



TO: Board of Contracts and Awards
FROM: Faith Mueller, Acting Fire Chief *FM*
Michael Fitzgerald, Assistant to the Chief, Budget & Finance/Fire *MF*
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and
Richelle Krienke, Finance/Purchasing
SUBJECT: Increase Contract for Protective Jackets and Trousers for Structural Firefighting
Request for Bids Specification No. FD12-0750F, Contract No. 4600009027 –
December 1, 2015
DATE: November 17, 2015

SUMMARY:

The Tacoma Fire Department requests approval to increase Contract No. 4600009027 with L.N. Curtis & Sons, Seattle, Washington, by \$220,000, plus sales tax, for protective jackets and trousers for structural firefighting. This increase will bring the contract to a cumulative amount of \$837,400, plus sales tax.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.

Protective clothing is critically necessary for successful structural firefighting.

BACKGROUND:

ISSUE: The proposed increase is needed to enable the Fire Department to continue replacement of worn and damaged protective clothing for structural firefighting.

ALTERNATIVES: Firefighters cannot effectively conduct structural firefighting without functional protective clothing. The Fire Department could elect to resolicit for this equipment. However, a new solicitation will likely result in increased cost while the existing contract with L.N. Curtis does not expire until April 2016, and there are two optional one-year extensions possible per the contract. The Fire Department is satisfied with the performance of the equipment purchased through the contract.

COMPETITIVE SOLICITATION: This contract was originally awarded to L.N. Curtis & Sons as a result of Request for Bids Specification No. FD12-0750F in April 2013.

CONTRACT HISTORY: The original contract was approved by Resolution No. 38658 on April 23, 2013, in the amount of \$617,400. This increase will bring the cumulative total to \$837,400, which includes \$36,380 to ratify an emergency order of protective jackets and trousers in April 2015.

SUSTAINABILITY: The following was extracted previously from the L.N. Curtis & Sons handbook and was provided as part of their bid submittal: “L.N. Curtis & Sons is committed to providing a workplace in which excellence is achieved by all employees, safely, and with consideration for the larger environment. As an employer and as employees, it is our responsibility to do our best, to follow procedures for the safe and careful conduct of our work, to treat others decently, and to protect the environment from potential negative effects of our business.” Their daily practices include goals related



to energy, health, resources and respect. L.N. Curtis is committed to purchasing and using Energy Star rated equipment, appliances, and lighting, as well as encouraging the use of public transportation and walking before using a vehicle. They also recycle everything that can be recycled, and purchase supplies made with recycled content and products that can be used more than once and/or recycled. Additionally, they utilize electronic and digital devices before using paper/printed based communication such as faxes or printed copies, as well as biodegradable cleaning products. They also properly discard toxic materials and use products that don't off-gas chemicals into the work space.

SBE/LEAP COMPLIANCE: The purchase was determined to be not applicable.

RECOMMENDATION: The Tacoma Fire Department recommends approval to increase the contract with L.N. Curtis & Sons, Seattle, Washington, by \$220,000 plus sales tax, for protective jackets and trousers for structural firefighting.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
0010 Fire Dept. General Fund	253000	5210400	\$187,000
1155 EMS Special Revenue Fund	609100	5210400	\$33,000
TOTAL			\$220,000

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
TOTAL			

POTENTIAL POSITION IMPACT: (N/A)

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.



FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$220,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

