



TO: Hyun Kim, Interim City Manager
FROM: Nicole Emery, City Clerk
Chris Bacha, City Attorney
COPY: City Council
SUBJECT: Resolution – Reappointing individuals to the Board of Building Appeals –
August 19, 2025
DATE: August 1, 2025

SUMMARY:

Reappointing the following individuals to the Board of Building Appeals:

- Reappointing Nicholas Grassi to “Position 3 – Fire Dept. Representative” to serve a five-year term, retroactive to September 1, 2024, to expire August 31, 2029.
- Reappointing James Collins to “Position 5 – Structural Engineer” to serve a five-year term, effective September 1, 2025, to expire August 31, 2030.
- Reappointing Michael Tagles to “Position 6 – Mechanical Engineer” to serve a five-year term, effective September 1, 2025, to expire August 31, 2030.

COUNCIL SPONSORS:

Council Members Bushnell, Diaz, Hines, and Sadalge.

STRATEGIC POLICY PRIORITY:

Appointing individuals to the Board best aligns with the strategic priority policy related to strengthening and supporting public safety because the Board reviews and approves the updating of the City's Building, Mechanical, Plumbing, Fire, Dangerous Building, Minimum Housing, Boiler and Energy Codes.

BACKGROUND:

At the July 23, 2025, Infrastructure, Planning, and Sustainability Committee meeting, the Committee conducted an interview and recommended the reappointment of the individuals listed above.

ISSUE:

Positions need to be filled on the Board of Building Appeals.

ALTERNATIVES:

The Board will continue to operate without full membership.

RECOMMENDATION:

The Infrastructure, Planning, and Sustainability Committee recommends the reappointment of the individuals listed above.

FISCAL IMPACT:

There is no fiscal impact.