



**Contract and Award Letter  
Purchase Resolution – Exhibit “A”**

**TO:** Board of Contracts and Awards  
**FROM:** Jeffrey A. Jenkins, Director, Public Works  
Samuel Lewis, Program Manager, Public Works  
**COPY:** City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and  
Carly Fowler, Senior Buyer, Finance/Procurement.  
**SUBJECT:** 2025 Sidewalk Replacement  
Request for Bids Specification No. PW25-0070F, Contract No. CW2275996  
August 19, 2025, City Council  
**DATE:** July 17, 2025

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**RECOMMENDATION SUMMARY:** The Public Works (PW) Department recommends a contract to be awarded to Asphalt Patch Systems Inc, Puyallup, WA, in the amount of \$995,060.00, plus a 10 percent contingency, for a projected contract amount of \$1,094,566.00, plus applicable taxes, budgeted from Sidewalk Maintenance Program Fund, for the 2025 Sidewalk Replacement project.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.

The project will improve the City's infrastructure by replacing damaged sidewalk to meet the Americans with Disabilities Act (ADA) standards.

**BACKGROUND:** Sidewalks are an important part of our transportation system and an essential component of public infrastructure. Sidewalks should be safe and provide comfortable access throughout the city to support a more walkable community. Poor quality walking surfaces are one of the physical barriers to walking. In response to community reports, the Public Works Sidewalk Maintenance Program has been notified of over 1,000 substandard sidewalk locations across the city. The purpose of the Sidewalk Maintenance Program is to replace substandard sidewalks. The Sidewalk Program has been popular and successful with our Tacoma community and the Transportation Commission.

**ISSUE:** Locations having known substandard sidewalks were notified of the proposed project. Property owners who wished to participate in the program submitted a response form indicating their interest in the project. Participants that choose the low-cost option of the program contribute approximately 30 percent of the construction cost. Those that meet low-income guidelines have the damaged sidewalk replaced at no cost to the property owner. This project is estimated to reconstruct substandard sidewalks for 64 property owners that have met the low-income guidelines within the City limits at no cost to the property owner.

**ALTERNATIVES:** The alternative to this project is to recommend property owners hire a licensed and bonded contractor to meet their sidewalk maintenance responsibilities. The property owner would pay the full cost for the sidewalk reconstruction or be subject to the City's Sidewalk Abatement Program process, if reinstated.



**COMPETITIVE SOLICITATION:** Request for Bids Specification No. PW25-0070F was opened July 8, 2025. Eighty-three companies were invited to bid in addition to normal advertising of the project. Two submittals were received.

Asphalt Patch Systems Inc submitted a bid that resulted in the lowest evaluated submittal after consideration of Equity In Contracting (EIC) participation goals. The table below reflects the amount of the base award.

<u>Respondent</u>	<u>Location</u>	<u>Submittal Amount</u>
<b>Asphalt Patch Systems Inc</b>	<b>Puyallup, WA</b>	<b>\$995,060.00</b>
Sound Pacific Construction, LLC	Gig Harbor, WA	\$1,649,095.00

Pre-bid Estimate: \$883,470.00

The recommended award is 11.22 percent above the pre-bid estimate.

**CONTRACT HISTORY:** New contract.

**SUSTAINABILITY:** This project will improve and preserve the existing City's sidewalk infrastructure and enhance pedestrian safety.

**EQUITY IN CONTRACTING (EIC) COMPLIANCE:** The recommended contractor is in compliance with the EIC requirements per memorandum dated July 9, 2025. The EIC requirements for this project are 10 percent overall. The EIC utilization levels of the recommended contractor, Asphalt Patch Systems Inc, are 11.04 percent.

**LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE:** The LEAP requirement for this project is 15 percent of the project labor hours must be worked by Local Employees, per TMC 1.90.040.



**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1060-SDWLK Transportation Capital Fund	PWK 00714-05	5330100	\$1,094,566.00
<b>TOTAL</b>			<b>Up to \$1,094,566.00</b>

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1085 Street Initiative	PWK 00714-05-FS-03	6311108	(\$75,554.00)
Fund 3210 – REET 2	PWK 00714-04-FS-02	6311102	(\$817,860.20)
Property Owner Contributions	PWK 00714-04-FS-03	6311008	(\$201,151.80)
<b>TOTAL</b>			<b>Up to (\$1,094,566.00)</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$1,094,566.00**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes.**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A**