



**TO:** Elizabeth Pauli, City Manager  
**FROM:** Mayor Victoria Woodards and Chief Policy Analyst to the Mayor Bucoda Warren  
**COPY:** City Council and City Clerk  
**SUBJECT:** A resolution authorizing a Council Contingency Fund expenditure for \$10,000 to support the Korean Association of Tacoma Building Renovation – Requested for July 19, 2022  
**DATE:** June 30, 2022

---

**SUMMARY AND PURPOSE:**

A resolution authorizing a Council Contingency Fund expenditure for \$10,000 to support the Korean Association of Tacoma Building Renovation

**COUNCIL SPONSORS:**

Mayor Victoria Woodards, Deputy Mayor Catherine Ushka, and Council Member Joe Bushnell

**BACKGROUND:**

The Korean American Association of Tacoma (KAA) is a nonprofit organization established in 1977 to support around 50,000 Korean Americans living in Tacoma and Pierce County. The KAA operates out of a building purchased in 1998 with the donations from members and local businesses. The building is located at 8645 Pacific Avenue, Tacoma, WA 98444 in the South End Neighborhood. In the building, KAA provides various services to their members and the community at large including; English as a second language courses, computer proficiency classes, k-12 after school programs, senior fitness classes, cultural group practice spaces, and other seminars and workshops.

Over the years, the building has seen a great deal of wear and tear, and is in need of many renovations to keep it in peak condition for the community and safe for those using the space. Renovations will focus on repairing the leaking roof and replacing damaged floors, repairing the electrical system, replacing rotting exterior wood, and remodeling the restrooms. This funding will be in additional to other fundraising efforts to pay for the renovations totaling \$35,000.

**COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:**

The Korean American Association works closely with its members, and neighboring Korean communities in Pierce County to understand the needs of their communities and offer benefits that have more general benefits to neighbors. Through their efforts to engage their communities and partner with more established organizations like the Korean Women’s Association, the needs of their communities are well represented.

**2025 STRATEGIC PRIORITIES:**

**Equity and Accessibility:**

The South End of Tacoma historically sees few community assets, and a higher concentration of lower opportunity neighborhoods and communities of color based on the Tacoma Equity Index. Ensuring that this facility is clean, safe, and available for Korean American communities and the communities around it allows for training, learning, and cultural connection in an area of the city where this kind of community asset is needed.

**Education:** *Equity Index Score:* Moderate Opportunity

Increase the number of quality out of school time learning opportunities distributed equitably across the city.



**Livability:** *Equity Index Score:* Low Opportunity

Improve access and proximity by residents to diverse income levels and race/ethnicity to community facilities, services, infrastructure, and employment.

Explain how your legislation will affect the selected indicator(s)?

Supporting the renovations of this facility will provide community benefits through after school programming, and programming for all ages at a local facility in an area of the city devoid of many community assets.

**ALTERNATIVES:**

Alternative(s)	Positive Impact(s)	Negative Impact(s)
1. Do not fund request	More funding available for other emerging issues in 2022.	Renovations will take longer, and services to the community will be delayed waiting to finish fundraising

**EVALUATION AND FOLLOW UP:**

Success for this project would be the completion of the renovations in a timely manner, and opening the space back up to the community. We will be in close contact with Ok Sun Wilson who is coordinating this work and support to watch the project, and visit when complete.

**STAFF/SPONSOR RECOMMENDATION:**

We recommend the approval of this request to support the renovations of the Korean American Association of Tacoma's building to allow for more use by the community for their programs and space.

**FISCAL IMPACT:**

\$10,000 from the Council Contingency Fund Account

Fund Number & Name	COST OBJECT (CC/WBS/ORDER)	Cost Element	Total Amount
1.1030- Council Contingency Fund	660000		\$10,000
<b>TOTAL</b>			<b>\$10,000</b>



City of Tacoma

City Council Action Memorandum

**What Funding is being used to support the expense?**

COUNCIL CONTINGENCY FUND

**Are the expenditures and revenues planned and budgeted in this biennium's current budget?**

**NO, PLEASE EXPLAIN BELOW**

The Council Contingency Fund provides an established amount of funding each year for unbudgeted Council sponsored initiatives.

