



WEEKLY REPORT TO THE CITY COUNCIL

January 17, 2019

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ACTION REQUESTED

1. Please hold Friday, February 15, 2019, 8:00 a.m. to 5:00 p.m., on your calendars for the City Council's Annual Strategic Planning Work Session. The time, location and other details will be finalized closer to the date.

ITEMS OF INTEREST

2. **Economic Development Report** - The Tacoma Prologis Park Building D, located near the interchange between SR509 and Alexander Avenue in the Port of Tacoma, is the **first industrial project in the world to receive a WELL Certification from the International Well Building Institute**. It is notable for a project in Tacoma to be recognized, as Prologis owns more than 700 million square feet of logistics space in 19 countries. This certification is obtained only by those building owners and tenants who are seeking to provide an environment that enhances the wellbeing of all occupants.

While the more recognized LEED certification focuses on energy efficiency, the WELL certification has 7 focus areas – air, water, light, nourishment, fitness, comfort and mind. The Prologis situation was unique not only because it was the first industrial facility in the world to be designed with these criteria purposely, but also because it was a speculative project with no identified tenants when construction commenced. The employees of the current tenant, Tiger Logistics, enjoy filtered water and air that meet specific criteria, a walking trail and blueberry patch, a mural painted by a local artist, and access to a variety of books and magazines focused on health and wellbeing. Building D was completed in April 2018 and was the final construction project in this 80-acre park, which contains a total of 1,153,605 square feet of logistics space. The only remaining available space in the park is 150,000 square feet in Building D, and brokers are optimistic that it will be occupied soon.

3. The **January 23, 2019 Public Utility Board Agenda** is attached for your information.

4. **Tacoma Creates/Proposition 1 was approved by Tacoma voters on November 6th, 2018.** Staff has been coordinating with the Washington State Department of Revenue to ensure that the tax rate is officially updated and will increase for Tacoma beginning April 1, 2019. Businesses will be notified about the increase via the “local sales and use tax flier” produced by the state. Additional communications regarding the tax details will be shared with the public via City communications channels. Arts Administrator Amy McBride provides the attached update report from the Tacoma Venue & Events’ Office of Arts and Cultural Vitality with additional information.

STUDY SESSION/WORK SESSION

5. **The City Council Study Session of Tuesday, January 22, 2019 has been canceled.**
6. **The updated Tentative City Council Forecast and Consolidated Standing Committee Calendars are attached for your information.**

MARK YOUR CALENDARS

7. You have been invited to the following events:
 - **Annual Martin Luther King, Jr. Celebration on Monday, January 21st, at the Greater Tacoma Convention Center, located at 1500 Commerce Street.** Doors open at 10:00 for a Community Outreach Fair and Program begins 11:00 a.m.
 - **Tacoma-Pierce County Chamber 2019 Horizons Economic Forecast scheduled for Wednesday, January 23rd, 7:00 to 9:00 a.m., at the Great Tacoma Convention Center, located at 1500 Commerce Street.**
 - **Asia Pacific Cultural Center’s 21st Annual New Year Celebration featuring the island and culture of Hawaii on Saturday, February 9th, 11:00 a.m. to 6:00 p.m., at the Tacoma Dome Exhibition Hall, located at 2727 East D Street.**
 - **AWC City Action Days Wednesday, February 13th and Thursday, February 14th, at the Hotel RL Olympia, located at 2300 Evergreen Park Drive, Olympia.**

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- **Tacoma - Pierce County Opioid Summit 2019 on Friday, February 22nd, 9:00 a.m. to 3:00 p.m.**, at Pacific Lutheran University's Chris Knutzen Hall, located at 12180 Park Avenue South.

Sincerely,

A handwritten signature in blue ink, appearing to read 'EAP', with a stylized flourish extending to the right.

Elizabeth A. Pauli
City Manager

EAP:crh
Attachments



**City of Tacoma
Public Utility Board Meeting
January 23, 2019; 6:30 p.m.
Tacoma Public Utilities – Ground Floor Auditorium
3628 S 35th Street, Tacoma WA 98409**

Call to Order

Roll Call

A. Approve Minutes of Previous Meetings

B. Comments by the Public

Recognition: Tacoma Power Storm Response

C. Consent Agenda

D. Regular Agenda

Departmental

D-1 Resolution U-11056 – Award contracts and approve purchases:

- 1. Increase contract with Lewis County Public Utility District No. 1 to construct and lease a dark fiber network link between the Mayfield project boundary and Lewis County's Salkum Substation (\$52,098.78. Cumulative total \$228,624.78, plus applicable taxes).**

Tacoma Power

D-2 Resolution U-11057 – Establish a special project in the Utility Technology Services section of Tacoma Power for the implementation of WorkForce Connect across Tacoma Power, Tacoma Water, and City of Tacoma Environmental Services.

