



Neighborhood and Community Services Human Services Commission

Members:

Jovan Dumas, Chair
Rahn Clayton, Vice Chair
Kelly McDonald, Secretary
Lauren Angelo
Zach Dillon
Kashmir Gavronski
Jason Grube
Lisa Keating
Cherrielee Matthews
Dana Owens-Cheatham
Elizabeth Pebley
Amanda Scott-Thomas
Valentine Smith
Janet Thiessen
Naomi Wilson

Staff:

Linda Stewart, NCS
Director
Erica Azcueta, Program
Manager
Vicky McLaurin, Program
Manager
Tiegan Tidball, Systems
Analyst
Chris Bell, Systems
Analyst
Glenda Duldulao, HS
Contract & Program
Auditor

Wednesday, August 8, 2018 6:00 pm
Tacoma Municipal Building, 747 Market Street, Room 148

Meeting Minutes

Those Present: Jovan, Valentine, Zach, Lisa, Amanda

Those Absent: Kashmir, Rahn, Lauren, Jason, Cherrilee, Dana, Elizabeth, Valentine, Janet, Naomi

Staff Present: Vicky McLaurin, Glenda Duldulao, Chris Bell, Stacy Wallace, Yvette Farrell, Linda Stewart

1. Welcome/Call to Order
Jovan called the meeting to order at 6:10 pm
2. Introductions of Commissioners and staff were made.
3. Vicky provided Commissioners with a review of the funding process and guidelines. Then she provided an overview of the funding priorities: health and healthcare, domestic violence, youth development, gang prevention and intervention, senior wellness, educational support and services, financial empowerment, workforce development.

What commissioners should consider: does their program align with 2025, does it align with the city's goals,

Vicky also defined rating reliability among Commissioners and how to ensure reliability is achieved.

Technical assistance for Commissioners is available as much as needed.

A third party through the Purchasing Department will be reviewing the process to identify if the process is fair and transparent.

The keys to reviewing the applications are: alignment to Tacoma 2025, alignment with 10-year department goals, and alignment with council priorities.



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A binder has been provided to each Commissioner with all resources needed during the vetting and rating process.

Applications will close August 21st
Commissioners will receive applications August 30, 2018
Oral Presentations: September 19 & 20 (5:30-8:00)
Scores are due on 9/21/18 at 5 pm
HSC Review Panel Consensus & Allocation 9/29/18

Commissioners reviewed the application as it is seen and used by providers. The application has been updated and altered to be streamlined and simplified for providers.

A sign-up sheet was passed around for Commissioners to identify their preferred categories of application, which will be shared with those not present.

The regular September 12, 2018 meeting will not take place given the heavy calendar demands of September.

4. Adjournment

Lisa move to adjourn at 7:48 and Kelly seconded. All commissioners vote to adjourn.

HSC Chair Signature: _____

Date: 10/10/18

City of Tacoma Staff Signature: _____

Date: 10/10/18