



ORDINANCE NO. 28310

1 BY REQUEST OF COUNCIL MEMBER WOODARDS

2 AN ORDINANCE relating to the City's Administrative Code; amending
3 Section 1.06.075 of the Tacoma Municipal Code, "Police Department
4 Citizen-Initiated Complaint Oversight," to change the name of the Citizen
5 Review Panel to Citizen Police Advisory Committee; increase the number
6 of members from seven to eleven; and revise the duties of the committee.

7 WHEREAS, on June 28, 2005, the City Council, through Resolution
8 No. 36536, adopted the recommendations of the Human Rights Commission
9 regarding citizen oversight of the Tacoma Police Department ("TPD") and directed
10 the City Manager to implement said recommendations, and

11 WHEREAS, on February 20, 2007, the City Council approved Ordinance
12 No. 27589, formally implementing the recommendation by the Human Rights
13 Commission and Police Accountability Workgroup by creating a Citizen Review
14 Panel ("Panel"), and

15 WHEREAS Section 1.06.075 of the Tacoma Municipal Code ("TMC"),
16 enacted pursuant to Ordinance No. 27589, created and clarified the role of the
17 Panel, and

18 WHEREAS, at the June 26, 2014, Public Safety, Human Services and
19 Education ("PSHSE") Committee meeting, the Panel provided an update of its
20 2013 accomplishments and 2014 Work Plan, and made a request that the Panel's
21 2013 accomplishments and 2014 Work Plan, and made a request that the Panel's
22 name be changed to more accurately reflect its work and relationship with the
23 TPD, and

24 WHEREAS the PSHSE Committee approved a motion to forward the name
25 change to the City Council for consideration; however, the Committee Chair
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requested that staff review opportunities related to the City’s Equity and
1 Empowerment Initiative for the purpose of modifying the Panel’s duties, and
2 include those recommendations at the same time, and

3 WHEREAS staff has been developing a community engagement strategy
4 framework through the Equity and Empowerment Initiative, which includes
5 changing the name of the Panel to “Citizen Police Advisory Committee”
6 (“Committee”); increasing the number of Committee members from seven to
7 eleven, to consist of one member from each City Council District, five members
8 from the general community, and one designated youth seat, with a minimum of
9 40 percent of the members from traditionally underrepresented communities or
10 groups; revising the duties of the Committee to include a role in fostering
11 understanding and communications between Tacoma citizens and TPD; advising
12 the Chief of Police on community relations between TPD and the community; and
13 reviewing, developing, and recommending strategies to the City Council, City
14 Manager, and Chief of Police concerning department policies, procedures, rules,
15 training, and programs, and

16 WHEREAS the Committee will have no power or authority to investigate,
17 review, or otherwise participate in matters involving specific TPD personnel or
18 specific police-related incidents, will not receive or stand in review of complaints
19 initiated against TPD personnel, and will not have any role in civil or criminal
20 litigation, and

21 WHEREAS the recommendations also include the provision that, should
22 any concern raised by the Committee remain unresolved after receiving a
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response from the Chief of Police, the matter may be referred to the City Manager,
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2 WHEREAS, at its June 8, 2015, meeting, the Panel approved the proposed
3 changes and recommended that that the amendments be forwarded to the PSHSE
4 Committee for approval, and

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6 WHEREAS, at its June 25th and July 9th meetings, the PSHSE Committee
7 discussed and proposed changes to the amendments, and requested that staff
8 refer the proposed changes to the Panel for final review, and

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10 WHEREAS, at its July 13th meeting, the Panel requested that Committee
11 structure be changed to include one designated youth member to serve a one-year
12 term; Now, Therefore,

13 BE IT ORDAINED BY THE CITY OF TACOMA:

14 Section 1. That the name of the Citizen Review Panel is hereby changed to
15 Citizen Police Advisory Committee ("Committee").

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17 Section 2. That the number of Committee members is hereby changed from
18 seven to eleven, to consist of one member from each City Council District, five
19 members from the general community, and one designated youth seat for a
20 one-year term, with a minimum of 40 percent of the members from traditionally
21 underrepresented communities or groups.
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Section 3. That Section 1.06.075 of the Tacoma Municipal Code is hereby

amended to read as set forth on the attached Exhibit "A."

Passed _____

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney



EXHIBIT "A"

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1.06.075 Police Department Citizen-Initiated Complaint Oversight.

