



TO: Mayor and Council Members
FROM: Lynda Foster on behalf of Council Member Ushka
COPY: City Clerk
SUBJECT: **Resolution Authorizing the Use of City Council Contingency Funds for Traffic Control Devices for the 2018 McKinley Hill Street Fair – August 14, 2018**
DATE: August 7, 2018

SUMMARY:

Resolution authorizing the use of up to \$500 from the Council Contingency Funds to cover the costs of traffic control devices for the McKinley Hill Street Fair; and, directing the City Manager to negotiate and execute an agreement outlining the scope of work and deliverables for the funding.

COUNCIL SPONSORS:

Council Members Beale, Hunter and Ushka

STRATEGIC POLICY PRIORITY:

By supporting economic and community events in the Neighborhood Business Districts, this resolution best aligns with the City Council Strategic Policy Priority to: Cultivate a vibrant cultural sector that fosters a creative, cohesive community.

BACKGROUND:

When a Special Event produced by our community partners requires a street closure, the City issued Special Event Permit dictates the number of traffic control devices required via an approved Traffic Control Plan. The event producers are responsible for acquiring barriers and the associated costs. On June 5, at the request of the Cross District Association (CDA), the Tacoma City Council passed resolution number 40025, a resolution authorizing the use of City Council contingency funds for traffic control devices for the Neighborhood Business Districts Special Events Program Pilot. The CDA requested this pilot provide funds to assist with five events organized by Neighborhood Business District Associations that are members of the CDA.

The McKinley Hill Street Fair is an annual, successful community event in east Tacoma. It requires a Special Event Permit that dictates the number of traffic control devices required for its approved Traffic Control Plan. This event is organized by the Tacoma Christian Center Church in partnership with the Eastside Neighborhood Council of Tacoma. While the street fair takes place in the McKinley Business District, this district does not have an active association and is not a member of the CDA, leading to the McKinley Hill Street Fair not being included in the Neighborhood Districts Special Events Program Pilot. In lieu of an active business association, neighborhood groups have filled the role of planning the business district street fair that will spur community and economic development, and have identified a need for financial assistance for traffic control devices. The estimated cost of traffic control devices for the McKinley Hill Street Fair is \$500.

At the August 7, 2018 Study Session, Council Member Ushka shared a Council Consideration Request seeking a concensus to move the resolution forward for City Council consideration.



ISSUE:

The costs associated with traffic control devices are often a barrier for event producers. Because of the economic and community development benefits of these events, it is in the best interests of the City to provide financial assistance for the rental of traffic control devices for key events so they can continue to take place. In order to authorize the use of the City Council Contingency Funds for this purpose, a resolution must be adopted.

ALTERNATIVES:

The Eastside Neighborhood Council and its event partner could be responsible for the costs associated with the traffic control devices.

RECOMMENDATION:

City Council approval of a resolution to use up to \$500 of Council Contingency Funding for costs associated with traffic control devices for the McKinley Hill Street Fair event.



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1030 Council Contingency Fund	660000	5310100	\$500.00
TOTAL			\$500.00

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1030 Council Contingency Fund	660000	6311010	\$500.00
TOTAL			\$500.00

POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$500.00

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

N/A