



TO: Board of Contracts and Awards
FROM: Gary H. Kato, Division Manager, Solid Waste Management
 Michael P. Slevin III, P.E., Director, Environmental Services
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and
 Jessica Tonka, Finance/Purchasing, Lewis T. Griffith, Assistant Division Manager,
 Solid Waste Management
SUBJECT: Transient Encampment Mitigation; Request for Bids Specification No. ES17-0032F –
 July 25, 2017
DATE: July 10, 2017

to for mps

SUMMARY:

The Environmental Services Department recommends a contract be awarded to Cascadia Cleaning & Removal, LLC, Puyallup, WA, in the amount of \$360,000, plus applicable sales tax, budgeted from the ES Solid Waste Fund 4200 and ES Surface Water Fund 4301, for an initial two-year term, with the option to renew for three additional one-year terms, for a projected contract total of \$900,000, to provide services related to transient encampment cleanup at various locations within City limits.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.

The recommended cleanup services will enable Environmental Services to better protect City residents by removal and cleanup of unauthorized homeless encampments, a source of potential disease, violence and other safety health concerns.

BACKGROUND:

ISSUE: The City of Tacoma, like many communities around the nation, is experiencing crisis levels of individuals experiencing homelessness, including a growing number of homeless encampments. Such encampments pose safety and health concerns for people living in and around them, as they create concerns related to human waste, garbage, exposure to communicable diseases, exposure to violence and other human health concerns. The services provided under this contract will remove solid waste, non-hazardous waste as well as hazardous waste materials in a timely manner which may pose a threat to public safety and health and/or interferes with the public’s ability to use and benefit from City-owned and City-controlled properties, facilities, and rights-of-ways.

ALTERNATIVES: One alternative would be to hire additional City staff to clean up these homeless encampments. This strategy is problematic because this work is sporadic and the volume of work cannot be easily determined. Managing this new workforce, specifically finding work for them when they are not cleaning homeless camps, would be difficult. Another alternative would be to do nothing. The potential impact of this passive approach may result in the proliferation of homeless encampments throughout the City, and broadening health and safety concerns of residents.

COMPETITIVE SOLICITATION: Request for Bids Specification No. ES17-0032F was opened on June 20, 2017. Two companies were invited to bid in addition to normal advertising of the project. One submittal was received, as summarized in the table below.



<u>Respondent</u> Cascadia Cleaning & Removal	<u>Location</u> (<i>city and state</i>) Puyallup, WA	<u>Submittal Amount</u> \$360,000.00
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Pre-bid Estimate: \$378,000.00

The recommended award is 5 percent below the pre-bid estimate.

CONTRACT HISTORY: New contract.

SUSTAINABILITY: Unauthorized and uncontrolled encampments pose safety and health concerns for both camp inhabitants and the general public. This service will remove unauthorized encampments from City of Tacoma property.

SBE/LEAP COMPLIANCE: The recommended contractor is in compliance with the Small Business Enterprise (SBE) Regulation requirements per email dated July 7, 2017. The SBE goal for this project is zero percent. The SBE participation level of the recommended contractor is zero percent. Cascadia Cleaning & Removal, LLC submitted the lowest evaluated bid per the SBE Regulation requirements. The Local Employment and Apprenticeship Training Program (LEAP) goal is not applicable.

RECOMMENDATION:

The Environmental Services Department recommends a contract be awarded to Cascadia Cleaning & Removal, LLC, Puyallup, WA, in the amount of \$360,000, plus applicable sales tax, budgeted from the ES Solid Waste Fund 4200 and ES Surface Water Fund 4301, for an initial two-year term with the option to renew for three additional one-year terms, for a projected contract total of \$900,000, to provide services related to transient encampment cleanup at various locations within City limits.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
ES Solid Waste Fund 4200	516200	5330100	\$414,000
ES Surface Water Fund 4301	521700	5330100	\$486,000
TOTAL			\$900,000

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
ES Solid Waste Fund 4200	512000	Various Rates	\$414,000
ES Surface Water Fund 4301	521900	Various Rates	\$486,000
TOTAL			\$900,000



POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
N/A			
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$270,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

FINANCE PURCHASING

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