



TO: Elizabeth Pauli, City Manager
FROM: Katie Johnston, Budget Manager **KJ**
Andy Cherullo, Finance Director
COPY: City Council and City Clerk
SUBJECT: Ordinance - 2017-2022 Capital Facilities Program and 2017-2018 Capital Budget
Amendment – December 5, 2017
DATE: November 21, 2017

SUMMARY:

Amend the 2017-2022 Capital Facilities Program (CFP) to add a new project, NCS Readiness Site, to the Program's Community Development section. This project is related to the City of Tacoma's Ordinance No. 28430 (adopted May 9, 2017), which declared a state of emergency relating to the conditions of homeless encampments and authorizing such actions are reasonable and necessary in light of such emergency to mitigate the conditions giving rise to such public emergency.

The ordinance will also amend the 2017-2018 Capital Budget to recognize changes in transfers, additional revenues, and budget adjustments as outlined in the attached exhibits.

STRATEGIC POLICY PRIORITY:

- Assure outstanding stewardship of the natural and built environment.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

BACKGROUND:

The Capital Facilities Program is an element of the Comprehensive Plan. The CFP for 2017-2022 is being amended pursuant to the State Growth Management Act's requirements (RCW 36.70.130) and will be considered and adopted concurrently with the 2017-2018 Mid-Biennium Budget Modification. Projects included in the Capital Facilities Program are eligible for additional funding sources such as grants and Real Estate Excise tax (RCW 82.46.010(b) & RCW 82.46.035)(3).

Incorporating the NCS Readiness Site project will require the following changes to the 2017-2022 Capital Facilities Program:

- Add a new project sheet in the Community Development section of Project Information for the NCS Readiness Site (Exhibit C). The page will be added before the NCS Teen Home project (page 58).
- Add the NCS Readiness Site project to the following tables and update the funding totals
 - Six-Year Spending Plan (page 37)
 - 2017-2018 Community Development Projects (page 48)
 - Community Development Funding Availability graph (page 49)
 - Community Development Project Index (page 50)
 - 2017-2022 Capital Facilities Program Funding Summary Report (page 281)

This ordinance will also amend the 2017-2018 Capital Budget to appropriate additional project funding, new grant revenues, and other budget adjustments as outlined in the attached exhibits.



ISSUE:

The Growth Management Act requires a capital facilities element of the comprehensive plan that is to be periodically reviewed and updated. This element serves as a planning document for capital projects and enables the City to seek funding for potential projects.

The Capital Facilities Program helps inform development of the City's Biennial Capital Budget. As the biennium progresses, changes to the budget are necessary due to variances in capital revenue projections and unforeseen expenditure adjustments and/or needs. The purpose of the capital budget amendment is to more accurately budget for the ongoing needs of the City.

ALTERNATIVES:

City Council could choose not to approve the amendment to the CFP; however, that will limit project eligibility for certain funding sources.

Pursuant to RCW 35.34, the City of Tacoma must pass an ordinance that appropriates estimated expenditures and revenues/use of available funds for the biennium; therefore, no alternatives have been identified for the amendment of the Capital Budget.

RECOMMENDATION:

It is recommended that the City Council approve the amendment to the Capital Facilities Program by adding a new project, NCS Readiness Site, to the Program's Community Development section, and that City Council approve the ordinance to appropriate the estimated expenditures and revenues/use of available funds for the 2017-2018 Capital Budget, as outlined in Exhibit "A" and explained in narrative form in Exhibit "B".



FISCAL IMPACT:

The ordinance will set appropriation for all Special Capital Funds as outlined in Exhibit "A."

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Multiple – See Exhibit "A"			
TOTAL			

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Multiple – See Exhibit "A"			
TOTAL			

POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: N/A

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? N/A

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

N/A