



TO: Board of Contracts and Awards
FROM: Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer /*KDK*
Justin E. Davis, Facilities Division Manager
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and
Richelle Krienke, Finance/Purchasing
SUBJECT: Work Truck and Cargo Van Accessories
Interlocal Agreement with City of Seattle, Contract 0000003203 – March 17, 2015
DATE: March 2, 2015

SUMMARY:

The Public Works Department recommends a contract be awarded to J & D’s Hydraulic and Repair Co., Inc., Auburn, WA, in the amount of \$750,000, plus applicable sales tax, for General Government work truck and cargo van accessories.

STRATEGIC POLICY PRIORITY:

- Strengthen and support public safety, human services, public education, and diverse higher learning opportunities in Tacoma.
- Encourage and promote an open, effective, results-oriented organization.

This contract is necessary to deliver fully functional Public Works and Environmental Services work trucks and cargo vans. These new work trucks and cargo vans will replace old equipment that have reached or exceeded the end of their replacement life cycle and are no longer feasible to maintain.

BACKGROUND:

This contract provides for the upfitting of current model work trucks and cargo vans with shelving units, service bodies, special lighting and other equipment not provided by the vehicle manufacturer. Fleet Services typically installs cargo van upfitting and utilizes the Request for Bids process to contract for smaller orders of upfitting work truck service bodies; however, due to the large number of work trucks and cargo vans associated with this contract it is necessary to utilize an outside contract to complete the installation in a timely manner. This enhances service delivery to our customers and puts Public Works and Environmental Services work trucks and cargo vans on the streets more quickly.

ALTERNATIVES: City of Tacoma could prepare its own Request for Bids for each work truck service body and cargo van needing accessories. Preparing and processing our own solicitation requires significant additional work and is unlikely to result in better eventual pricing than the City of Seattle contract and causes a delay in delivery to the Public Works and Environmental Services Departments.

COMPETITIVE SOLICITATION: City of Seattle Contract 0000003203 was competitively bid and was awarded on December 18, 2013, and includes the required accessories to be purchased and services to be performed. The current contract term is valid through November 30, 2018. Through an interlocal cooperative purchasing agreement the City of Tacoma will purchase the needed services and accessories at the prices, terms, and conditions of the City of Seattle contract on an as-needed basis.

CONTRACT HISTORY: New contract.

SUSTAINABILITY: J & D’s Hydraulic and Repair Co., Inc., demonstrates their commitment to environmental stewardship by recycling paper, cardboard, oil, steel and aluminum. J & D’s Hydraulic and Repair Co., Inc.’s office and shop lighting have been changed to energy efficient fluorescent lighting.



SBE/LEAP COMPLIANCE: Not applicable.

RECOMMENDATION:

The Public Works Department recommends a contract be awarded to J & D’s Hydraulic and Repair Co., Inc., Auburn, WA, in the amount of \$750,000, plus applicable sales tax, for General Government work truck and cargo van accessories.

FISCAL IMPACT:

The fiscal impact is estimated to be \$750,000, plus applicable sales tax, through the contract end date of November 30, 2018.

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
5400-GFCAP Fleet Equipment Rental Capital General Fund	467600	5641500	\$150,000
5400-CAPTL Fleet Equipment	467000	5641500	\$600,000
TOTAL			\$750,000

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
General Fund Fleet Replacement Contributions	467600	6311010	\$150,000
Fleet Replacement Fees	467000	4345240	\$600,000
TOTAL			\$750,000

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$450,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

Expenses are budgeted and covered.