



TO: Board of Contracts and Awards and City Council
FROM: Andrew Cherullo, Director, Finance Department
Patsy Best, Procurement and Payables Division Manager, Finance Department
COPY: Public Utility Board, Director of Utilities, Board Clerk, City Clerk, EIC Coordinator,
LEAP Coordinator, and Tad Carlson, Finance Department
SUBJECT: Citywide – Homeless Encampment Mitigation
Request for Bids Specification No. CT22-0080F, Contract No. CW2252704 –
Utility Board October 26, 2022 and City Council November 1, 2022
DATE: October 5, 2022

RECOMMENDATION SUMMARY:

The Finance Department recommends a contract be awarded to Green Earthworks Construction, Inc., Tacoma, WA, in the amount of \$1,983,860.06, plus applicable taxes, budgeted from various funds, for an initial contract term of one year, with the option to renew for three additional one-year periods, for a projected contract amount of \$1,983,860.06, for homeless encampment mitigation.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.
- Encourage thriving residents with abundant opportunities for life-long learning.
- Assure outstanding stewardship of the natural and built environment.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

BACKGROUND:

The City's existing contract for homeless encampment mitigation is approaching final termination and there is an ongoing need to provide clean up services at homeless encampments on City properties. It is critical to be able to respond to these needs promptly as delays can allow encampments to grow and become much more difficult and costly to clean up. Additionally, this contract ensures that notification and execution of any services rendered are done so in alignment with the standard operating procedures of the City.

ISSUE: The City has ongoing need to clean up homeless encampments that arise on City properties and pose a threat to public safety and/or efficient City operations.

ALTERNATIVES: The alternative to awarding this contract would be to bid out projects for these services as they arise. This option is not viable as it would significantly hinder the City's ability to respond to needs in a timely fashion.

COMPETITIVE SOLICITATION:

Request for Bids (RFB) Specification No. CT22-0080F was opened July 26, 2022. Sixty-three companies were invited to bid in addition to normal advertising of the project. Six submittals were received. Two of those respondents did not provide their responses on the required



proposal form and three omitted a bid bond which is a requirement of all public works projects. Consequently, there was only one responsive bidder which is who is being recommended for award.

<u>Respondent</u>	<u>Location</u> <i>(city and state)</i>	<u>Submittal Amount</u>
Green Earthworks Construction, Inc.	Tacoma, WA	\$1,983,860.06
Cascadia Cleaning & Removal*	Puyallup, WA	incorrect pricing form submitted
Bio Decon Solutions, LLC*	Edgewood, WA	incorrect pricing form submitted
Black Mountain LLC*	Seattle, WA	\$1,794,000
Layland Construction LLC*	Roy, WA	\$1,877,260
NWFF Environmental*	Fife, WA	\$1,895,300

*Cascadia Cleaning & Removal and Bio Decon Solutions, LLC failed to return the City's proposal form.

**The other non-responsive bids did not contain a bid bond.

Pre-bid Estimate: \$2,000,000

The recommended award is roughly one percent below the pre-bid estimate.

CONTRACT HISTORY: New Contract

SUSTAINABILITY: The City's sustainability policy was included in the specifications but as a public works RFB, this was not a consideration in the award of the contract.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: EIC requirements for this project were waived due to a lack of eligible firms.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP)

COMPLIANCE: The LEAP requirements for this project are 15 percent of the project labor hours must be worked by Local Employees and an additional 15 percent of the labor hours must be worked by Apprentices, per TMC 1.90.040.



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various			\$1,983,860.06
TOTAL			Up to \$1,983,860.06

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various			\$1,983,860.06
TOTAL			Up to \$1,983,860.06

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$0

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. Not Applicable