



SUMMARY MINUTES
Tacoma Creates Advisory Board (TCAB)

Date: Monday, April 4, 2021
Time: 5:30-7:30 pm
Location: Virtually via Zoom

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma’s Office of Arts & Cultural Vitality, which is part of the Tacoma Venues and Events department.

Board Members in Attendance:

Putter Bert
Megan Clark
Sheree Cooks
Amanda Figueroa, Vice Chair
Jason Gamboa
Roxane Hreha
Michael “Tony” Hudson
Connar Mon (tardy)
Liesl Santkuyl
Davon White, Chair

Staff Present:

Lisa Jaret
Clarissa Gines
Amy McBride
Tammi Bryant

Board Members Absent:

Kenya Adams (excused)
Dominica Myers

1. Call to Order; Roll Call

Chair White

Tacoma Creates Advisory Board Chair Davon White called the TCAB meeting to order at 5:32pm.

He started the meeting with a land acknowledgement:

ገህገዛችን ላይ የተገኘው ስጦታ ምርጫ ከሌሎች ጋር ለመለየት ምን ዓይነት ድጋግ ለማስገኘት አስፈላጊ ነው።

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

2. Warm-up / Check-ins

TCAB Members, Staff

Chair White led TCAB members in a short breathing exercise to help ground everyone in the meeting. After the breathing exercise, Vice Chair Figueroa facilitated the check-in prompt, which was a temperature check in about how everyone is feeling about TCAB so far, and asked, “Is there anything that TCAB leadership can do to help you bring your full/engaged self to the meetings?”

Connar Mon brought up the rise in anti-Asian hate crimes, and everyone provided a space to reflect and process the related current events.

3. Program Updates

Lisa Jaret, Clarissa Gines

Clarissa Gines gave an update on the 2021-2022 funding applications, and Lisa Jaret provided a positive update on tax revenue and was able to confirm that Tacoma Creates will be able to contract approximately \$4 million for Comprehensive Organizational Support and Impact Funding in the 2021-22 funding cycle. She also shared a brief update on the Participatory Budgeting project.

4. TCAB Engagement/Operations

Chair White and Vice Chair Figueroa

Vice Chair Figueroa gave an update on the TCAB Success framework, and shared that she and Chair White have come up with a proposal with what meeting topics are for the rest of the first year of TCAB. She also shared, on behalf of the Operations committee (which includes Sheree Cooks and Tony Hudson), that during their first meeting they discussed what their committee goals are, and agreed to work towards having TCAB bylaws/operation guidelines by June to present, to then have codified by August.

Chair White then shared out updates from the Eligibility Review committee, who also recently met to talk through three applications with eligibility questions. Putter Bert and Jason Gamboa, who were part of this committee, also shared insight on the process.

Chair White also provided some space for TCAB members to discuss and reflect on the Justice, Equity, Diversity, and Inclusion (JEDI) presentation from March’s meeting.

5. Action Items

Chair White and Vice Chair Figueroa

Chair White presented a summary of the three applications that had eligibility questions: Defiance Exchange LCA, Pacific Lutheran University, and Supportive Housing Association. Putter Bert walked through the relevant eligibility criteria that the three organizations did not meet. There was a motion, “...to deny the slate of the three organizations [Defiance Exchange LCA, Pacific Lutheran University, and Supportive Housing Association] we [the Eligibility committee]

deemed ineligible.”

Motion: Jason Gamboa

Seconded: Amanda Figueroa

Motion: Carried

6. Reporting Processes

Staff

Lisa Jaret talked about performance measures and metrics for Tacoma Creates-funded organizations, and the building of the first final report for funded organizations, which will inform the Annual Report. She grounded everyone in Tacoma Creates’ Primary Funding Goals, then facilitated a brainstorming activity to gather ideas on what types of data to collect from funded organizations.

7. OACV Staff Reports

Staff

Lisa Jaret gave a general framing and overview of the Office of Arts & Cultural Vitality (OACV). A visual “family tree” was shared, and Clarissa Gines talked through the diagram, and explained the roles of the City of Tacoma, City Council, Tacoma Venues & Events (TVE), OACV, and the two branches within OACV – Tacoma Creates and Arts, and the relationships between all areas.

8. Closing Comments

TCAB Members

Vice Chair Figueroa asked if anyone had any suggestions for future meeting items, or if anyone participated in any Tacoma Creates-supported programming. Roxane Hreha mentioned that she attended an online performance by the Puget Sound Revels, as well as shared some music materials for 5th graders, and highlighted the briny shrimp science kits from the Foss Waterway Seaport. Vice Chair Figueroa highlighted the Events Calendar.

9. Adjourn

Chair White

The meeting was adjourned at 7:27pm.

Meeting Frequency: Every First Monday of every month at 5:30pm, venue to be determined based on health regulations. All meetings of the Tacoma Creates Advisory Board are open to the public. Written comments are welcome to be submitted in advance of each meeting.



To request this information in an alternative format or to request a reasonable accommodation, please contact Tacoma Creates staff at tacomacreates@cityoftacoma.org. TTY or speech to speech users please dial (253) 581-5820 to connect with Washington Relay Services.
