



**Contract and Award Letter
Purchase Resolution – Exhibit “A”**

TO: Board of Contracts and Awards

FROM: Geoffrey M. Smyth, P.E., Interim Director, Environmental Services
Lewis Griffith, Division Manager, Solid Waste Management

COPY: City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and Stan Rowden III, Finance/Purchasing

SUBJECT: Household Hazardous Waste Facility Moderate Risk Waste and Transportation Services
Request for Bid Specification No. ES24-0118F, Contract No. CW2268403 – October 22, 2024 City Council

DATE: September 4, 2024

Initial
GMSR

RECOMMENDATION SUMMARY: The Environmental Services Department (ES) recommends a contract be awarded to Clean Earth Environmental Solutions, Inc., King of Prussia, PA, in the amount of \$604,152.90, plus applicable taxes, budgeted from the ES Solid Waste Fund 4200, for an initial contract term of three years with the option to renew two additional three year terms, for a projected contract amount of \$1,812,458.70, plus applicable taxes, for household hazardous waste (HHW) transportation and management services.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Assure outstanding stewardship of the natural and built environment.

BACKGROUND: The City of Tacoma HHW Program provides service for chemical household waste from residents living in Pierce County. The program is designed to reduce and prevent chemical household waste from entering landfills. The overall goal of the program is to dispose of harmful chemical waste properly to protect human health and the environment.

ISSUE: The shipping of harmful chemical waste is regulated by the United States Department of Transportation (USDOT), which has federal regulations that govern shipping, storage, and disposal. The City collects HHW from customers and prepares the waste for proper shipment. A USDOT licensed contractor is required to ship, process, and dispose of the materials at approved treatment, storage, and disposal facilities throughout the United States.

ALTERNATIVES: One alternative is to pay USDOT licensed contractors for services “as we go.” This is not preferred due to lack of established terms and conditions for services to be provided, which goes against the City’s Finance Purchasing Policy, and may also limit control of chemical waste management and disposal.

COMPETITIVE SOLICITATION: Request for Bid (RFB) Specification No. ES24-0118F was opened August 13, 2024. Twenty-two companies were invited to bid in addition to normal advertising of the project. Three submittals were received.

Clean Earth Environmental Solutions, Inc. submitted a bid that resulted in the lowest evaluated submittal after consideration of EIC participation goals. The table below reflects the amount of the annual base bid.



<u>Respondent</u>	<u>Location</u>	<u>Submittal Amount</u>
Clean Earth Environmental Solutions, Inc.	King of Prussia, PA	\$201,384.30
Clean Harbors Environmental Services, Inc.	Norwell, MA	\$235,372.71
Advanced Chemical Transport, LLC	San Jose, CA	\$304,900.00

Pre-bid Estimate: \$160,000.00 annually
The recommended award is 26 percent above the pre-bid estimate.

CONTRACT HISTORY: New contract.

SUSTAINABILITY: Proper handling of harmful household chemicals is a key element in sustainable waste management services to protect the environment and enhance the quality of life for residents and ratepayers, per the [Sustainability-Related Resolutions, Proclamations, and Ordinances](#).

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable – Service Contract – EIC Regulations are not yet established.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable to this contract.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4200 ES Solid Waste Fund	514520	Various	\$1,812,458.70
TOTAL			Up to \$ \$1,812,458.70

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
420 ES Solid Waste Fund	512000	Various	(\$1,812,458.70)
TOTAL			Up to (\$1,812, 458.70)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$33,564.05

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A