



September 26, 2013  
Tacoma Municipal Bldg., Room 248

Meeting No. 580

Curt Curtis, President, called the meeting to order at 7:37 a.m.

**ROLL CALL**

TCRA Members Present: Lucy Clifthorne, Steve Snider, Tyler Shillito, Tess Colby, Curt Curtis, Michael Buchanan, and Rae Hagan

TCRA Members Absent: None

Staff in Attendance: Carey Jenkins, Martha Anderson, Cathy Morton, Jacinda Howard, Jeanine Luken and Sheree Clark

Guests in Attendance: Denny Hunthausen, Jenny Weinstein

**CONSENT AGENDA**

1. TCRA Minutes for Aug. 22, 2013
2. TCRA Administration Report for July 2013
3. TCRA Administration Report for August 2013

**MOTION:** Tess Colby moved to approve the Consent Agenda as presented. The motion was seconded by Tyler Shillito and was unanimously approved.

**ECONOMIC DEVELOPMENT**

4. Vinosus, LLC. (Presenter: Sheree Clark)

Staff requested TCRA approve a loan write-off for a loan in the amount of \$65,000 with a balance of \$20,690.65.

**MOTION:** Lucy Clifthorne moved to approve a write-off of the Vinosus loan, balance of approximately \$20,690.65, original amount of \$65,000. Tess Colby seconded the motion and it was approved unanimously.

**HOUSING DEVELOPMENT**

5. Jermann, B. (26-NPP-624) (Presenter: Jeanine Luken)

Staff requested to extend the maturity on the loan by five years.

**MOTION:** Tess Colby moved to extend the loan by five years. Steve Snider seconded the motion and it was passed unanimously.

6. Transfer of Bridges Villages (Presenter: Cathy Morton)

Alesek Institute and Catholic Community Services have jointly requested to allow for the transfer of the property commonly referred to as Bridges Villages. Alesek Institute will transfer the property to Catholic Community Services, which will assume all outstanding debt on the property following the transfer. Denny Hunthausen and Jenny Weinstein were present to answer questions.

**MOTION:** Lucy Clifthorne motioned to (1) approve the transfer of Bridges Villages from Alesek Institute to Catholic Community Services, (2) reduce the HOME loan by \$126,337.93, to a new balance of \$73,662.07, and (3) reduce the United Way HTF loan by \$31,584.48, to a new balance of \$18,415.52, subject to staff recommendations. Michael Buchanan seconded the motion. Tess Colby recused herself. The motion was approved unanimously.

7. Stevenson, B. (23-NPP-634) (Presenter: Cathy Morton)

Staff requested to proceed with foreclosure proceedings on this defaulted loan.

**MOTION:** Tess Colby moved to approve the foreclosure proceedings. Rae Hagan seconded the motion. Steve Snider recused himself. The motion was unanimously approved.

**FOR THE GOOD OF THE ORDER**

8. Wickes, C. (Presenter: Jeanine Luken)

Staff requested to extend the maturity on the loan by five years.

**MOTION:** Lucy Clifthorne moved to approve the loan extension. Michael Buchanan seconded the motion and it was approved unanimously.

**ADJOURN:** 8:07 a.m.

Respectfully Submitted,



Lucy Clifthorne  
Secretary