



City of Tacoma

Resolution No.:

Meeting Date: July 25, 2023

**Contract and Award Letter
Purchase Resolution —Exhibit "A"**

TO: Board of Contracts and Awards
FROM: Chris Bacha, Chief Deputy City Attorney, City Attorney's Office
Nora Blakeslee, Criminal Justice Analyst, City Attorney's Office
COPY: City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and
Erica Pierce, Finance/Purchasing
SUBJECT: Direct Negotiation Waiver Electronic Home Monitoring – DES Contract - Contract
No. CW2245224 – July 25, 2023 City Council
DATE: June 23, 2023

RECOMMENDATION SUMMARY:

City Attorneys Office requests approval to increase CW2245224, to Sentinel Offender Services LLC (Sentinel), Portland, OR, by \$1,670,900, plus applicable taxes, budgeted from the General Fund, for Electronic Home Monitoring (EHM). This increase will bring the contract to a cumulative total of \$3,522,804, plus applicable taxes.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

BACKGROUND:

In December of 2016, the City of Tacoma entered into an EHM services agreement with Sentinel, using Washington State's master contract. In April 2018, the City of Tacoma amended the contract with Sentinel to extend the agreement to allow for two additional administrative extensions from December 31, 2018 through December 31, 2020 for the maximum amount of \$1,110,000. This Amendment also allowed Sentinel to provide EHM services to Pierce County District Court. This extension and increase was authorized by Resolution 39996.

In October of 2021, due to an error on the SAP agreement, services were able to continue to be ordered, invoiced, and paid. In June 2021, services provided exceeded the maximum amount of the contract. An increase of \$334,180 was required to pay existing and future invoices through June of 2022. On October 27, 2021, Amendment No. 2 was approved allowing the extension of the contract from June 30, 2021 through June 30, 2022, and to increase the agreement by \$334,180, from \$1,110,000 to a maximum amount compensation amount of \$1,444,180. In November of 2022, the City of Tacoma approved Amendment No. 3 extending the contract with Sentinel from June 30, 2022 through June 30, 2023 and increasing the agreement by \$417,724 from \$1,444,180 to \$1,861,904.

ISSUE: Additional scope of work to include services at the Nisqually jail need to be added as well as extending the contract to a later date. Contract was originally a piggyback on the state of Washington adoption of the National Association of State Procurement Officials (NASPO) contract for these services. The original agency (State of Connecticut) is currently in solicitation for a new contract, but it is not clear when the new contract will be available and whether State of Washington will again piggyback on this contract.



ALTERNATIVES: City of Tacoma will not be availability for EHM services allowing the Municipal Court no alternative other than incarceration. EHM is affordable and reduces the City's reliance on jail resources.

COMPETITIVE SOLICITATION: In December 2013, the State of Washington, through NASPO, engaged in a competitive solicitation for a master contract for electronic offender monitoring services, awarding a master contract to Sentinel Offenders Services, LLC, with a final term of June 30, 2023.

A Direct Negotiation Waiver to add an additional scope of work, extend time, and increase contract cumulative value to provide services at the Nisqually Jail is routing through approvals in Ariba under SR3878317289 and expected to be approved by Council date. The waiver is needed due to no current updated cooperative contract available for the City to piggyback. Additionally, Sentinel agreed pricing for services will not change for the City of Tacoma.

CONTRACT HISTORY: This contract was originally awarded to Sentinel Offenders Services LLC, as a result of NASPO Specification No. 00212 in June 2013. City of Tacoma began this contract December 20, 2017 with an expiration date of December 31, 2018. Resolution 39996 extended the agreement through December 31, 2020. Amendments No. 2 and 3 were both executed to extend the contract term through June 30, 2023 and increase the contract value by a cumulative \$751,904. The Amendment No. 2 increase approved via City Manager Action Memorandum (CMAM) and Amendment No. 3 approved by RES 41062.

SUSTAINABILITY: Not applicable

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable

**LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP)
COMPLIANCE:** Not Applicable



FISCAL IMPACT:

There are no Fiscal Impacts to the City of Tacoma regarding this request. This amendment does not create any additional fiscal liabilities.

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
General Fund – Various Dept Funds	65400	562000	\$1,670,900
TOTAL			Up to \$1,670,900

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
General Fund – Various Dept Fund	65400	562000	\$1,670,900
TOTAL			Up to \$1,670,900

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$ 1,670,900

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A