



TO: Elizabeth Pauli, Interim City Manager
FROM: Nadia Chandler Hardy, Assistant to City Manager and Director, Neighborhood and Community Services
COPY: City Council and City Clerk
SUBJECT: Resolution to authorize the execution of a contract with Sound Outreach Services– March 21, 2017
DATE: March 2, 2017

SUMMARY: A resolution authorizing the execution of a contract with Sound Outreach Services in the amount of \$331,876.00 for the Tacoma Training and Employment Program (TTEP), providing case management, supportive services, employment coaching, and financial empowerment services through the Center for Strong Families to Tacoma residents and residents of Tacoma Public Utilities retail service areas engaged in training and education opportunities.

STRATEGIC POLICY PRIORITY:

- Strengthen and support public safety, human services, public education, and diverse higher learning opportunities in Tacoma.
- Encourage and promote an open, effective and results-oriented organization.

ALIGNMENT WITH TACOMA’S VISION 2025 PRIORITIES

- **Prepare people to succeed in Tacoma’s workforce.** All residents should be prepared to succeed at jobs that are located in Tacoma or anywhere.

BACKGROUND: On July 12, 2016 the City Council passed Resolution No. 39492, confirming the City’s commitment to provide for the development of a trained and capable workforce and changed the name of the Youth Building Tacoma program to the Tacoma Training and Employment Program (TTEP) with the intent of focusing resources to promote the development of a trained workforce, particularly in building and construction trades and technical and career fields. The program’s key components are defined as “employment readiness training, case management services, participant support services, participation in a pre-apprenticeship training program, job placement assistance, and third-party evaluation,” and targets young adults ages 18-24 residing in the City of Tacoma and the retail service areas of Tacoma Public Utilities. Additionally, recruitment will focus on, but not be limited to, youth and residents of the Lincoln District and Community Empowerment Zone, women, minorities, those transitioning from dependence on public benefits, those with limited English speaking abilities, young adults involved in other City-funded programs or initiatives. Adults over 24 years of age, while not the primary focus of recruitment are eligible for the program to maximize class space.

The TOOL Center is a state recognized construction pre-apprenticeship program that is foundational to TTEP. Sound Outreach Services, as part of the TTEP collaboration, will provide the case management and supportive services of the TOOL Center participants.

ISSUE: The contract with Sound Outreach Services is over \$200,000 and requires Council approval. Sound Outreach Services provides support services to participants on an as-needed basis to maximize the likelihood of success in training and employment. Services include assistance with acquiring tools, clothing, and transportation. Sound Outreach Services also provides drug screening prior to participants being admitted into the TOOL Center training. Post TOOL Center completion, Sound Outreach Services will provide participants with employment coaching and financial empowerment services using the



Center for Strong Families for a period of one year. A small portion of their clients will stem from the final 2016 cohort of participants still in need of support services.

RECOMMENDATION: Staff recommends passing a Resolution authorizing the execution of a contract with Sound Outreach Services in the amount of \$331,876.00 for case management and supportive services for participants enrolled in the Tacoma Training and Employment Program (TTEP).



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
5086 – Tacoma Training and Employment Program (formerly Youth Build Tacoma)	498600	5330100	\$331,876.00
TOTAL:			\$331,876.00

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Interfund Charges	498600	5950015	\$331,876.00
TOTAL:			\$331,876.00

POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
N/A			
TOTAL			

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$331,876.00 (FUNDS FOR 2017-2018 ARE APPROPRIATED, AND SIMILAR APPROPRIATIONS ARE ANTICIPATED IN FUTURE BUDGET CYCLES)

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes