



**Members**

Kevin Bartoy, Chair  
Ken House, Vice-Chair  
Roger Johnson  
Jennifer Mortensen  
Alex Morganroth  
Lysa Schloesser  
Holly Stewart  
Carol Sundstrom  
Jeff Williams

# MINUTES

**Landmarks Preservation Commission  
Planning and Development Services Department**

Marshall McClintock, North Slope Ex-Officio

**Staff**

Reuben McKnight, Historic Preservation Officer  
Lauren Hoogkamer, Assistant Historic Preservation Officer  
Aubrey Pike, Office Assistant

**Date:** May 8, 2019

**Location:** 747 Market Street, Tacoma Municipal Building, Room 243

**Commission Members in Attendance:**

Kevin Bartoy, Chair  
Roger Johnson  
Marshal McClintock  
Alex Morganroth  
Jennifer Mortensen  
Holly Stewart  
Carol Sundstrom  
Jeff Williams

**Staff Present:**

Reuben McKnight  
Aubrey Pike

**Others Present:**

Larry Frazier, Frazier Construction LLC  
Dawn McLain  
Tim McLain  
Carver McLain  
Carrie Cook, Windows, Doors, & More

**Commissioner Members Excused:**

Ken House  
Lysa Schloesser

**Commission Members Absent:**

N/A

Chair Kevin Bartoy called the meeting to order at 5:31 p.m.

**1. ROLL CALL**

**2. CONSENT AGENDA**

Correction to the Consent Agenda: Change Amy Figueroa to Aubrey Pike under staff list.

**a. Excusal of Absences**

Ken House  
Lysa Schloesser

**b. Approval of Minutes: 4/24/19**

Approved as submitted.

**c. Administrative Review**

- 411 N L Street – railing

**d. Washington State Historic Preservation Award**

City of Tacoma Historic Preservation Program recognized for Historic Preservation Education.

**3. DESIGN REVIEW**

**a. 815 North L Street (North Slope Historic District) Porch railing**

Mr. McKnight read the staff report as provided in the packet.

Larry Frazier discussed the plans and design for the proposed new railing, noting that the design had changed from the originally planned in-kind replacement due to style preference. Commissioner Sundstrom stated that she would like to see an example of a similar style home where this type of railing had been used,

otherwise it would need to be in-kind. Commissioner McClintock added that allowing changes to the front façade is not appropriate given the design guidelines, and Chair Bartoy supported this statement by citing specific guidelines.

Commissioner Mortensen made a motion.

*"I move that the Landmarks Preservation Commission deny the application for 815 North L Street, based on the fact that it does not meet the design standards set out for the North Slope Historic District."*

Commissioner Sundstrom seconded the motion, and the motion passed unanimously.

#### 4. BOARD BRIEFINGS

##### a. 1509 North 5<sup>th</sup> Street (North Slope Historic District) Windows

Mr. McKnight read the staff report as provided in the packet, and additionally provided a photo of the house and window quotes.

Carrie Cook, of Windows, Doors, & More, discussed options for the window replacement. Commissioner Sundstrom asked if the intent was to finish the 3<sup>rd</sup> floor, which sparked a brief conversation about possible code requirements for that, including an egress window. It was noted that when they do move forward with that project, the Commission would only be advising on the design, not the building code. It was also added that there is no action being requested for this meeting, just feedback from the Commission.

Commissioner Williams stated that he would be fine with the replacement sashes based on the window's current condition, and Commissioner Sundstrom agreed. It was decided that if the windows being discussed at this meeting are replaced with wood and lugs to match the original, it can be handled by staff. Commissioner McClintock did note that if they do add an egress, he would like to see it come before the Commission.

#### 5. PRESERVATION PLANNING/BOARD BUSINESS

##### a. Old City Hall Design Guidelines

Mr. McKnight discussed the most recent draft of Old City Hall Design Guidelines, as seen in the packet. He then explained the next steps in the process, including public comments and the public hearing scheduled for June 12<sup>th</sup>. The Commission had no objections and gave their approval of the draft, noting that it was well put together and the guidelines were much needed.

##### b. Events & Activities Update

Mr. McKnight gave an overview of the activities of Historic Preservation Month so far and discussed the events still upcoming in May. He also went over a few of the events scheduled for later on in the year, including trivia and walking tours.

##### c. Urban Design Studio Project Advisory Group

Mr. McKnight discussed the Urban Design Studio project that the planning team is putting together. He explained that planner Mesa Sherriff is looking for members from various backgrounds to participate in the Project Advisory Group (PAG), and would like to have someone from the Landmarks Preservation Commission. Several Commissioners were interested, and requested more information on the time commitment.

#### 6. CHAIR COMMENTS

Chair Bartoy expanded on his brief comments from the last meeting, discussing the possibility of Commissioners bringing forth nominations for the Historic Register. He spoke about the Commission creating a list of prioritized properties that they would like to see nominated, and options for funding and involvement from community members. Chair Bartoy then opened it up for comments from the Commissioners. Commissioner Williams noted

that Historic Tacoma maintains a watch list, and he would like to see funding go towards that type of organization so they would have the man power to do the nominations. Commissioner McClintock stated that he agrees with Commissioner Williams for the most part, but does think there is a place for the Commission to be activists in which buildings should be considered. There was some discussion about the road blocks involved in getting buildings nominated, including owners not wanting to participate. Commissioner Mortensen noted that it could be discussed at the upcoming Historic Tacoma meeting, and Chair Bartoy and Mr. McKnight stated they would map it out in their next coordination meeting.

***\*These minutes are not a direct transcription of the meeting, but rather a brief capture. For full-length audio recording of the meeting, please visit: <http://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=67980>***