
BOARD OF TRUSTEES:

John R. (Jack) Connelly, Jr., President
Wayne Williams, Vice President
Sara Irish, Trustee
Donna LaFrance, Trustee
John Hines, Trustee

MINUTES
October 18, 2017

CALL TO ORDER

The regular meeting was held at the Main Library (Board Room) located at 1102 Tacoma Avenue S., Tacoma. Vice President Wayne Williams called the meeting to order at 5:33 p.m.

ATTENDANCE

Library Board: President Jack Connelly; Vice President Wayne Williams; Donna LaFrance; Sara Irish; and John Hines were present.

Library Staff: Library Director Susan Odencrantz; Business Manager Sue Calhoun; Human Resources Manager Kathleen Earl; IT Manager Christine Bassett; Fern Hill and Mottet Branch Manager Susan Marihugh; Library Associate JoLyn Reisdorf; and Confidential Assistant Karen Meyer were present.

City: Assistant City Manager Tadd Wille; HR Manager Shelby Fritz; and HR Analyst Teresa Dent were present.

Public: Don Lackey and Hayes Alexander, III were present.

PLEDGE OF ALLEGIANCE – Vice President Wayne Williams

APPROVAL OF MINUTES

The motion was moved and seconded to approve the Minutes of the September 20, 2017 Regular Board Meeting. **Motion carried.**

CONSENT ITEMS

RESOLVED, That the Board approves Consent Item #1, as presented.

1. Financial Reports for September 2017

The motion was moved, seconded, and passed.

RESOLVED, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for September 2017
3. Circulation Summaries for September 2017 will be presented in November.

The motion was moved, seconded, and passed.

PAYMENT OF BILLS

RESOLUTION 17066: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

The motion was moved, seconded, and passed.

RESOLUTION 17067: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the September 2017 payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.

The motion was moved, seconded, and passed.

PUBLIC COMMENTS (None)

EXECUTIVE SESSION - COT HR Manager Shelby Fritz; COT Analyst Teresa Dent; and Library HR Manager Kathleen Earl (to discuss personnel issues)

NEW BUSINESS

RESOLUTION 17068: Request that the Board authorizes the purchase of a maintenance van (2018 Promaster City Cargo Van) for a cost not to exceed \$25,000 including sales tax.

RESOLVED, That the Board authorizes the purchase of a 2018 Promaster City Cargo Van for the Library's maintenance van at a cost not to exceed \$25,000 including sales tax.

The motion was moved, seconded, and passed.

RESOLUTION 17069: Request that the Board approves the 2018 holiday closures as presented.

RESOLVED, That the Board approves the 2018 holiday closures as presented.

The motion was moved, seconded, and passed.

DIRECTOR'S REPORT

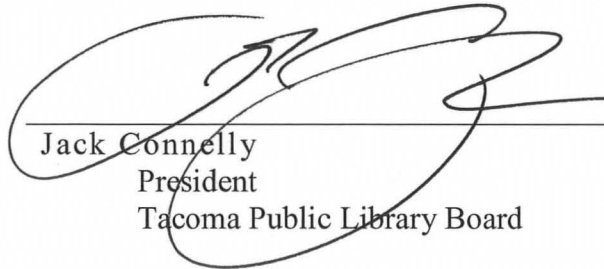
- All-Staff at Moore at 9 a.m. Thursday, October 19, 2017
- United Way: "History & Hops" event at 7 Seas raised \$1,154

TRUSTEES' REPORT


Vice President Williams reminded us that October is breast cancer awareness month.

ADJOURNMENT

The meeting adjourned at 6:52 p.m. The next regular Board Meeting will be held November 15, 2017 at 5:30 p.m. at Main (Olympic Room).



Jack Connelly
President
Tacoma Public Library Board



Susan Odencrantz
Library Director and Secretary to
the Tacoma Public Library Board