D-3 Resolution U-11058 – Establish a special project in the Utility Technology Services Section of Tacoma Power for the implementation of the TPU 2019/2020 technology portfolio.



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Director's Office at 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.

**Office of Arts and Cultural Vitality
Tacoma Venues and Events Department**

Tacoma Creates

Tacoma Creates or Proposition 1 was approved by Tacoma voters by 67.2% on November 6th, 2018.

Staff has been coordinating with the Washington State Department of Revenue to ensure that the tax rate is officially updated and will increase for Tacoma beginning April 1, 2019. Businesses will be notified about the increase via the “local sales and use tax flier” produced by the state. Additional communications regarding the tax details will be shared with the public via City communications channels.

Revenue collected will be distributed to the City of Tacoma starting June 1, 2019. The Office of Management and Budget has estimated projections at \$3,693,867 for 2019 and \$6,292,486 for 2020. Start-up costs focused on program design and system development will be reimbursed to the general fund once taxes are collected, per RCW 36.160.110a. Although allowable start-up costs may be reimbursed, the delay in collection limits immediate distribution of funds to service providers.

2019 is a “ramp-up” year and provides the opportunity to hear more deeply from the community regarding their needs and wants in order to design programs that are responsive and develop effective structures and systems to support the program delivery and participation.

Staff is working to:

- research similar programs and existing local initiatives that align with the goals of Tacoma Creates
- clarify legislation and requirements
- connect with partner agencies (Metro Parks, Tacoma Public Schools, Graduate Tacoma, Greater Tacoma Community Foundation, Pierce Transit, etc) and content experts (transportation, education, science, culture, heritage, equity & inclusion, grantmaking, etc..) to research existing initiatives, goals, resources, and alignment that would support the goals of Tacoma Creates.
- establish the budget (identify start-up costs, administrative, transportation, etc.. determine % for Public School Access Program)
- identify points of intersection with Tacoma 2025 to insure Tacoma Creates aligns, supports and advances city goals
- define staffing needs
- hire consultants to assist before staffing is solidified

- identify structural and systemic barriers that could be removed/improved upon in support of Tacoma Creates
- determine baseline data and metrics
- develop measurement goals for continuous improvement with indicator(s) that inform and are informed by Tacoma's equity index.
- strengthen connections and communication with heritage, culture, and science organizations to ensure meaningful participation in program development and participation
- identify opportunities to build on the Whole Access Pass currently being piloted by Metro Parks, Tacoma Public Schools, and Greater Tacoma Community Foundation to leverage existing resources, collaborations, and shared goals as a systemic support tool for the Public School Access Program requirements.
- define roles and guidelines for the Tacoma Creates Advisory Board
- determine funding distribution mechanisms for 2019
- transition marketing and communication functions from Tacoma Creates campaign to the city
- develop and implement community responsive conversations and focus groups to identify needs and desires of Tacoma residents throughout the city.

Staff is working back from the June 1st date to bring an ordinance before City Council formally implementing the Tacoma Creates program and establishing the advisory board. Staff anticipates the ordinance will come before Council 2nd Quarter 2019 and will provide ongoing updates.

Tacoma Creates' first community conversation will be January 23rd from 6-8pm at Theater on the Square. Councilmembers Mello and Ushka will provide the welcome. Information will be shared about the program based on the legislation and work to date, opportunities for co-creating and next steps. The community will be asked to share their vision of how Tacoma will be different in 7 years when Tacoma Creates is successfully implemented.

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
January 22, 2019	City Council Study Session	CANCELLED Study Session Only		(Study Session cancelled at Mayor's Request, due to the City's MLK, Jr. Birthday Celebration and other community events the day prior)
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
January 29, 2019	City Council Study Session (TMBN 16, Noon)	Quarterly Tacoma Police Department Hiring Update	TPD	TPD will share information related to hires and separations and the efforts to diversify the department.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
February 5, 2019	City Council Study Session (TMBN 16, Noon)	Equity Index	OEHR	Office of Equity & Human Rights will provide an overview of Tacoma's Equity Index. The Index is an online tool, which includes static maps and a report that helps City officials and community leaders improve quality of life and analyze policies, services and programs with an equity lens.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
February 12, 2019	City Council Study Session (TMBN 16, Noon)	Pierce Transit's Bus Rapid Transit Project Update	Pierce Transit	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
February 19, 2019	Joint Public Utility Board Study Session (TMBN 16, Noon)			
	City Council Study Session (TMBN 16, Noon)	Accessory Dwelling Unit (ADU) Regulations		
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Public Hearing on Accessory Dwelling Unit Regulations	PDS	
February 26, 2019	City Council Study Session (TMBN 16, Noon)	Tacoma Dome Link Extension and Hilltop Link Extension Construction	Sound Transit/GRO	Sound Transit will provide a briefing on the Tacoma Dome Link Extension development and update on Hilltop Link Extension construction.
		Review of Public Testimony at the Accessory Dwelling Unit Regulations Public Hearing	PDS	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
March 5, 2019	City Council Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)	First Reading of Accessory Dwelling Unit Regulations Ordinance	PDS	
March 12, 2019	CANCELLED			
March 19, 2019	City Council Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Final Reading of Accessory Dwelling Unit Regulations Ordinance	PDS	
March 26, 2019	City Council Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

