



TO: Board of Contracts and Awards
FROM: James P. Duggan, Fire Chief
Michael Fitzgerald, Assistant to the Chief, Budget & Finance
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and,
Richelle Krienke, Finance/Purchasing
SUBJECT: Chevrolet Silverado 2500HD Pickups
RFB FD15-0208N Contract No. 4500393294 – March 1, 2016
DATE: February 10, 2016

SUMMARY:

The Tacoma Fire Department (TFD) requests approval to extend and increase the existing contract with Gilchrist Chevrolet Buick GMC, Inc., Tacoma, Washington, by \$43,075.31, plus tax and registration, to a new cumulative total amount of \$215,376.55, plus tax and registration, for purchase of one 2015 Chevrolet Silverado 2500HD pickup truck.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.

The proposed purchase will provide an additional vehicle for emergency response. Gilchrist Chevrolet Buick GMC, Inc. is a family owned Tacoma business that has provided competitive pricing and excellent service and support to the residents of Tacoma and Pierce County since 1927.

BACKGROUND:

TFD requests approval to extend and increase a contract with Gilchrist Chevrolet Buick GMC, Inc. to purchase an additional 2015 Chevrolet Silverado 2500HD pickup for Fire/Operations. The requested vehicle will be used as an additional first response vehicle. In addition to extending the contract price, the contractor indicated a willingness to pass along any eligible manufacturer rebates provided for sale of 2015 models.

ISSUE: The purpose of this request is to acquire one additional new 2015 Chevrolet Silverado 2500HD pickup truck for Fire Operations for use as a first responder emergency response vehicle.

ALTERNATIVES: TFD could resolicit for new 2015 or 2016 Chevrolet 2500HD vehicles. However, the Gilchrist contract price was competitively set and is still a competitive value. In addition, the contractor has indicated a willingness to pass along to the City any subsequent GM rebates involving the 2015 model. TFD could also choose to defer the purchase; however, prices for 2016 models increased in comparison to 2015 model prices, and TFD needs to expand its fleet of this truck model to provide sufficient vehicles for squad, battalion and safety assignments.

COMPETITIVE SOLICITATION: Request for Bids (RFB) Specification No. FD15-0208N was opened April 13, 2015. Five companies were invited to bid in addition to normal advertising of the RFB. Two submittals were received.



<u>Respondent</u>	<u>Location (city and state)</u>	<u>Submittal Amount*</u>
Gilchrist Chevrolet Buick GMC, Inc.	Tacoma, WA	\$128,805.93
Bud Clary Chevrolet Inc.	Longview, WA	\$140,283.75

*Submittal amounts were for three vehicles, before sales tax and vehicle registration.

Pre-bid Estimate: \$136,600

The recommended award is 5.7% percent below the pre-bid estimate.

CONTRACT HISTORY: This contract was originally awarded to Gilchrist to furnish three 2015 Chevrolet Silverado 2500HD pickups as a result of RFB Specification No. FD15-0208N, in April 2015. Later that month, the contract was amended to substitute 6.5-foot truck beds for the 8-foot beds specified at an additional cost of \$420 plus tax (\$140 plus tax per vehicle). In June 2015, the contract was again amended and TFD was approved administratively to purchase a fourth vehicle.

SUSTAINABILITY: General Motors, the vehicle manufacturer, has an established formal sustainability policy and, in 2014 published *A Driving Force*, a formal declaration of its corporate intention to “operate under a common set of Environmental Principles” that “provide an effective foundation for environmental stewardship at the company.” GM’s employees, dealers and suppliers are expected to commit and perform to the expectations of GM’s environmental principles. Corporate practices are intended to continually assess corporate environmental impacts, minimize waste, prevent pollution and vigorously pursue environmentally supportive technology. As a GM partner, Gilchrist subscribes to GM’s corporate environmental policies and practices, training its employees to minimize waste, avoid pollution and recycle whenever possible.

SBE/LEAP COMPLIANCE: Not applicable.

RECOMMENDATION:

TFD recommends that the contract with Gilchrist Chevrolet Buick GMC, Inc., Tacoma, Washington, be extended and increased by \$43,075.31, plus tax and registration, to a new cumulative total amount of \$215,376.55, plus tax and registration, for purchase of one 2015 Chevrolet Silverado 2500HD pickup truck.

FISCAL IMPACT: (Amounts shown are without sales tax and vehicle registration.)

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1090 Fire Misc Special Revenue Fund	664000	5641500	\$43,075.31
TOTAL			\$43,075.31

* General Fund: Include Department



REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
TOTAL			

POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
(Not Applicable)			
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$43,075.31, plus tax and registration

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

No budget modification is required.