




City of Tacoma

Resolution No.:

Meeting Date: May 14, 2024

**Contract and Award Letter
Purchase Resolution —Exhibit "A"**

TO: Board of Contracts and Awards
FROM: Ramiro A. Chavez, P.E. PgMP, Public Works Director/City Engineer 
Justin E. Davis, Public Works Facilities Management Division Manager
Stephen Kruger, Facilities Management Operations Manager
COPY: City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and
Carly Fowler, Finance/Purchasing
SUBJECT: Facilities Maintenance Security
Citywide Contract No. CW2251475, Omnia Partners Cooperative Purchasing
Contract No. R220702 – May 14, 2024, City Council
DATE: April 16, 2024

RECOMMENDATION SUMMARY:

The Public Works Department (PW) requests approval to increase CW2251475, to Convergent Technologies LLC, Renton, WA, by \$300,000, plus applicable taxes, budgeted from 5700 Facilities Fund, for continuation of projects such as facility technology integration and security system services for new and existing systems in the facilities maintained by PW. This increase will bring the contract to a cumulative total of \$775,000, plus applicable taxes.

STRATEGIC POLICY PRIORITY:

- Assure outstanding stewardship of the natural and built environment.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

The contract allows PW to enhance the City's existing buildings with needed access and security improvements. Increasing the contract limit will be the most fiscally responsible use of public funds.

BACKGROUND:

The City of Tacoma issued a Citywide contract for facility technology integration and security system services to Convergent Technologies LLC through a competitively solicited and publicly awarded contract with Omnia Partners (R220702) effective April 1, 2022, which expires March 31, 2025. PW issued a sub-agreement, Contract No. CW2251475, for use to support facility access control, fire alarm maintenance, and security systems.

ISSUE: PW requests a contract limit increase to continue working on the implementation of the Fire Department access control initiative as well as support maintenance on existing systems maintained by the Facilities Management Division throughout the City of Tacoma.

ALTERNATIVES: The alternative would be to not increase the contract amount, post a Request for Qualifications for other firms to be able submit their qualifications and execute a similar contract for similar services. This would cause a delay in the maintenance and installation throughout City of Tacoma facilities and may result in higher pricing.



COMPETITIVE SOLICITATION:

Omnia Partners Request for Proposals (RFP) Specification No. 22-07 was opened January 11, 2022. Three submittals were received. Three companies were awarded contracts in Region four. On April 1, 2022, Convergent Technologies LLC was awarded a Citywide contract and chosen to be the City's regional vendor.

CONTRACT HISTORY:

- Effective April 1, 2022, the City of Tacoma executed a sub-agreement, Contract No. CW2251475, with Convergent Technologies, LLC, in the amount of \$150,000, plus applicable taxes, for an initial contract period of three years expiring on March 31, 2025, with the option to renew for two additional one-year periods through March 31, 2027.
- Effective February 28, 2023, Amendment No. 1 was executed to increase the compensation by \$325,000 for a new not to exceed amount of \$475,000.
- Effective June 1, 2023, Amendment No. 2 was executed to update contract language regarding contract value by removing the not to exceed amount and imposing the requirement that individual purchases exceeding \$500,000 require governing body approval, and to clarify the requirement for bonds.
- Amendment No. 3 requests an increase of \$300,000, for continuation of projects such as facility technology integration and security system services for new and existing systems in the facilities maintained by PW. This increase will bring the contract to a cumulative total of \$775,000, plus applicable taxes.

SUSTAINABILITY:

- Convergent Technologies LLC agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq. 2.
- Convergent Technologies LLC agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- Convergent Technologies LLC agrees to report each violation to the City and understands and agrees that the City will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable - Service contract - EIC Regulations are not yet established

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable to this contract.



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
5700 Facilities Fund	825401	5330100	\$300,000
TOTAL			Up to \$300,000

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
5700 Facilities Fund	825401	6311010 & 6311101	(\$300,000)
TOTAL			Up to (\$300,000)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$300,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A