



TO: Board of Contracts and Awards
FROM: Paul Federighi, Interim Director, Information Technology Department
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and Joe Parris, Finance/Purchasing
SUBJECT: Gartner, Inc. Advisory Services
Contract No. 4600010447, State of Washington Contract T05-TSD-329 (05712),
- Requesting City Council Date of February 13, 2018
DATE: January 25, 2018

RECOMMENDATION SUMMARY:

The Information Technology Department (ITD) requests approval to increase contract number 4600010447 to Gartner, Inc., of Stamford, CT, by \$191,518, plus any applicable taxes, for information technology research and advisory services. This increase will bring the contract to a cumulative aggregate total of \$481,767.00, plus any applicable taxes and will extend the contract term through February 28, 2020.

STRATEGIC POLICY PRIORITY:

- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

This contract provides for access to proprietary tools, research, data, and advisory services to optimize information technology planning, product selection, and service operations, resulting in a more efficient and effective government.

BACKGROUND:

The Information Technology Department has subscribed to Gartner, Inc. since 2013 for access to research and consulting services for the purpose of informing and guiding the City's technology and business support services. Gartner, Inc. services that are provided to the City results in cost savings for technology product and services purchases, reduced staff time researching and comparing technology solutions, and quicker development and/or deployment of industry best practice policies, procedures, and IT business processes.

Through Gartner, Inc. services the City has direct access to over 1,100 world-class IT experts representing over 1,300 technology-related subject areas.

ISSUE: ITD seeks to continue Gartner, Inc. services through the current DES contract for a term of two years to lock in the second term renewal rate at a 3.5% increase, which is the lowest year over year rate increase provided by Gartner, Inc. The services renewal amount will bring the contract to a cumulative aggregate total of \$481,767.00.

ALTERNATIVES: If the services extension is not approved, ITD could hire additional management analyst resources to conduct technology research and/or contract with individual consultants to augment in-house expertise. These alternatives are more expensive yet wouldn't provide access to the breadth and depth of expertise offered by Gartner, Inc. services.



COMPETITIVE SOLICITATION: These services are being purchased under State of Washington contract T05-TSD-329 (05712), which has been competitively bid.

CONTRACT HISTORY: This contract was originally awarded to Gartner Inc. as a result of State of Washington Contract T05-TSD-329 (05712) in March of 2013. In 2016, ITD brought this contract to council to increase the contract amount to \$201,391. This increase was approved by resolution 39411. In 2017 ITD brought this contract to council to increase the contract amount to \$290,249. This increase was approved by resolution 39650. This increase would bring the contract to a cumulative aggregate total of \$481,767.00 and would extend the term through February 28, 2020.

SUSTAINABILITY: Gartner, Inc. is committed to minimizing its environmental impact as far as is reasonably practicable. To facilitate this, Gartner aims at local, regional, and global levels to conserve natural resources, minimize waste and prevent environmental pollution. Gartner promotes sound environmental management policies and practices in any work carried out by or on behalf its organization. Its purchasing policy gives preference, as far as practicable, to those products and services which cause the least harm to the environment.

SBE/LEAP COMPLIANCE: Not applicable.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
5800 – Information Systems	80022221	5412030	\$164,660
5800 – Information Systems	596501	5412030	\$26,858
TOTAL			\$191,518

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
5800 – Information Systems	80022221	5412030	\$164,660
5800 – Information Systems	596501	5412030	\$26,858
TOTAL			\$191,518

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$94,112

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

The 2018 amount of, \$94,112 was planned and budgeted for in the 2017-2018 biennial budget. The 2019 amount of \$97,406 will need to be requested in the 2019-2020 budget development process.