



TO: Mayor and Council Members
FROM: Rebecca Boydston on behalf of Council Member Hunter
COPY: City Clerk
SUBJECT: **Resolution Authorizing the Use of City Council Contingency Funds for Traffic Control Devices for the 2018 6th Avenue Santa Parade – November 27, 2018**
DATE: November 20, 2018

SUMMARY:

Resolution authorizing the use of up to \$2,000 from the Council Contingency Funds to cover the costs of traffic control devices for the 5th Annual 6th Avenue Santa Parade; and, directing the City Manager to negotiate and execute an agreement outlining the scope of work and deliverables for the funding.

COUNCIL SPONSORS:

Council Members Hunter, McCarthy and Ushka

STRATEGIC POLICY PRIORITY:

By supporting economic and community events in the Neighborhood Business Districts, this resolution best aligns with the City Council Strategic Policy Priority to: Cultivate a vibrant cultural sector that fosters a creative, cohesive community.

BACKGROUND:

When a Special Event produced by our community partners requires a street closure, the City issued Special Event Permit dictates the number of traffic control devices required via an approved Traffic Control Plan. The event producers are responsible for acquiring barriers and the associated costs. On June 5, at the request of the Cross District Association (CDA), the Tacoma City Council passed resolution number 40025, a resolution authorizing the use of City Council contingency funds for traffic control devices for the Neighborhood Business Districts Special Events Program Pilot. The CDA requested this pilot provide funds to assist with five events organized by Neighborhood Business District Associations that are members of the CDA.

The Santa Parade is a successful annual event for the 6th Avenue Business District which requires a Special Event Permit that dictates the number of traffic control devices required for its approved Traffic Control Plan. The parade route starts at State Street and 6th Avenue and ends at Alder Street and 6th Avenue and requires numerous of traffic control devices.

While this event takes place in the 6th Avenue Business District, this event was not included in the Neighborhood Districts Special Events Program pilot, so this funding allocation would be one time only. The estimated cost of traffic control for the Santa Parade is estimated to be approximately \$1,800.

At the November 20, 2018 Study Session, Council Member Hunter shared a Council Consideration Request seeking a consensus to move the resolution forward for City Council consideration.



ISSUE:

The costs associated with traffic control devices are often a barrier for event producers. Because of the economic and community development benefits of these events, it is in the best interests of the City to provide financial assistance for the rental of traffic control devices for key events so they can continue to take place. In order to authorize the use of the City Council Contingency Funds for this purpose, a resolution must be adopted.

ALTERNATIVES:

The 6th Avenue Business District could be responsible for the costs associated with the traffic control devices.

RECOMMENDATION:

City Council approval of a resolution to use up to \$2,000 of Council Contingency Funding for costs associated with traffic control devices for the 2018 6th Avenue Santa Parade.



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1030 Council Contingency Fund	660000	5310100	\$2,000.00
TOTAL			\$2,000.00

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1030 Council Contingency Fund	660000	6311010	\$2,000.00
TOTAL			\$2,000.00

POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$2,000.00

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

N/A