



City of Tacoma

Resolution No.:

Meeting Date: JUNE 4, 2024

**Contract and Award Letter  
Purchase Resolution —Exhibit "A"**

**TO:** Board of Contracts and Awards  
**FROM:** Allyson Griffith, Director, Neighborhood & Community Services  
 DeJa Irving, Code Compliance Supervisor, Neighborhood & Community Services  
**COPY:** City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and Sara Bird, Senior Buyer, Finance/Purchasing  
**SUBJECT:** On-Call Nuisance Abatement  
 Request for Bids Specification No. NC22-0082F Contract No. CW2250654 – June 4, 2024, City Council  
**DATE:** May 1, 2024

**RECOMMENDATION SUMMARY:** Neighborhood & Community Services (NCS) requests approval to increase and extend Contract Number CW2250654, to Green Earthworks Construction, Inc., Tacoma, WA, by \$300,000.00, plus applicable taxes, budgeted from various funds, extending the contract term to June 30, 2025, for continuation of on-call nuisance abatements of private property. This increase will bring the contract to a cumulative total of \$800,000.00, plus applicable taxes.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.

**BACKGROUND:** Green Earthworks Construction, Inc. provides a variety of environmental and civil services through multiple contracts with the City. NCS contracts with Green Earthworks Construction, Inc. to perform private property encampment abatements and other nuisance abatement services including vegetation and overgrowth removal, and garbage and debris removal from private properties at the City’s request. These clean ups are the result of nuisance conditions that the private property owner will not or cannot abate themselves.

NCS executed contract number CW2250654 with an effective date of July 1, 2022, for on-call abatement services. The contract end date is June 30, 2024, with an option for an additional one-year term.

**ISSUE:** Due to an increase in abatement costs for materials and labor in 2023, available funds have spent down faster than planned. The purpose for this recommendation is to increase funding and extend the contract for an additional year.

**ALTERNATIVES:** Should the proposed funding and contract extension recommendation not be approved, City requested abatements will cease. One alternative could be a requirement by City Council for staff to release a new Request for Bids (RFB). Another alternative is to wait for private property owners to abate their own nuisance violations which will extend the time it takes for case closure, thus jeopardizing the health, safety, and welfare of the community.

**COMPETITIVE SOLICITATION:** This contract was awarded to Green Earthworks Construction, Inc. as a result of Request for Bids, Specification No. NC22-0082F in July 2022 with an end



date of June 30, 2024, and an option for an additional one-year term. The original contract amount was \$273,404.50.

CONTRACT HISTORY: Amendment No. 1 was put into effect May 2023 to increase the sum authorized for services by \$96,198.07. Amendment No. 2 was put into effect September 2023 to increase the sum authorized for services by \$130,397.43 for a contract total of \$500,000.00.

SUSTAINABILITY: Not applicable.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: The recommended contractor is in compliance with the EIC requirements per memorandum dated April 21, 2022. The EIC requirements for this project are MBE seven percent, WBE three percent and SBE six percent. The EIC utilization levels of the recommended contractor, Green Earthworks Construction, Inc., are MBE 16 percent, WBE six percent, and SBE 16 percent).

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: The LEAP requirement for this project is 15 percent of the project labor hours must be worked by Local Employees, per TMC 1.90.040.

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various Funds	481010	Various	\$300,000.00
<b>TOTAL</b>			<b>Up to \$300,000.00</b>

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various Funds	481010	Various	(\$300,000.00)
<b>TOTAL</b>			<b>Up to (\$300,000.00)</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$300,000.00**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? No**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.** This expense will be covered by various funds.