



## SUMMARY MINUTES

### Tacoma Creates Advisory Board (TCAB)

Date: Wednesday, July 2, 2025

Time: 5:30-7:30 pm

Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Arts & Cultural Vitality Division, which is part of the Community and Economic Development Department.

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#### Board Members in Attendance:

Putter Bert  
Faith Brown  
Allison Campbell  
Megan Clark  
Sheree Cooks  
Rowen Higley  
Nicole Kendrick  
Katie Mattran  
Wind Dell Woods  
Mandy Zylstra

#### Board Members Absent:

Holly Smith

#### Staff Present:

Christina Caan  
Clarissa Gines  
Allyson Griffith  
Lisa Jaret  
Rebecca Solverson  
Naomi Strom-Avila  
Bucoda Warren

#### Guests Present:

Mayor Woodards  
Deputy Mayor Daniels  
Council Member Scott  
Council Member Walker

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### 1. Call to Order; Roll Call

**Chair Mattran**

Chair Mattran called the TCAB meeting to order at 5:31pm. She started the meeting with a land acknowledgement:

ʔukʷədiitəb ʔuhigʷətəb čəł txʷəl tiit ʔa čəł ʔal tə swatxʷixʷtxʷəd ʔə tiit puyaləpabš dxʷəsətłils gʷəl ʔutxʷəlšucidəbs həlgʷəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

**2. Consent Agenda**

**Vice Chair Kendrick**

Vice Chair Kendrick asked for a motion to approve the July 2<sup>nd</sup> meeting agenda, as well as the minutes from the June 2<sup>nd</sup> meeting.

There was a motion, "...to approve the agenda, as well as the minutes from the previous meeting."

Motion: Putter Bert

Second: Allison Campbell

Motion: Carried

**3. Welcome / Introductions**

**Chair Mattran**

Chair Mattran welcomed Mayor Woodards, Deputy Mayor Daniels, and Council Members Scott and Walker to the meeting, and asked all TCAB members and staff to introduce themselves. Attendee Manny Cawaling, Executive Director of Inspire Washington was also invited to introduce himself.

**4. Presentation**

**Mayor, Deputy Mayor, Council Members Scott & Walker**

Chair Mattran thanked Mayor Woodards, Deputy Mayor Daniels, and Council Members Scott and Walker for their time and engagement, and turned the presentation over to them. They introduced themselves, and then presented updates on their process and proposed modifications of the Tacoma Creates chapter of the Tacoma Municipal Code.

**5. Discussion**

**TCAB Members**

After the presentation, Chair Mattran invited TCAB members to share their questions and thoughts with the Council Sponsors. There was engagement between TCAB members and Council Sponsors, and lots of feedback was shared.

**6. Public Comment on Agenda Items**

**Chair Mattran**

Chair Mattran provided an opportunity for attendees to share public comment. There were three public comments from attendees: Manny Cawaling, Executive Director of Inspire Washington, Adam Martin, artist and organizer of Music & Heart in Wright Park, and Kim Keith, Executive Director of Hilltop Artists.

**7. Closing Comments**

**TCAB Members / Council Members**

Chair Mattran turned it back to the Council Sponsors to share any closing comments. Lots of thanks and appreciation was shared to TCAB for their commitment to this work.

## 8. Adjourn

Chair Mattran

The meeting was adjourned at 6:46pm.

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*Meeting Frequency: Every First Monday of every month at 5:30pm, both virtually on Zoom and in-person at the Tacoma Municipal Building, room 248. All meetings of the Tacoma Creates Advisory Board are open to the public.*

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