

## Members

Kevin Bartoy, Chair  
Jennifer Baersten, Vice-Chair  
Sarah Hilsendeger  
Laurel McQuade  
Alex Morganroth  
Bryan Rousseau  
Lysa Schloesser  
Jenny Sullivan  
George Zeno  
Deborah Cade, North Slope Ex-Officio  
Leah Jaggars, Wedge Ex-Officio



# MINUTES

## Landmarks Preservation Commission Planning and Development Services Department

## Staff

Reuben McKnight, Historic Preservation Officer  
Susan Johnson, Historic Preservation Coordinator  
Paige Rooney, Historic Preservation Intern  
Mary Crabtree, Administrative Assistant

**Date:** June 14, 2023

**Location:** Hybrid – Conference Room 243, 747 Market Street, Tacoma WA 98402 & Zoom Webinar

### Commission Members in Attendance:

Kevin Bartoy, Chair  
Jennifer Baersten, Vice-Chair  
Sarah Hilsendeger  
Laurel McQuade  
Bryan Rousseau  
Jenny Sullivan  
Deborah Cade, North Slope Ex-Officio

### Staff Present:

Reuben McKnight  
Susan Johnson  
Paige Rooney

### Others Present:

Michael Sullivan

### Commissioner Members Excused:

George Zeno

### Commission Members Absent:

Alex Morganroth  
Lysa Schloesser  
Leah Jaggars, Wedge Ex-Officio

Chair Bartoy called the meeting to order at 5:32 p.m.

## 1. ACKNOWLEDGEMENT OF INDIGENOUS LANDS

## 2. ROLL CALL

## 3. PUBLIC COMMENT

McKnight reported that no written comments were received for public comment.

## 4. CONSENT AGENDA

The agenda was approved as submitted.

### A. Excusal of Absences

- George Zeno

### B. Approval of Minutes: N/A

There were no minutes for approval.

### C. Administrative Review:

- N/A

## 5. DESIGN REVIEW

### A. Willamette Casket Building *New windows*

McKnight read the staff report as provided in the packet.

Mr. Sullivan provided additional information on the project.

Commissioner Hilsendeger asked what the plans were for the original windows that were left and if the intent was to replace all the windows or just the first two floors.

Vice-Chair Baersten requested information on a specific historic window – shown as a photo in the meeting packet – and if it is the only historic window still installed.

*Vice-Chair Baersten moved that the Landmarks Preservation Commission approve the application for 2916-2926 South Steele Street as submitted. Commissioner Hilsendeger seconded the motion. The motion passed unanimously.*

## 6. BOARD BUSINESS/COMMUNICATION ITEMS

### A. Equity Committee updates

McKnight noted that a contract for the Underrepresented Communities (URC) Grant is in the works and there will be more to report soon.

### B. Events & Activities

- A site visit of The Astor (formerly the Washington Building) on Wednesday, June 21, 2023, at 4:00 p.m.
- Future site visits for interested Landmarks Commissioners are being planned for the White Shield Home and the Willamette Casket Building.
- The Buffalo Soldiers Museum will be holding special events on Monday, September 4, 2023, for Labor Day.

### C. Commission Training

McKnight noted that the training will be held at Milgard Hall on the UWT campus and the schedule is available in the meeting packet.

## 7. CHAIR COMMENTS

McKnight reported that on June 20, 2023, there will be a City Council Consideration Request resolution directing the Landmarks Preservation and Planning Commission to determine if a moratorium on the nomination and designation of Historic Special Review and Conservation Districts is warranted.

The meeting was adjourned at 6:08 p.m.