Community Vitality and Safety

Committee Members: Blocker (Chair), Beale, Thoms, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Will Suarez		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
February 14, 2019	Tacoma Community Redevelopment Authority Interviews	Doris Sorum, City Clerk	3 vacancies
	Human Rights Commission Interviews	Doris Sorum, City Clerk	7 vacancies
Future			
February 28, 2019	Commission on Immigrant and Refugee Affairs Interviews	Doris Sorum, City Clerk	4 vacancies
	Hilltop Links to Opportunity Project	Carol Wolfe, Supervisor, Community and Economic Development Department	Staff will provide an update on the Links to Opportunity: Festival Street Initiative
March 14, 2019	Library Board of Trustees Annual Report	Kate Larsen, Director, Tacoma Public Library	Tacoma Public Library will provide an annual report on strategic initiatives and activities, as well as a look into 2019's projects and initiatives.

Economic Development Committee

Committee Members: Thoms (Chair), McCarthy, Ushka, Woodards, Alternate-Beale		2nd, 4th, and 5th Tuesdays	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
Executive Liaison: Tadd Wille; Staff Support - Lynda Foster (Bucoda Warren will be covering through March)		10:00 a.m. Room 248	
January 22, 2019	<i>Cancelled (tentative)</i>		
Future			
January 29, 2019	Update on Namatad	Pat Beard, Project Manager, CEDD	Assistant Professor and Internet of Things entrepreneur Matt Telentino will share a progress report regarding the new company launched in 2018 and the enhanced safety innovation formed in partnership with CED and the Tacoma Fire Department.
	Development and Discussion of the Economic Development Strategic Plan	Jeff Robinson, Community & Economic Dev Director, Chris Mefford, President & CEO, Community Attributes, Inc.	A brief overview by the project consultant of the process and schedule for the development and completion of the City's Economic Development Strategic Plan."
	FWDA land transactions (Pending)	Pat Beard, Project Manager, CEDD	FWDA will bring forward land transaction recommendations for Foss Waterway Sites 9 and 10 and well as the Municipal Dock site for committee review/recommendation to the City Council.
February 12, 2019	Pierce County Workforce Development Strategic Direction and Alignment Opportunity (tentative)	Linda Nguyen, CEO Workforce Central	

Government Performance and Finance Committee

<p>Committee Members: Ibsen (Chair), Blocker, Hunter, Mello, Alternate Thoms Executive Liaison: Andy Cherullo; Staff Support - Bucoda Warren</p>	<p>1st and 3rd Tuesday 10 a.m. Room 248</p>	<p>CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board</p>
<p>February 5, 2019</p>		
<p>Future</p>		
<p>February 19, 2019</p>		
<p>March 5, 2019</p>		

Infrastructure, Planning and Sustainability Committee

Committee Members: Mello (Chair), Beale, Ibsen, McCarthy, Alternate-Hunter Executive Liaison: Kurtis Kingsolver; Staff Support - Rebecca Boydston		2nd and 4th Wednesdays 4:30 p.m. Room 16	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
January 23, 2019	Orcas/Salmon	Laura Blackmore, Deputy Director, Puget Sound Partnership	Overview of recommendations of the State's Orca and Salmon Recovery efforts and plans, as well connecting these plans to local efforts, such as Orcas love Rain Gardens
	DADU Update	Elliott Barnett, Senior Planner, Planning and Development Services	Update on the current recommendations and possible amendments
Future			
February 13, 2019	iDEA School Permeable Pavement Project	Jessica Knickerbocker, Engineer, Environmental Services	Briefing on the goals, partnerships, and desired outcomes of the permeable pavement project at the Idea's School
	Right of Way Residential Electric Vehicle Charging Pilot Program	Joe Graff, Planning and Development Services; Jana Magoon, Planning and Development Services	Update on plans for an EV Charging Pilot Program in the right-of-way of residential streets.
February 27, 2019	Sustainable Tacoma Commission Interviews	Dorus Sorum, City Clerk	3 vacancies
	Traffic Calming	Jennifer Kammerzell, Traffic Engineer, Public Works	
	JBLM Airport Compatability	Larry Harala, Associate Planner, Planning and Development Services	