A. Citizen-Initiated Conduct Complaint System. The City Manager shall appoint a City employee who does not work for the Tacoma Police Department, and who reports directly to the City Manager, to perform the following functions:

- 1. Receive and forward citizen-initiated conduct complaints to the Police Department;
- 2. Ensure complainants are notified that their complaint has been received and forwarded and that they are informed of all findings;
- 3. Produce statistical reports;
- 4. Serve as a liaison to the Citizen ~~Review Panel~~Police Advisory Committee;
- 5. Other duties related to implementation of this section, as may be assigned by the City Manager.

Citizen ~~Review Panel~~Police Advisory Committee

B. Creation of the ~~Panel~~Committee.

1. There is created a Citizen ~~Review Panel~~Police Advisory Committee ("~~Panel~~Committee"), consisting of ~~seven~~11 members, one member from each City Council District and five members from the general community; and one designated youth seat, with a minimum of 40 percent of the members from traditionally underrepresented communities or groups that reflect and representing the diverse communities in the City of Tacoma. Members must be residents of Tacoma. Commissioned law enforcement professionals and their family members are eligible to serve, provided that no current member of the Tacoma Police Department or his or her immediate family may serve. However, the ~~Panel~~Committee will consist of no more than three members that are commissioned law enforcement professionals or retired commissioned law enforcement professionals.

2. Members shall be appointed by the City Council. Members shall serve for three-year terms, ~~with the first members appointed to staggered terms of one, two, and three years.~~ No member shall serve more than two consecutive three-year terms, ~~notwithstanding the initial staggered term of less than three years.~~ The youth seat designation shall be for a one-year term.

C. Duties of the ~~Panel~~Committee.

The ~~Panel~~Committee shall perform the following duties:

- ~~1. Provide advice to the City Council, the City Manager, and the Chief of Police on policy matters relating to the Police Department.~~
- ~~2. Review specific Police Department policies referred by the City Council or City Manager, and other policies they deem appropriate, and make recommendations to the Chief of Police relating to those policies.~~
- ~~3. Receive and review policy complaints from citizens. The Panel shall not review allegations of individual officer misconduct and shall forward the same to the Conduct Complaint Management System.~~
- ~~4. Hold regular public meetings to promote public awareness of the complaint process, listen to community concerns, and hold public hearings on policy matters.~~
- ~~5. The Panel shall develop a community outreach program that includes, but is not limited to, a training segment for both citizens and police officers regarding the complaint process and its implementation.~~
- 1. Foster understanding and communication between the citizens of Tacoma and the Tacoma Police Department and review and advise the Chief of Police on community relations between the Police Department and the community.



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2. Hold regular public meetings to promote awareness of the citizen complaint process, solicit input from the community, and convene community conversations regarding police services, programs, and issues of public safety to encourage and develop an active citizen-police partnership with an emphasis on improving relations between the Police Department and citizens in Tacoma. The Committee shall forward citizen complaints to the citizen-initiated conduct complaint system.

3. Work to strengthen and ensure the application of equal protection under the law throughout the community.

4. Review the investigative process and results of completed administrative investigations of complaints, such as alleged excessive use of force or police brutality, for discussion purposes with regard to what processes may be considered in preventing the occurrences of future activities.

5. Generate community interest and involvement, and promote public awareness of the City's police services and programs, including, but not limited to, business and residential crime prevention programs, safety training, domestic violence intervention, community-oriented policing, and other areas of community relations.

6. Review, develop, and recommend strategies to the City Council, City Manager, and Chief of Police concerning Police Department policies, procedures, rules, training, and programs. Examples of potential areas that may be reviewed or studied include such areas as police misconduct investigation procedures, in-service training in human relations, Citywide crime prevention efforts, citizen participation and education on rights and responsibilities and community-oriented policing. The specific study or review areas set forth above are to be considered as examples of the areas to be studied and reviewed and are not intended to be limitations.

7. Notwithstanding the duties of the Committee as described above, the Committee shall have no power or authority to investigate, review, or otherwise participate in matters involving specific police personnel or specific police-related incidents. Should any concern raised by the Committee remain unresolved after receiving a response from the Chief of Police, the Committee may request the matter be referred to the City Manager.

D. The Panel Committee may adopt by-laws and processes for its internal organization.

E. The City Manager's Office will appoint staff to support the Panel Committee.