



SUMMARY MINUTES

Tacoma Creates Advisory Board (TCAB)

Special Meeting

Date: Monday, May 19, 2025

Time: 5:30-6:30 pm

Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Arts & Cultural Vitality Division, which is part of the Community and Economic Development Department.

Board Members in Attendance:

Dan Arias-Gomez
Faith Brown
Allison Campbell
Megan Clark
Sheree Cooks
Rowen Higley
Nicole Kendrick
Katie Mattran
Holly Smith
Mandy Zylstra

Staff Present:

Clarissa Gines
Lisa Jaret
Rebecca Solverson

Board Members Absent:

Putter Bert
Wind Dell Woods

1. Call to Order; Roll Call

Chair Mattran

Chair Mattran called the TCAB meeting to order at 5:36pm. She started the meeting with a land acknowledgement:

ʔukʷədiitəb ʔuhigʷətəb čəł txʷəl tiit ʔa čəł ʔal tə swatxʷixʷtxʷəd ʔə tiit puyaləpabš dxʷəstəłlils gʷəl ʔutxʷəlšucidəbs həlgʷəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

2. Warm-up / Check-ins

TCAB Members

Chair Mattran invited TCAB members to respond to the check in prompt, which is to share something creative you would like to try that you haven't done before.

3. Consent Agenda

Vice Chair Kendrick

Vice Chair Kendrick asked for a motion to approve the May 19th meeting agenda, as well as the minutes from the May 5th meeting.

There was a motion, "...to approve the agenda, as well as the minutes from the previous meeting."

Motion: Megan Clark

Second: Rowen Higley

Motion: Carried

4. Public Comment on Agenda Items

Chair Mattran

Chair Mattran provided an opportunity for attendees to share public comment. There was no public comment at this time.

5. Action Item

TCAB Members

Chair Mattran expressed the importance of TCAB approving funding to cultural organizations, and thanked Vice Chair Kendrick and TCAB member Holly Smith for serving on the Impact Funding panel and representing the panel's work in the meeting.

Lisa Jaret provided a budget overview for the 2025-26 program year, along with background information on funding goals, application review process, and the funding opportunity. Vice Chair Kendrick and TCAB member Holly Smith then shared who the other panelists were, discussed the panel process, and presented the panel's funding recommendations.

Chair Mattran called for a motion to "approve the Impact Funding recommendations for the 2025-26 funding cycle."

Motion: Allison Campbell

Second: Megan Clark

There was robust conversation between TCAB members. Lots of observations were shared, and questions asked which Vice Chair Kendrick and TCAB member Holly Smith were able to address. Lisa Jaret was also able to provide clarification and context for some questions as well.

Motion: Carried

Chair Mattran then shared a two-year comparison on the number of Tacoma Creates contracts to cultural organizations, and a four-year comparison.

6. Comments from TCAB

TCAB Members

Chair Mattran offered an opportunity for TCAB members to share any experiences they had with events put on by Tacoma Creates-supported organizations, and to share any upcoming events or future agenda items. TCAB members Megan Clark, Holly Smith, and Mandy Zylstra shared their experiences engaging with Tacoma Creates-supported programming.

7. Adjourn

Chair Mattran

The meeting was adjourned at 6:38pm.

Meeting Frequency: Every First Monday of every month at 5:30pm, both virtually on Zoom and in-person at the Tacoma Municipal Building, room 248. All meetings of the Tacoma Creates Advisory Board are open to the public.



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