



**TO:** Board of Contracts and Awards  
**FROM:** Andrew Cherullo, Director, Finance Department  
Patsy Best, Procurement and Payables Division Manager  
Samol Hefley, Senior Buyer, Finance/Purchasing  
**COPY:** Public Utility Board, Director of Utilities, Board Clerk, City Council, City Manager,  
City Clerk, SBE Coordinator, LEAP Coordinator, Ryan Flynn, Assistant Water  
Division Manager, Deanna Pollard, Management Analyst II, and Samol Hefley,  
Finance/Purchasing.  
**SUBJECT:** Pavement Restoration Services for Utility Cuts and Miscellaneous Area  
Request for Bids Specification No. CT18-0277F, Contract No. CW2226824 /  
4600013525 – Utility Board November 14, 2018 and City Council November 20,  
2018  
**DATE:** October 30, 2018

---

**RECOMMENDATION SUMMARY:**

The Finance Department, Procurement and Payables Division recommends a contract be awarded to Asphalt Patch Systems, Inc., Puyallup, WA, for as-needed street patching and utility repair services, in the amount of \$2,848,453.33, plus any applicable taxes, plus 30% contingency for a cumulative total of \$3,702,989.32 for an initial contract term of three years with the option for (1) one additional one-year renewal term.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.

This project will improve the roadway infrastructure by providing a safer driving surface for vehicles and bicycles.

**BACKGROUND:**

This citywide contract provides for as-needed general street repair services and street and sidewalk repairs due to utility cuts and incidental pavement restoration for multiple City Departments including Tacoma Water, Tacoma Power, Environmental Services Sewer Maintenance, and Public Works Street Operations. The individual repairs are generally small and range in cost from \$600 to \$25,000 depending on the size and location of the repair. By combining individual department needs the City is able to leverage its purchasing power under one contract.

**ISSUE:** City of Tacoma does not have the capability to provide the required services to various project locations with the City of Tacoma and Tacoma Public Utilities service areas. This contract provides complete road patching or concrete repairs for various City Departments.



ALTERNATIVES: The alternative course of action would be to not award the contract and approach each project as an individual project. This would result in a significant cost and decreased level of service for departments and the community due to the time involved in soliciting each project individually. The resulting bids would likely result in more cost and delayed timeline for completion, and would also cause traffic inconveniences to citizens and neighborhoods.

**COMPETITIVE SOLICITATION:**

Request for Bids Specification No.CT18-0277F was opened September 11, 2018. Four companies were invited to bid in addition to normal advertising of the project. Two submittals were received.

Asphalt Patch Systems, Inc. submitted a bid that resulted in the lowest evaluated submittal after consideration of SBE participation goals. The table below reflects the amount of the total award.

<u>Respondent</u>	<u>Location</u> <i>(city and state)</i>	<u>Submittal</u> <u>Amount</u>	<u>Evaluated</u> <u>Submittal</u>
<b>Asphalt Patch Systems, Inc.</b>	<b>Puyallup, WA</b>	<b>\$2,136,340.00</b>	<b>\$2,136,340.00</b>
Puget Paving & Construction, Inc.	Lakewood, WA	\$3,510,324.00	\$3,510,324.00

Pre-bid Estimate: \$3,900,000.00

The recommended award is 55 percent below the pre-bid estimate.

**COMPETITIVE ANALYSIS:**

CONTRACT HISTORY: New Contract

SUSTAINABILITY: The contract will improve the City’s infrastructure and safety of residents by repairing streets for motorized travel.

SBE/LEAP COMPLIANCE: The recommended contractor is in compliance with the Small Business Enterprise (SBE) Regulation requirements per memorandum dated October 25, 2018. The SBE goal for this project is 8 percent. Asphalt Patch Systems, Inc. submitted the lowest evaluated bid per the SBE Regulation requirements. The Local Employment and Apprenticeship Training Program (LEAP) goal is 15 percent Local Employment Utilization Goal and 15 percent Apprentice Utilization Goal.



**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various Departments	Various		\$3,702,989.32
<b>TOTAL</b>			\$3,702,989.32

**REVENUES: N/A**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various Departments	Various		
<b>TOTAL</b>			

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET:** Various Department budget

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Various – funds for the contract are provided by the individual departments using the contract. Funding beyond the current biennium is subject to future availability of funds. The user departments are billed directly for their purchases.

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.** N/A



Jackie Flowers, Director of Utilities