



City of Tacoma

PUB Resolution No.: _____

City Council Resolution No.: _____

**Contract and Award Letter
Purchase Resolution —Exhibit "A"**

TO: Board of Contracts and Awards
FROM: Andrew Cherullo, Director, Finance
Patsy Best, Procurement and Payables Division Manager, Finance
COPY: Public Utility Board, Director of Utilities, Board Clerk, City Council, City Manager,
City Clerk, EIC Coordinator, LEAP Coordinator, and Brittany Riolo,
Finance/Purchasing
SUBJECT: Citywide – Homeless Encampment Mitigation
Request For Bids Specification No. CT22-0080F, Contract No. CW2252704 –
June 26, 2024 Public Utility Board and July 2, 2024 City Council
DATE: May 16, 2024

RECOMMENDATION SUMMARY: The Finance Department requests approval to increase contract CW2252704, to Green Earthworks Construction, Inc., Tacoma, WA, by \$2,432,433.59, plus any applicable taxes, budgeted from various funds, for homeless encampment mitigation. This increase will bring the contract to a cumulative total of \$4,616,293.65, plus any applicable taxes.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.
- Assure outstanding stewardship of the natural and built environment.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

BACKGROUND:

Green Earthworks Construction, Inc. provides citywide clean up services at homeless encampments on city properties. There is an ongoing need for homeless encampment mitigation and, it is critical to be able to respond to these needs promptly as delays can allow encampments to grow and become much more difficult and costly to clean up. Additionally, this contract ensures that notification and execution of any services rendered are done so in alignment with the standard operating procedures of the City. The purpose for this recommendation is to increase funding to the projected spend through the end of 2025 to ensure there is not a lapse in service before final contract termination and/or the award of a new contract. The City is actively working on a request for bids (RFB) to award a new contract.

ISSUE: Available funds have spent down faster than planned and an increase is needed to continue to provide these services.

ALTERNATIVES: The alternative to approving this amendment would be that services would need to be solicited project-by-project until a new solicitation can be issued and a new contract awarded. The impact of this option would be a delay in services, creating more difficult and costly clean ups at higher rates, and potentially jeopardizing the health, safety, and welfare of the community.



COMPETITIVE SOLICITATION: This contract was originally awarded to Green Earthworks Construction, Inc. as a result of RFB, Specification No. CT22-0080F in December 2022. The original contract amount was \$1,983,860.06.

CONTRACT HISTORY: Amendment No. 1 was put into effect May 2024 to increase the sum authorized for services by \$200,000.00 for a contract total of \$2,183,860.06.

SUSTAINABILITY: The City's sustainability policy was included in the specifications but as a public works RFB, this was not a consideration in the award of the contract.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: **Not applicable - EIC Exception: Lack of certified contractors**

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: The LEAP requirements for this project are 15 percent of the project labor hours must be worked by Local Employees and an additional 15 percent of the labor hours must be worked by Apprentices, per TMC 1.90.040.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various			\$2,432,433.59
TOTAL			Up to \$2,432,433.59

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various			(\$2,432,433.59)
TOTAL			Up to (\$2,432,433.59)

Fiscal Impact to Current Biennial Budget: Approximately \$1,000,000.00. Additional money included in this amendment would land on the 2025-2026 budget assuming the contract is not replaced as a result of the new solicitation.

Are the Expenditures and Revenues Planned and Budgeted? Yes

If Expense is Not Budgeted, Please Explain How They Are To Be Covered. N/A