



TO: Board of Contracts and Awards
FROM: Andrew Cherullo, Director, Finance Department
Patsy Best, Procurement and Payables Division Manager
Samol Hefley, Senior Buyer, Finance/Purchasing
COPY: Public Utility Board, Director of Utilities, Board Clerk, City Council, City Manager,
City Clerk, SBE Coordinator, LEAP Coordinator, Judd Johnson, Security
Supervisor, Tacoma Power Power Shared Services, Jeff Paradee, P.E., Public
Works Facilities Management, James Nuun, Transfer & Recovery Center
Supervisor, Solid Waste Management and Samol Hefley, Finance/Purchasing.
SUBJECT: Citywide Uniformed Security Officer Services
Request for Bids Specification No. CT18-0304F, Contract No. CW2230681 –
Utility Board August 14, 2019 and City Council August 20, 2019
DATE: July 23, 2019

RECOMMENDATION SUMMARY:

The Finance Department, Procurement and Payables Division recommends a contract be awarded to PPC Solutions, Inc. Spokane Valley, WA for citywide unarmed, uniformed security officer services, in the amount of \$5,854,192.00, plus applicable taxes, for an initial contract term of three years with the option to renew for (1) one additional (2) two year renewal for a projected contract amount of \$10,261,097.00. The cumulative total includes 5 percent market-based price escalation/de-escalation provision that affects overall contract value.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.

This contract provides a full-time presence on the TPU Administration Building complex, Tacoma Municipal Complex and Environmental Services Solid Waste locations enhancing customer services for staff and visitors.

BACKGROUND:

This Citywide contract provides an as needed contract for unarmed uniformed security services for use by various City departments. Additionally, this contract will continue to provide unarmed, uniformed security guard services for the TPU Administration Complex, Tacoma Power South Services Center, Cowlitz River Project, Cushman Hydroelectric Project, Nisqually River Project, and the Tacoma Water Green River Operation Center, along with the Tacoma Municipal Building and the Environmental Services Solid Waste location. Security services at TPU is required to protect critical utility infrastructure per federal security requirements.

ISSUE: Security services are provided at the TPU Administration Complex, Tacoma Municipal Complex and Solid Waste Management to ensure that staff and visitors have a safe, secure, and inviting atmosphere in which to conduct business with the City and Tacoma Public Utilities. Security will also provide general surveillance services at multiple facilities including the TPU Administration Complex.



ALTERNATIVES: The alternative to this recommendation course of action is to allow the current contract to expire, not implement a replacement contract, and have no guard services at the City and Tacoma Public Utilities properties. This course of action is not recommended because there will be no means to regulate and issue visitor and temporary badges to walk-in customers seeking City and Utility services. There will also be no means of providing general surveillance and patrol services of City owned properties. Federal security requirements will not be met and critical utility infrastructure will not be protected.

COMPETITIVE SOLICITATION:

Request for Bids Specification No. CT18-0304F was advertised on April 5, 2019 and opened May 7, 2017. Nine companies were invited to bid in addition to normal advertising of the project. Twelve submittals were received. A 7-member Selection Advisory Committee (SAC) evaluated the proposals and conducted in-person interviews with representatives of the selected finalist: PPC Solutions, Inc. and G4S. Based on review of the proposals and results of interviews, the SAC recommends that a contract be awarded to PPC Solutions, Inc.

<u>Respondent (RFP)</u>	<u>Location</u> <i>(city and state)</i>	<u>Rank</u>
PPC Solutions Inc.	Spokane Valley, WA	1
G4S Secure solutions (USA) Inc.	Tukwila, WA	2
Inter-Con security Systems, Inc.	Pasadena, CA	3
Oatridge Security Group, Inc.	Tacoma, WA	4
Pierce County Security, Inc.	Tacoma, WA	5
Securitas Security Services USA, Inc.	Bellevue, WA	6
Kingdom Security, Inc.	Bellevue, WA	7
Allied Universal Security Services	Seattle, WA	8
American Guard Services	Los Angeles, CA	9
Cascade Security Corporation	Bellevue, WA	10
Cypress Private Security, LP	San Francisco, CA	11
Chandler Solutions	Seattle, WA	12

CONTRACT HISTORY: New Contract

SUSTAINABILITY: PPC Solutions, Inc. utilizes fuel efficient vehicles, and keeps up to date with maintenance. GPS is utilized to monitor speed and vehicle usage. This maintains a safe efficient fleet.

SBE/LEAP COMPLIANCE: The recommended contractor is in compliance with the Small Business Enterprise (SBE) Regulation requirements. The Local Employment and Apprenticeship Training Program (LEAP) goal is not applicable.



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various Department	Various		Up to \$10,261,097.00
TOTAL			

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various Department	Various		
TOTAL			

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: Various department budget

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Various - funds for the contract are provided by the individual departments using the contract. Funding beyond the current biennium is subject to future availability of funds. The user department are billed directly for their purchases.

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A