



City of Tacoma

City Council Study Session Minutes

733 Market Street Tacoma, WA 98402

Conference Room 16

November 19, 2013

12:00 PM

Call to Order

Deputy Mayor Campbell called the study session to order at 12:08 p.m.

Present: 8 - Boe, Campbell, Ibsen, Lonergan, Mello, Thoms, Walker and Woodards

Absent: 1 - Mayor Strickland

Briefing Items

- 1. 13-0228** Multi-City Portal - Branding and Website
Deputy Mayor Campbell announced the first study session topic is the Multi-City Business License Tax Portal. Andy Cherullo, Finance Director, provided opening remarks and introduced Danielle Larson, Tax and License Manager. Ms. Larson reviewed the branding and website for the portal, including the name, features of the website, and the communication plan.
- 2. 13-0269** Multi-City Portal - Interlocal Agreement
Mr. Cherullo then reviewed the multi-city portal interlocal agreement, including how the portal agency was created, key terms, guiding principles and goals, portal agency functions, the Tax & License Operations Committee and Executive Board, supermajority vote items, the portal agency structure, and the portal budget process. Randy Lewis, Government Relations Officer, provided legislative background information relating to the collection of local Business and Occupation taxes. Discussion ensued regarding the portal, including benefits, costs, the budget, revenue distribution, the impact of increasing subscriber cities, staffing needs, and transaction fees.

Other Items of Interest

Deputy Mayor Campbell reviewed the City Manager's performance review process.

Agenda Review

City Manager T.C. Broadnax stated there will be two proclamations tonight, proclaiming November 2012 as Pancreatic Cancer Awareness Month and

November 17 – 24, 2013 as Hunger and Homelessness Awareness Week. He then stated the public hearing on the surplus and proposed sale of Tacoma Water property will be continued to the November 26, 2013 meeting, there will be a public hearing regarding the proposed sale of four former substation sites, and a Public Employment Relations Commission notice to employees will be read into the record tonight. Mr. Broadnax noted a memorandum was provided to Council addressing questions related to Purchase Resolution Nos. 38777 and 38778 on tonight's agenda.

Council Member Boe requested additional information regarding the Stadium Way Arterial Improvement Project and Pacific Avenue Streetscape contract increases, including contingency funds and whether construction on Commerce Street has been reviewed by the Landmarks Preservation Commission.

Closed Session - Labor Negotiations

MOTION: Council Member Lonergan moved to convene to Closed Session pursuant to RCW 42.30.140(4)(a)(b) to discuss labor negotiations, the session not to exceed 20 minutes.

SECONDED BY: Council Member Woodards.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 8 - Boe, Campbell, Ibsen, Lonergan, Mello, Thoms, Walker and Woodards

Absent: 1 - Mayor Strickland

Deputy Mayor Campbell stated Council would take a five minute break followed by Closed Session.

The Council convened to Closed Session at 12:50 p.m.

The Closed Session concluded and the study session reconvened at 1:10 p.m.

Adjournment

There being no further business, the study session was adjourned at 1:10 p.m.

Marty Campbell, Deputy Mayor

Doris Sorum, City Clerk