



TO: Elizabeth Pauli, City Manager
FROM: Linda Stewart, Director, Neighborhood and Community Services *lcs*
Pamela Duncan, Human Services Manager
COPY: City Council and City Clerk
SUBJECT: Resolution/Ordinance – To authorize the execution of a contract amendment to South Sound Outreach Services for Senior Financial Empowerment and Tacoma Training and Empowerment Program (TTEP) – May 15, 2018
DATE: April 30, 2018

SUMMARY:

A Resolution authorizing the execution of a contract amendment with South Sound Outreach Services to increase the amount of the contract by \$71,123.00 from \$331,876.00 to \$402,999.00 budgeted from General Fund. The increase will be used to support Financial Empowerment for seniors (\$50,600.00), and (\$20,523.00) employer engagement activities to the Tacoma Training and Employment Program (TTEP).

The City currently has a total of three contracts with South Sound Outreach for the 2017-18 Biennium, with a total commitment of \$510,632.00 for different services. With this commitment the City's total commitment will be \$581,755.00.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Encourage thriving residents with abundant opportunities for life-long learning.

BACKGROUND:

The 2016 Community Needs Assessment identified more than 25,000 older adults aged 65 and older that live in the City of Tacoma; 16.5% of seniors live in poverty (more than 4,000 individuals). At the request of the Mayor, financial empowerment workshops and case management for City of Tacoma residents 60 years of age and older will be offered to address financial needs, coordinate and teach classes on financial topics important to seniors, including fraud prevention, managing benefits, budgeting, and helpful money habits. The program will be visible in places where seniors congregate, including office hours in senior centers and clinic, and in media relevant to seniors. The program will form relationships with senior centers, AARP, Pierce County Aging & Disability Resources (ADRC), church groups, clinics, and hospitals with access to members of this population at risk of losing housing. The program will partner closely with South Sound Outreach Statewide Health Insurance Benefits Advisors (SHIBA) staff and volunteers to align financial counseling efforts with Medicare information, counseling, and enrollment opportunities.

In addition to adding financial empowerment for seniors this request is to add employer engagement activities to the existing TTEP services. In July 12, 2016, the City Council passed Resolution No. 39492, confirming the City's commitment to provide for the development of a trained and capable workforce, and changed the name of the Youth Building Tacoma program to the Tacoma Training and Employment Program (TTEP). TTEP's key components include employment readiness training, case management services, participant support services, participation in a pre-apprenticeship training program, job placement assistance, and third-party evaluation. TTEP's targets young adults ages 18-24, residing in



the City of Tacoma and the retail service areas of Tacoma Public Utilities. TTEP's recruitment is focused on youth and residents of the Lincoln District and Community Empowerment Zone, women, minorities, those transitioning from dependence on public benefits, those with limited English speaking abilities, and young adults involved in other City-funded programs or initiatives. Adults over 24 years of age are also eligible for the program to maximize class space.

ISSUE:

The total investment with South Sound Outreach Services is over \$200,000, and additional funding requires Council approval. South Sound Outreach Services currently provides support services to participants on an as-needed basis to maximize the likelihood of success in training and employment. South Sound Outreach Services also provides micro loans and financial products used for credit building. With this request South Sound Outreach Services will provide Financial Empowerment for seniors and employer engagement activities to TTEP.

ALTERNATIVES:

City Council may request the NCS to complete a competitive funding process.

RECOMMENDATION:

NCS recommends a contract to South Sound Outreach Services to provide high-quality financial coaching, resources navigation and partner referrals to seniors living in city of Tacoma, with the primary goal to prevent displacement due to rising rents and property taxes, and to include employer engagement activities to the TTEP program in the amount of \$71,123.00, sales tax not applicable, for an initial period through December 31, 2018.



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
0010 – General Fund	91200	5330100	\$50,600.00
0010 - General Fund	91300	5330100	\$20,523.00
5086 – Tacoma Training and Employment Program (formerly Youth Build Tacoma)	498600	5330100	\$430,876.00
1195 – CDBG	GRT-00520-16	5330100	\$79,756.00
TOTAL			<u>\$581,755.00</u>

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
General Fund 0010 Social Wellness	91200	4313000	\$50,600.00
General Fund 0010 Opportunity & Achievement	91300	4313000	\$20,523.00
Interfund Charges (Assessments)	498600	5330100	\$430,876.00
CDBG	GRT-00520-16	4331281	\$79,756.00
Total			<u>\$581,755.00</u>

POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
N/A			
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$581,755.00

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes,

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

Explain how expenditures are to be covered and if budget modifications are required.