

**LETTER OF AGREEMENT**

Between

TACOMA MUNICIPAL COURT

and

CITY OF TACOMA

and

Local 483 International Brotherhood of Electrical Workers  
Court Clerks Unit

**Subject: Increase to Application of Rate for Bailiff functions**

**Date: \_\_\_\_\_, 2023**

The Tacoma Municipal Court, and the City of Tacoma and the International Brotherhood of Electrical Workers (IBEW) Local 483 Court Clerk Unit, (hereinafter the Parties), enter into this Letter of Agreement (LOA) which shall be attached to the 2022-2025 IBEW 483 Court Clerks Collective Bargaining Agreement and incorporated as though fully set forth.

The Tacoma Municipal Court has a need to increase the Application of Rate (AOR) for employees covered by this agreement assigned to performing Bailiff duties. As such, the parties agree to the following:

The Parties agree to amend Appendix A of the IBEW 483 Court Clerks 2022-2025 Collective Bargaining Agreement, effective the first pay period after final approval by the Court and the City of Tacoma, as follows:

Bailiff Pay - An application of rate of ~~two percent (2%)~~ five percent (5%) shall be paid to employees covered by this agreement working as a bailiff in an assigned court room. This application of rate is assigned and removed at the Court's and/or Judges' discretion. This application of rate will be paid for hours worked and shall not apply to any paid leave time. This application of rate will apply only when an employee has been fully trained in the Judge's discretion and the employee is independently assuming the full bailiff responsibilities in a courtroom.

This LOA is not to be used as precedent with respect to any other contracts for any other division or departments of the City of Tacoma, and or any other Union. It is the intent of the parties to incorporate this LOA into a successor CBA.

EXECUTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

City of Tacoma

Tacoma Municipal Court

Local 483, IBEW,  
Court Clerks Unit

\_\_\_\_\_  
Elizabeth Pauli                      Date  
City Manager

\_\_\_\_\_  
Drew Henke                      Date  
Presiding Judge

\_\_\_\_\_  
Byron Allen                      Date  
Business Manager

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Shelby Fritz                      Date  
Human Resources Director

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Dylan Carlson                      Date  
Labor Relations Division Manager

Approved as to form:

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Deputy City Attorney              Date