**Are there financial costs or other impacts of not implementing the legislation?**

No

**Will the legislation have an ongoing/recurring fiscal impact?**

No

**Will the legislation change the City's FTE/personnel counts?**

No

**ATTACHMENTS:**

- 2022-2023 council Contingency Commitments

## 2022 Council Contingency Commitments

<b>2022-2023</b>	<b>\$</b>	<b>250,000.00</b>
<b>(Remaining balance from 2021 that will be carried over)</b>	<b>\$</b>	<b>88,592.09</b>
<b>Council Requested - Seed Internships</b>	<b>\$</b>	<b>31,000.00</b>

Resolution 40919

A Council Contingency fund expenditure of \$31,000 to fund the full or partial costs of five or more Tacoma-based small businesses or non-profits of hosting a Seed Internship.

<b>Council Requested - Daffodil Parade</b>	<b>\$</b>	<b>20,000.00</b>
--	-----------	------------------

Resolution 40925

A resolution authorizing the one-time use of \$20,000 from the Council Contingency Fund to be applied to the cost of in-kind services provided by the City of Tacoma such as traffic control devices and traffic control services.

<b>Council Requested - Tacoma Reads</b>	<b>\$</b>	<b>10,000.00</b>
---	-----------	------------------

**Resolution 40934**

A request for City Council concurrence for a \$10,000 City Council Contingency Fund request to support the 2022 Tacoma Reads Together events.

<b>Council Requested - Tacoma Refugee Choir</b>	<b>\$</b>	<b>25,000.00</b>
---	-----------	------------------

**Resolution 40941**

A Council Contingency Fund expenditure for \$25,000 to assist the Tacoma Refugee Choir in funding the music video portion of their 2022 spring projects.

<b>Council Requested - Litter Free 253</b>	<b>\$</b>	<b>2,500.00</b>
--	-----------	-----------------

**Resolution 40940**

A Council Contingency Fund expenditure of \$2,500 to fund litter pick-up tools "litter grabbers," for the annual volunteer-led Litter Free 253 event.

<b>Council Requested - South Sound Together</b>	<b>\$</b>	<b>12,000.00</b>
---	-----------	------------------

**Resolution 40948**

A Council Contingency Fund expenditure of \$12,000 to fund grants that support community engagement programs sponsored through South Sound.

<b>Council Requested - Multicultural Childcare Center</b>	<b>\$</b>	<b>5,000.00</b>
---	-----------	-----------------

**Resolution 40986**

A Council Contingency Fund request to purchase infant formula to support the Multicultural Childcare Center formula drive.

<b>Council Requested - LGBTQIA+ Pride Painting</b>	<b>\$</b>	<b>2,500.00</b>
--	-----------	-----------------

**Resolution 40994**

A Council Contingency Fund expenditure of \$2,500 to fund three LGBTQ+ Pride painting projects including temporary rainbow crosswalks, permanent rainbow bricks, and temporary rainbow barriers.

<b>Council Requested - Mayors Innovation Project Summer Conference in Tacoma</b>	<b>\$</b>	<b>6,500.00</b>
--	-----------	-----------------

**Resolution 41000**

A \$6,500 Council Contingency Fund expenditure to sponsor the Mayors Innovation Project Summer Conference in Tacoma.

<b>Council Requested - Safe Youth Awareness Campaign</b>	<b>\$</b>	<b>35,000.00</b>
--	-----------	------------------

**Resolution 40995**

A resolution authorizing the one time use of Council Contingency Funds, in the amount of \$35,000, to fund the partial costs to develop and implement an eight-week Safe Youth Awareness Campaign beginning in July 2022.

<b>Council Request - Korean Association Tacoma Building Renovation</b>	<b>\$</b>	<b>10,000.00</b>
--	-----------	------------------

To Council - July 19, 2022

Council Contingency Fund expenditure to support the Korean Association of Tacoma building renovation.

<b>Starting Balance</b>	<b>\$</b>	<b>338,592.09</b>
<b>Total Amount Allocated</b>	<b>\$</b>	<b>159,500.00</b>
<b>Current Balance</b>	<b>\$</b>	<b>179,092.09</b>