

APPROVED 10-15-14

MINUTES  
City of Tacoma  
Public Utility Board Study Session  
September 24, 2014  
3:00 p.m.

Mr. Jones called the Public Utility Board study session to order at 3:00 p.m. at the Public Utilities Administration Building.

Present: Dave Nelson, Woody Jones, Mark Patterson, Bryan Flint, Monique Trudnowski (arrived 4:19)

**Tacoma Power 2015/2016 Proposed Budget**

Ted Coates, Power Superintendent, outlined Tacoma Power's mission, strategic principle, vision, and goals. Superintendent Coates provided a budget comparison for the current biennium and proposed biennium's budget. Budget drivers, budget assumptions, budget risks and mitigation, expenses, staffing levels, low-income assistance programs, assessment, taxes, capital budget, and revenues were detailed by Superintendent Coates. Financial planning and debt service were then addressed by Bill Berry, Rates, Planning, and Analysis Manager. In summary, the proposed budget is established to support long-term strategic business needs: 1) Long-term financial health to maintain credit ratings; 2) Long-term system reliability and safe operation; 3) Improve customer value through improved customer service; 4) Maintain engaged and prepared workforce.

**Open Public Meetings Act and Records Training/Review**

Bill Fosbre, Chief Deputy City Attorney, stated that Open Public Meetings Act (OPMA) training is required for all Board Members effective July 1, 2014. Mr. Fosbre outlined the purpose of the law and definitions. Requirements for special meetings, emergency special meetings, public attendance, executive sessions, and penalties for not complying with the OPMA were detailed by Mr. Fosbre.

**Executive Session**

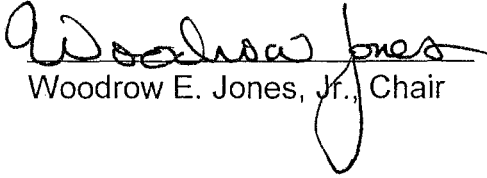
Mr. Flint moved to convene an executive session for 10 minutes at 5:35 for purposes of discussing potential litigation per RCW 42.30.110(1)(i). The executive session was adjourned at 5:40.

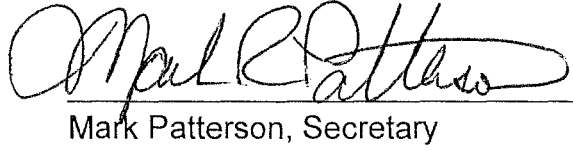
**Adjournment**

The study session was adjourned at 5:40 p.m. until the next regularly scheduled study session on Wednesday, October 15, 2014 at 3:00 p.m.

Approved:

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Woodrow E. Jones, Jr., Chair

  
Mark Patterson, Secretary