



TO: T.C. Broadnax, City Manager
FROM: Nadia Chandler Hardy, Neighborhood and Community Services Director
City Manager, City Manager’s Office
COPY: City Council and City Clerk
SUBJECT: Resolution – Authorizing a One-Time Payment of \$65,000 from the Council Contingency Fund to Support the Final Phase of the Associated Ministries’ Capital Campaign and Authorizing the Execution of an Agreement that Provides Increased Capacity and Space to Serve Vulnerable Citizens in Tacoma – November 25, 2014
DATE: October 28, 2014

SUMMARY:

A resolution authorizing a one-time payment of \$65,000 from the City Council Contingency Fund to support the final phase of the Associated Ministries’ Capital Campaign and authorizing the execution of an agreement that provides increased capacity and space to serve vulnerable citizens in Tacoma.

COUNCIL SPONSORS:

Mayor Strickland, Deputy Mayor Woodards and Council Member Walker

STRATEGIC POLICY PRIORITY:

- Strengthen and support public safety, human services, public education, and diverse higher learning opportunities in Tacoma.

Associated Ministries is requesting funding from the City of Tacoma to support the final phase of its capital campaign to complete renovations on a new direct service center, which will improve the capacity to respond to increased foot and phone traffic associated with the provision of centralized intake services for households experiencing homelessness in Tacoma and Pierce County.

BACKGROUND:

Associated Ministries provides direct services and programs to over 2,000 households in Pierce County each month, most of whom are Tacoma residents. Individuals and families come to the Associated Ministries' direct service center and offices at 13th and I Streets for protective payee services, homeless mail services, assessments for people experiencing homelessness, and access to other community resources and services. The total Capital Campaign for the complete overhaul of the direct service center and office building is \$577,000. Associated Ministries has raised \$474,463 to date. The pledge of City funds is contingent on Associated Ministries securing the balance of funds needed in donations to complete the project, with City funds being the last contribution of the campaign.

Associated Ministries provides an integral service to some of our most vulnerable residents in Tacoma and through their role as the centralized intake center for homelessness services, provides a unique public benefit to the citizens of Tacoma. The organization works in close partnership with our City's Neighborhoods & Community Services Department and supports the City of Tacoma's strategic goal of a safe, clean and attractive community. This also supports the City Council's 2014 Strategic Policy Priority to strengthen and support public safety, human services, public education and diverse higher learning opportunities in Tacoma.

At the August 5, 2014 Committee of the Whole meeting, Council Member Walker made a Council Consideration Request, supported by Mayor Strickland and Deputy Mayor Woodards, to provide



\$65,000 in Council Contingency Funds to the Associated Ministries' Building Renovation Capital Campaign. Staff negotiated an agreement which would identify the services the City would receive for this funding.

ISSUE:

This action would appropriate funds from the Council Contingency Funds, which will allow City staff to negotiate and execute an agreement for services with the terms and deliverables for the City's contribution.

ALTERNATIVES:

The Council could reject the use of the Contingency Funds for this purpose.

RECOMMENDATION:

Staff is recommending that the Council approve the use of the Contingency Funds based on the positive discussion at the Committee of the Whole about the community benefit of the Associated Ministries Building Renovation and the increased services to vulnerable citizens in Tacoma.



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1030 – Council Contingency	660000	5330100	\$65,000
TOTAL			\$65,000

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
TOTAL			

POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$65,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? The Council Contingency Fund has appropriation authority allowing for the expenditure of requested funds.

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.