma led summer youth employment program that has been in operation since 2013. The City contracts with Tacoma Community House/REACH Center for payroll services, case management services, and outreach to, and engagement of, employers that host student participants.

In 2016, funding diversified significantly with the inclusion of Office of Juvenile Justice and Delinquency Prevention (OJJDP) funding, Criminal Justice sales tax funding, multiple private donations, pass-through Department of Vocational Rehabilitation (DVR) funding from Workforce Central, and a grant from Washington STEM for participating in the National Governors Association Learning Laboratory.

Meaningful employer engagement continues to be a major obstacle to the program. The required participation fee (payable directly to Tacoma Community House) does not allow many of the non-profit agencies in Tacoma to participate and relationship building with private employers takes significant effort. Since 2014, as the number of students served has increased, student placements have often been last-minute commitments from employers.

ISSUE:

In 2016, with the availability of DVR funding, 30 free placements were offered to employers willing to host students. As a result, the employer participation fee normally paid to Tacoma Community House came directly to the City of Tacoma, thereby leaving a deficit of approximately \$6,500 to cover the costs of wages and supportive services for the students after other cost savings were realized by the program. Additionally, through the Washington STEM funding (\$15,000), employer outreach and engagement efforts should be increased for the remainder of 2016 to build relationships and obtain earlier commitments from a wider array of employer partnerships.



ALTERNATIVES:

City Council could choose to increase the contract amount from \$199,464 to \$205,964 to cover the cost of the 2016 programming without additional employer engagement activities.

RECOMMENDATION:

Staff recommends utilizing the Washington STEM funding to increase the contracted amount \$15,000 from \$199,464.00 to \$214,464.00 for the purpose of fully covering the cost of the program services provided and to increase the program's employer outreach activities through the remainder of 2016 to ensure timely and meaningful student placements.



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1185 – NCS (NCS Grants)	GRT-03100-01-04-02	5330100	\$92,500.00
1185 – WKFOR	858600	5330100	\$120,000.00
1185 – CRMJS	665000	5330100	\$1,964.00
TOTAL			\$214,464.00

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1185 – NCS (NCS Grants)	GRT-03100-01-04-02	4331296	\$92,500.00
1185 – WKFOR	80019462	6300000	\$120,000.00
1185 – CRMJS	665000	4335100	\$1,964.00
TOTAL			\$214,464.00

POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$214,464.00

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes