



SUMMARY MINUTES

Tacoma Creates Advisory Board (TCAB)

Date: Monday, August 30, 2023

Time: 5:30-7:30 pm

Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Office of Arts & Cultural Vitality, which is part of the Community and Economic Development Department.

Board Members in Attendance:

Sophia Agtarap
Allison Campbell
Megan Clark
Naomi O'Connor
Sheree Cooks
Roxane Hreha
Katie Mattran
Brian Robinson

Board Members Absent:

Putter Bert
Amanda Figueroa

Staff Present:

Lisa Jaret
Clarissa Gines
Elm McCrummen

Guests:

Randy Engstrom
Tony Gomez
Liesl Santkuyl
Ava Sims
Jessica Smith

1. Call to Order; Roll Call

Chair Cooks

Chair Cooks called the TCAB meeting to order at 5:33pm.

She started the meeting with a land acknowledgement:

ʔuk'wədiitəb ʔuhigwətəb čət tx'əl tiit ʔa čət ʔal tə swatx'wix'wtx'əd ʔə tiit puyaləpabš dx'əsətəlils
g'əl ʔutx'əlšucidəbs həlgwəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

2. Warm-up / Check-ins

TCAB Members

Chair Cooks invited TCAB members and staff to share one way they engaged in arts, culture, heritage, or science in high school.

3. Consent Agenda

Vice Chair Robinson

Vice Chair Robinson asked for a motion to approve the August 30th meeting agenda, as well as the minutes from the August 7th meeting.

There was a motion, "...to approve the agenda, as well as the minutes from the previous meeting."

Motion: Katie Mattran

Seconded: Roxane Hreha

Motion: Carried

4. Public Comment on Agenda Items

Chair Cooks

Chair Cooks provided an opportunity for attendees to share public comment. There were no public comments made at this time.

5. Program Updates

Staff

Lisa Jaret introduced the new Tacoma Creates Program Assistant, Elm McCrummen, who then shared some information about herself.

Clarissa Gines provided updates on the contracting process for the 2023-24 funding year, and the Kick-Off Convening which was well attended. Lisa Jaret talked through the various capacity building opportunities that are available for funded organizations to participate in, and shared updates on the Beyond the Bell / Club B after school program.

6. Discussion: Division Manager Recruiting

Randy Engstrom

Third Way Creative

Lisa Jaret introduced Randy Engstrom, a consultant with Third Way Creative, who presented an update on the Office of Arts & Cultural Vitality's recruitment process for a new Division Manager.

7. TCAB Committees & Operations

Chair Cooks

Chair Cooks shared that TCAB members Allison Campbell, Amanda Figueroa, Brian Robinson, and herself were reappointed for another term. She also introduced new Youth member Ava Sims, who was in attendance, and shared news of TCAB member Chase Williams' departure from the board.

Chair Cooks provided a list of TCAB committees and quick updates, and then shared a reminder from the City of Tacoma that all CBC members need to keep a clear line between their CBC work and personal/community/political engagement.

8. Presentation: Tacoma Creates Funded Organizations **Tacoma Historical Society & Latinx Unidos of the South Sound**

Lisa Jaret introduced Jessica Smith, Director for Tacoma Historical Society, and Tony Gomez and Liesl Santkuyl from Latinx Unidos of the South Sound, before they presented about the work their organizations provide, and how Tacoma Creates is supporting this work.

Chair Cooks facilitated questions and comments at the end of the presentations. Appreciation was shared from TCAB members.

9. Program Management Focus **Staff**

Addressing a request from TCAB Leadership to review details of the funded organizations steps through the funding year, Lisa Jaret and Clarissa Gines provided an overview to support TCAB's understanding of this timeline and process.

10. OACV Staff Reports **Staff**

Clarissa Gines gave information on upcoming events happening during Tacoma Arts Month, which include the Kaleidoscope opening party, Tacoma Studio Tours, and Arts at the Armory. TCAB member Naomi O'Connor asked a question on the timeline of the Arts & Economic Prosperity survey results, which Lisa Jaret was able to address.

11. Comments from TCAB **TCAB members**

Chair Cooks offered space for TCAB members to share any experiences they had with events put on by Tacoma Creates-supported organizations. TCAB members Roxane Hreha, Naomi O'Connor, and Chair Cooks shared their experiences with various Tacoma Creates-supported events they attended.

12. Closing Comments **Chair Cooks, TCAB Members**

Chair Cooks reminded TCAB members to check out the Tacoma Creates events calendar, and that they are welcome to share ideas for future agenda items with staff.

13. Adjourn **Chair Cooks**

The meeting was adjourned at 7:33pm.

Meeting Frequency: Every First Monday of every month at 5:30pm, both virtually on Zoom and in-person at the Tacoma Municipal Building, room 248. All meetings of the Tacoma Creates Advisory Board are open to the public.



To request this information in an alternative format or to request a reasonable accommodation, please contact Tacoma Creates staff at tacomacreates@cityoftacoma.org. TTY or speech to speech users please dial (253) 581-5820 to connect with Washington Relay Services.
