



City of Tacoma

Government Performance and Finance Committee Minutes

747 Market Street, Tacoma, WA 98402, Conference Room 248
Dial: 253-215-8782 Meeting ID: 844 1669 0206
Webinar Link: www.zoom.us/j/84416690206 Passcode: 614650

May 02, 2023
10:00 AM

Chair John Hines, Vice Chair Joe Bushnell, Kristina Walker,
Sarah Rumbaugh, Kiara Daniels (alternate),
Carlos Watson (ex officio)

Call To Order

Chair Hines called the meeting to order at 10:02 a.m.

Roll Call

Present: 4 - Bushnell, Hines, Rumbaugh and Walker

Public Comment

There was no Public Comment.

Briefing Items

1. [23-0406](#) Consideration and recommendation of volunteers to serve on the “For” and “Against” Committees for Proposition No. 1.
[Debra Casparian, Deputy City Attorney, City Attorney’s Office]

At approximately 10:03 a.m., Debra Casparian, Deputy City Attorney, City Attorney’s Office, provided background regarding the process of the creation of “For” and “Against” Committees for Proposition No. 1 concerning restoration of the City's emergency medical services property tax levy, which will appear in the voters’ pamphlet for the August 1, 2023, Primary Election, including the history, application process, letters of interest received, state law, and timeline.

The Committee reviewed letters of interest from the following applicants for the “For” and “Against” Committees:

“For” Committee:

1. Michael Fitzgerald
2. James Duggan
3. Robert Thoms

“Against” Committee:

1. Donna Walters

Discussion ensued regarding the process; the level of interest in the “Against” Committee; and applicants’ qualifications.

MOTION: Vice Chair Bushnell moved to recommend the appointment of Michael Fitzgerald, James Duggan, and Robert Thoms to the Proposition No. 1 “For” Committee.

SECONDED BY: Council Member Rumbaugh.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Bushnell, Hines, Rumbaugh and Walker

MOTION: Vice Chair Bushnell moved to recommend the appointment of Donna Walters to the Proposition No. 1 "Against" Committee.

SECONDED BY: Council Member Rumbaugh.

Discussion continued regarding deadlines; the proposal for action on the appointment resolution at the May 9, 2023, City Council meeting; and resources available to the "For" and "Against" Committee members.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Bushnell, Hines, Rumbaugh and Walker

2. [23-0407](#)

Sprint Telecommunications Franchise Agreement
[Jeff Lueders, Cable Communications and Franchise Services Manager,
Media and Communications Office]

At approximately 10:10 a.m., Jeff Lueders, Cable Communications and Franchise Services Division Manager, Media and Communications Office (MCO), provided opening remarks on the Sprint telecommunications franchise agreement, noting staff’s proposal to revise the agreement language related to work within 50 feet of rail right-of-way. He continued by presenting the franchise agreement, including an overview, noting the history and related laws; background; issues; next steps, noting timelines for ordinance approval and effective dates; and recommendations.

Discussion ensued throughout regarding the difference between long haul

and other cellular service providers; franchise requirements, noting restoring streets, and notifications to residents and other providers; maintenance of aboveground and underground utilities; the City's other franchise agreements; and franchise fees, noting impacts of case law and other options to collect fees.

MOTION: Vice Chair Bushnell moved to forward the Sprint telecommunications franchise agreement to the full City Council for consideration.

SECONDED BY: Council Member Rumbaugh.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Bushnell, Hines, Rumbaugh and Walker

3. [23-0455](#)

SAP Now! Technology Project
[Daniel Key, Director, Information Technology]

At approximately 10:23 a.m., Chair Hines provided opening remarks on the City's SAP software and introduced Daniel Key, Director, Information Technology (IT). Key presented the SAP Now! enterprise technology project, including an overview, noting that SAP is the City's enterprise resource planning (ERP) software, it's the City's enterprise system of record for various activities, the current software will sunset in 2027, and that it's a multi-year migration project; ERP software and SAP, noting best practices, that SAP is one of the largest systems, and the City has used SAP since 2003; the decision-making process, noting options considered and the unanimous decision to upgrade; the focus and goals for the upgrade; the proposed timeline from 2023 to 2030; costs in the 2023-2024 Biennial Operating Budget, noting that significant additional investment will be needed in future budgets; and next steps.

Discussion ensued regarding compatibility and integration with the other enterprise systems, noting Ariba procurement, permitting, business licensing, and human resources systems; security and regulations, noting cybersecurity and cloud storage; ways to improve customer and vendor experiences; the previous SAP implementation project, noting upgrades, customization, and configuration since 2003; the service and licensing model; disaster recovery; system capabilities, noting data collection and export, mobile-ready applications, public access to data, and streamlining services; budgeting, noting planning for future updates; artificial intelligence; and impacts of large IT projects.

Topics for Upcoming Meetings

4. [23-0456](#) May 16, 2023 - Public Utility Board Interviews; REET 3 Overview; Monthly Budget Update
- June 6, 2023 - Audit Advisory Board Quarterly Meeting; Board of Ethics Interviews; Fiscal Sustainability Overview; Accessory Dwelling Units Accelerator Phase 2
- June 20, 2023 - Pole Attachments and 5G Build Out Overview; Overview of Tacoma Water 2023 Refunding Bonds; Monthly Budget Update

D'Angelo Baker, Committee Liaison, stated that the next meeting will be on May 16, 2023, and will include interviews for the Public Utility Board, a report on Real Estate Excise Tax 3, and a monthly budget update; the June 6, 2023, meeting will include the quarterly joint meeting with the Audit Advisory Board, interviews for the Board of Ethics, and presentations on fiscal sustainability and the Phase 2 of the Accessory Dwelling Unit Accelerator; and the June 20, 2023, meeting will include presentations on pole attachments and 5G build out, Tacoma Water 2023 refunding bonds, and a monthly budget update.


Discussion ensued regarding revisions to the proposed Committee calendar, and a request for a presentation on cybersecurity.

Other Items of Interest


There were no other items of interest.

Adjournment

There being no further business, the meeting adjourned at 11:16 a.m.



John Hines, Chair



Susan Haigh, City Clerk's Office