



RESOLUTION NO. 39486

1 A RESOLUTION relating to a Special Project; designating the Minority Business
2 Development Agency Business Center Program as a special project of
3 limited duration; designating general salary classifications and benefits for
4 persons employed on the project pursuant to Tacoma Municipal
5 Code 1.12.155, 1.24.187, 1.24.980 through 1.24.986, and 1.30.300, and
6 Tacoma City Charter Section 6.1(h); and accepting a grant from the
7 U.S. Department of Commerce to fund, and authorizing a City in-kind
8 contribution in support of, this program.

9 WHEREAS, in May 2016, the City received notice of a grant award in the
10 amount of \$1,522,625 from the U.S. Department of Commerce, to enable the City
11 to serve as the regional office for the Minority Business Development Agency
12 Business Center Program (“Program”), which is designed to assist Minority
13 Business Enterprise (“MBE”) clients with achieving higher levels of growth and
14 competitiveness, and is focused on securing domestic public and/or private
15 contracts and financing transactions, exports, and job creation for eligible
16 minority-owned businesses, and

17 WHEREAS the City will commit a portion of existing staff time over the next
18 five years as an in-kind contribution, in the approximate amount of \$565,817, as
19 well as office space for new Program staff, and

20 WHEREAS this effort will be designated as a special project of limited
21 duration, with one Supervisor and one Project Specialist anticipated to be
22 employed, and

23 WHEREAS, pursuant to the provisions of TMC 1.12.155, 1.24.187, and
24 1.24.980 through 1.24.986, and 1.30.300, and Tacoma City Charter Section 6.1(h),
25 employees who are not regular employees and are hired as special project
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1 employees are unclassified and paid as provided for by ordinance or resolution of
2 the City Council; Now, Therefore,

3 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

4 Section 1. That the proper officers of the City are hereby authorized to
5 accept a grant agreement from the U.S. Department of Commerce in the amount
6 of \$1,522,625, to be paid in five annual payments of \$304,525, in support of the
7 Minority Business Development Agency Business Center Program, said grant to
8 be substantially in the form of the document on file in the office of the City Clerk,
9 and to commit a portion of existing staff time over the next five years as an in-kind
10 contribution, in the approximate amount of \$565,817, as well as office space for
11 new Program staff.
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13 Section 2. That the Minority Business Development Agency Business
14 Center Program is hereby designated as a special project of limited duration for a
15 period of five years, ending March 31, 2021.
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17 Section 3. That, in accordance with the provisions of TMC 1.12.155,
18 1.24.187, 1.24.980 through 1.24.986, and 1.30.300, and Tacoma City Charter
19 Section 6.1(h), employees who have been hired or may be hired for positions
20 expected to be of limited duration shall be designated as unclassified special
21 project employees as of the date of hire.
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23 Section 4. That the salaries and classifications set forth in the
24 Compensation Plan of the City of Tacoma for permanent employees, or the closest
25 classifications, shall be applied, contingent upon funding, to similar positions of the
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1 special project. The Compensation Plan is incorporated herein by reference as if
2 fully set forth.

3 Section 5. That employees who have been hired or may be hired as special
4 project employees herein shall receive benefits in accordance with and pursuant to
5 the provisions of the Compensation Plan of the City of Tacoma. They shall be
6 given a one-time binding and irrevocable election to participate in the City's
7 Retirement System pursuant to TMC 1.30. Special project employees hired to
8 work on the identified special project shall not be eligible for longevity pay; and
9 further, that should any current regular employee eligible for longevity pay be
10 assigned to the special project, the employee so assigned shall continue to be
11 eligible for longevity pay and shall become or remain a member of the City's
12 Retirement System pursuant to any applicable provisions of TMC 1.30, and
13 contributions shall be paid therein by the City pursuant to TMC 1.30.360.

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15 Section 6. That, inasmuch as the positions to be filled pursuant to this
16 resolution are of a temporary nature and are unique in that they pertain only to the
17 aforementioned special project, they are deemed unclassified, temporary positions
18 of limited duration and persons so employed in such positions shall have no claim
19 to further or continued employment with the City of Tacoma after cessation of such
20 special project or after cessation of activities funded by said program, except
21 pursuant to obtaining status as regular City of Tacoma employees under the
22 provisions of the TMC or pursuant to further action of the City Council relating to
23 this special project.
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Section 7. That all acts by agents or employees of the City consistent
herewith are hereby ratified.

Section 8. That the City Manager is hereby authorized to direct the
appropriate City officers to proceed with the necessary actions for the completion
of this special project.

Adopted _____

Mayor

Attest:

City Clerk

Approved as to form:

Deputy City Attorney