

APPROVED 7-8-15

MINUTES  
 City of Tacoma  
 Public Utility Board Study Session  
 June 24, 2015  
 3:00 p.m.

Mr. Jones called the Public Utility Board study session to order at 3:00 p.m. at the Public Utilities Administration Building.

Present: Woody Jones, Dave Nelson (arrived 3:05), Mark Patterson, Bryan Flint (arrived 3:06), Monique Trudnowski

**Tacoma Water: Asset Management**

Heather Pennington, Deputy Water Superintendent, introduced Seth Doull, Asset Management Supervisor, and Todd Shepherd, Management Analyst. Mr. Doull described asset management as a series of holistic and systematic processes used to make sound capital investment and operating and maintenance decisions. Mr. Doull provided an overview of Water's strategic asset management plan, business case evaluations, strategic maintenance management program, process improvement, work management process, and risk assessments. Water's asset management plan program has changed the way business is conducted in Tacoma Water to the benefit of the rate payers.

**Tacoma Rail: Capital Division**

Alan Matheson, Chief Mechanical Officer, provided background. The lease with the Belmore/Olympia Line will expire in mid-November. Mr. Matheson outlined route options once the lease expires, including the possibility of seeking rights to operate over a segment of track known as the D-M Street in the Dome District. Mr. Matheson then detailed capital division volumes, maintenance, risks, and financial analysis. Dale King, Rail Superintendent concluded the presentation by summarizing rates, impacts on the South Tacoma Line, and effects of a potential D-M Street interchange.

**TPU Emergency Response Plan**

Heather Huller, Management Analyst, summarized TPU's emergency management project. The goal is to establish a framework for TPU-wide mitigation, prevention, planning, response and recovery; identify delegations of authority and orders of succession; develop an annual training and exercise program; validate current mutual aid agreements; demonstrate compliance with regulatory requirements. Ms. Huller outlined the steps made in each phase in achieving the project goals. The next steps in the process is to identify

essential business functions, develop delegations of authority/orders of succession, identify alternate facilities, and review the city's hazard mitigation plan.

**Executive Session**

Mr. Jones made a motion to convene an executive session at 5:00 for 30 minutes for the purposes of discussing pending litigation per RCW 42.30.110(1)(i); seconded by Mrs. Trudnowski. The executive session was extended at 5:30 for ten minutes. The executive session was adjourned at 5:40. Bill Fosbre, Chief Deputy City Attorney, was present.

**Adjournment**

The study session was adjourned at 5:40 p.m. until the next regularly scheduled study session on Wednesday, July 8, 2015 at 3:00 p.m.


Approved:



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Bryan Flint, Jr., Chair

Approved:



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Monique Trudnowski, Secretary