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**BOARD OF TRUSTEES:**

**Julio Quan, President**

**Lillian Hunter, Vice President**

**John R. (Jack) Connelly, Jr., Trustee**

**Wayne Williams, Trustee**

**John Wallace, Trustee**

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**MINUTES**  
**June 18, 2014**

**CALL TO ORDER**

President Julio Quan called the June 18, 2014 Regular Board Meeting to order at 5:39 p.m. The meeting was held at the Wheelock Library 3722 N. 26<sup>th</sup>, Tacoma.

***ATTENDANCE***

Library Board: President Julio Quan, Vice President Lillian Hunter, Trustee John Wallace, and Trustee John R. (Jack) Connelly, Jr. were present. Trustee Wayne Williams was absent.

Library Staff: Library Director Susan Odenrantz, HR Manager Kathleen Earl, Library Assistant JoLyn Reisdorf, South Tacoma and Swasey Branch Manager Susan Marihugh, Finance/Payroll Lead Sue Calhoun, and Confidential Assistant Karen Meyer were present.

City: Management Analyst II - Council Assistant, Anita Gallagher and Labor Negotiator, Mike Brock were present.

Public: Don Lacky was present.

***APPROVAL OF MINUTES***

The motion was moved and seconded to approve the Minutes of the May 21, 2014 Board Meeting. **Motion carried.**

**CONSENT ITEMS**

***RESOLVED***, That the Board approves Consent Item #1, as presented.

1. Financial Report for May 2014

***RESOLVED***, That the Board approves Consent Items #2 and #3, as presented.

2. HR Report for May 2014
3. Circulation Summary for May 2014

**The motion was moved, seconded, and passed.**

## **PAYMENT OF BILLS**

### **RESOLUTION 14057: Payment of Bills Per Vouchers – Authorization**

*RESOLVED*, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

The motion was moved, seconded, and passed.

### **RESOLUTION 14058: Ratify Recurring Monthly Expenditures – Approval**

*RESOLVED*, That the Board approves and ratifies the May 2014 payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.

The motion was moved, seconded, and passed.

## **PUBLIC COMMENTS – (NONE)**

## **EXECUTIVE SESSION**

Mike Brock, Labor Negotiator, reported on negotiations.

Began at 5:40 p.m. Regular meeting resumed at 5:55 p.m.

## **UNFINISHED BUSINESS - (NONE)**

## **NEW BUSINESS**

**RESOLUTION 14059: Request acceptance of the revision of Policy #40.03 “Grooming and Dress Code”. This policy has been revised to update and clarify the Library’s grooming and dress code.**

*RESOLVED*, That the Board accepts the revision of Policy #40.03 “Grooming and Dress Code” as presented.

The motion was moved, seconded, and passed.

**RESOLUTION 14060: Request acceptance of \$25 donation from Barbaralee Purcell in memory of Patricia Sweeney to be used for the children’s department as requested.**

*RESOLVED*, That the Board accepts the \$25 donation from Barabaralee Purcell in memory of Patricia Sweeney to be used for the children’s department as requested.

The motion was moved, seconded, and passed.

## **DIRECTOR'S REPORT**

Director Odencrantz explained the City's Budget process. At the Study Session on June 10, 2014, the City asked the Library to cut \$1,354,900 from the 2015/16 biennium budget.

## **TRUSTEES' REPORT (NONE)**

## **ADJOURNMENT**

Following proper motion, the meeting adjourned at 7 p.m. The next Board Meeting will be held July 16, 2014 at 5:30 p.m. at the Fern Hill Library.

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**Julio Quan**

President  
Tacoma Public Library Board

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**SUSAN ODENCRANTZ**

Library Director and Secretary to  
the Tacoma Public Library Board