



Feb. 25, 2016  
Tacoma Municipal Bldg., Room 248

Steve Snider, Vice President, called the meeting to order at 7:35 a.m.

**ROLL CALL**

TCRA Members Present: Tess Colby, Dan Montopoli, Helen Tran, Steve Snider, Jason Kors

TCRA Members Absent: Michael McNiel, Mathew LaCroix

Staff in Attendance: Jacinda Howard, Carey Jenkins, Shannon Johnson, Cathy Morton

***THE FOLLOWING ITEMS ARE PRESENTED FOR BOARD REVIEW AND DISCUSSION:***

**CONSENT AGENDA**

1. TCRA Minutes for Feb. 11, 2016

**MOTION:** Tess Colby moved to approve the consent agenda as presented. Dan Montopoli seconded the motion, which received a unanimous vote.

**ADMINISTRATIVE**

2. 2016- 17 Federal Funding Budget and Award Recommendations (Presenter: Carey Jenkins)

Staff presented the 2016-2017 CDBG, HOME, and ESG budget along with funding recommendations. A PowerPoint presentation was presented.

**MOTION:** Tess Colby moved to approve the CDBG, HOME and ESG budget and funding recommendations as presented and authorize staff to present the budget and funding recommendations to City Council committee and Council in full. Jason Kors seconded the motion, which passed unanimously.

3. HUD Funded Programs Monitoring Services Provider Recs. (Presenter: Carey Jenkins)

Staff recommended the Board authorize staff to enter into separate agreements with Rebecca Blanco Consulting and ASK Development Solutions, Inc. to provide ongoing monitoring and review services of Community and Economic Development Department's (CED) HUD funded CDBG and HOME programs and projects.

**MOTION:** Dan Montopoli made a motion to authorize staff to enter into agreements with Rebecca Blanco Consulting and ASK Development Solutions, Inc. to provide ongoing monitoring and review of CED's HUD funded CDBG and HOME programs and projects.

### **HOUSING**

4. Blight Abatement Program Scope for SFR Acquisition & Rehab. (Presenter: Carey Jenkins)

Staff requested the Board's approval of the scope of work and costs associated with the acquisition and rehabilitation of the single-family residence property located at 1015 S. 40th St, Tacoma WA 98418. In addition, staff recommended the Board approve a resolution authorizing Carey Jenkins to execute a Purchase and Sale Agreement for the purchase of the property.

**MOTION:** Tess Colby moved to approve the acquisition and rehabilitation budget associated with 1015 S. 40<sup>th</sup> St., Tacoma and to approve a Resolution authorizing the TCRA Administrator to execute a Purchase and Sale Agreement for the purchase of the property. Dan Montopoli seconded the motion, which was approved unanimously. The Resolution was signed by TCRA Vice President Steve Snider.

5. Lyte, J. - Loan # 018-MHR-607 (Presenter: Cathy Morton)

Staff requested the Board's approval to forward Ms. Lyte's loan to the TCRA attorneys to begin foreclosure proceedings against her estate.

**MOTION:** Tess Colby motioned to allow staff to forward Ms. Lyte's loan to the TCRA attorney to commence foreclosure proceedings. Dan Montopoli seconded the motion, which passed unanimously.

6. Hawkins, R. & M.- Loan # 509-DPA-628 (Presenter: Cathy Morton)

Staff requested the Board write-off a balance of \$9,997 on the Hawkins loan following a short sale of the property.

**MOTION:** Dan Montopoli motioned to write off a balance of \$9,997 on Ms. Hawkins' loan. Jason Kors seconded the motion, which passed unanimously.

7. Loan Write-offs (Presenter: Cathy Morton)

Staff requested the Board write-off an outstanding balance of \$448,725.98 associated with 34 loans whose security interest has been eliminated through the foreclosure process.

**MOTION:** Dan Montopoli motioned to write off an outstanding balance of \$448,725.98 on 34 loans that offer TCRA no security interest due to foreclosure. Tess Colby seconded the motion, which passed unanimously.

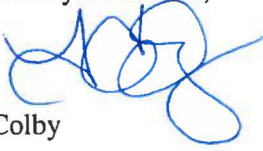
### **FOR THE GOOD OF THE ORDER**

**MOTION:** Steve Snider moved to excuse board members Michael McNeil and Matt LaCroix. Jason Kors seconded the motion, which passed unanimously.

**ADJOURN**

The meeting adjourned at 8:45 a.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Tess Colby', is written over the printed name.

Tess Colby

