




**TO:** Board of Contracts and Awards  
**FROM:** <sup>RD</sup> Kurtis D. Kingsolver, P.E., Public Works Director   
 Justin Davis, Interim Facilities Division Manager  
**COPY:** City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator,  
 and Richelle Krienke, Finance/Purchasing  
**SUBJECT:** Ford OEM Vehicle Parts  
 Request for Bids Specification No. GF14-0099F – April 22, 2014  
**DATE:** April 7, 2014

**SUMMARY:**

Public Works, Facilities Division, Fleet Services recommends a contract be awarded to Horizon Truck Center, Seattle, WA, in the amount of \$290,914.25, plus applicable sales tax, for Ford OEM vehicle parts on an as needed basis, for an initial contract term of three years plus the option for two additional one-year renewal periods, including an estimated three percent annual CPI increase, for a projected award amount of \$493,679.00, plus applicable sales tax.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support public safety, human services, public education, and diverse higher learning opportunities in Tacoma.

Provide instant parts availability for in-house maintenance shop. These parts are used for Public Works, Environmental Services, and Police vehicle maintenance to ensure they are available for public safety and human services.

**BACKGROUND:**

This contract supplies automotive parts for Ford vehicles for all of General Government on an as needed basis.

**COMPETITIVE SOLICITATION:**

Request for Bids Specification No. GF14-0099F was opened March 18, 2014. Four companies were invited to bid in addition to normal advertising of the project. Four submittals were received.

<u>Respondent</u>	<u>Location</u> <i>(city and state)</i>	<u>Submittal Amount</u> <i>Does not include Sales Tax</i>
<b>Horizon Truck Center</b>	<b>Seattle, WA</b>	<b>\$290,914.25</b>
Bill Pierre Ford	Seattle, WA	\$292,585.70
Way Scarff Ford	Auburn, WA	\$293,582.66
Titus-Will Ford	Tacoma, WA	\$300,818.87

Pre-bid Estimate: \$425,000

The recommended award is 15% percent above the pre-bid estimate.

**CONTRACT HISTORY:**

New contract.



**SUSTAINABILITY:**

Ford is working to improve the lifecycle sustainability of their products and operations across their value chain. Among their product sustainability efforts, they are increasing the use of sustainable materials and eliminating undesirable materials such as heavy metals and substances that are known to be common allergens. Ford is also working to reduce greenhouse gases and other emissions from their facilities and vehicles by developing cleaner and more energy-efficient production processes, improving the efficiency of their packaging and transportation logistics and introducing cleaner and more fuel-efficient vehicles.

**SBE/LEAP COMPLIANCE:**

Not applicable.

**RECOMMENDATION:**

Public Works, Facilities Division, Fleet Services recommends a contract be awarded to Horizon Truck Center for Ford OEM vehicle parts.



**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various		5216110	\$64,648
<b>TOTAL</b>			<b>\$64,648</b>

\* General Fund: Include Department

**REVENUES: N/A**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
<b>TOTAL</b>			

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$64,648**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.**

Expenses are budgeted and covered.