



## SUMMARY MINUTES

### Tacoma Creates Advisory Board (TCAB)

Date: Monday, November 1, 2021

Time: 5:30-7:30 pm

Location: Virtually via Zoom

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Office of Arts & Cultural Vitality, which is part of the Tacoma Venues and Events department.

---

#### Board Members in Attendance:

Allison Campbell  
Megan Clark  
Sheree Cooks  
Amanda Figueroa  
Roxane Hreha  
Michael "Tony" Hudson  
Naomi O'Connor  
Brian Robinson  
Liesl Santkuyl

#### Staff Present:

Lisa Jaret  
Clarissa Gines  
Amy McBride  
Naomi Strom-Avila  
Tammi Bryant

#### Guest Presenters:

Theresa Pan Hosley  
Chris Serface

#### Board Members Absent:

Putter Bert  
Maeve Glackin-Coley

---

### 1. Call to Order; Roll Call

Vice Chair Figueroa

Vice Chair Figueroa called the TCAB meeting to order at 5:33pm.

She started the meeting with a land acknowledgement:

ʔukʷədiitəb ʔuhigʷətəb čəł txʷəl tiit ʔa čəł ʔal tə swatxʷixʷtxʷəd ʔə tiit puyaləpabš dxʷəsłəlils  
gʷəl ʔutxʷəlšucidəbs həlgʷəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

There was also a moment of reflection in honor of American Indian Heritage Month.

**2. Warm-up / Check-ins**

**TCAB Members, Staff**

Vice Chair Figueroa facilitated a deeper check-in with incoming TCAB members. Everyone participated in introductions, and shared why they wanted to join TCAB, or why they continue to show up to serve on TCAB, as well as a cultural practice they cherish.

**3. Public Comment**

**Vice Chair Figueroa**

Vice Chair Figueroa provided space for attendees to share public comment. There were no public comments made at this time.

**4. Program Updates**

**Staff**

Lisa Jaret welcomed new TCAB members, and shared an update about onboarding and orientation.

Clarissa Gines updated everyone on the quarterly reporting process, and shared that staff heard from all organizations that were expected to submit a report.

Lisa also talked about the staff's process in creating the first Annual Report, and announced that a new Tacoma Creates position is currently being developed.

**5. TCAB Engagement/Operations**

**Vice Chair Figueroa**

Vice Chair Figueroa talked through the roles and responsibilities of serving as TCAB leadership, along with a related timeline, and other opportunities for engagement outside of leadership roles. Liesl Santkuyl nominated Sheree Cooks for Vice Chair, and Sheree accepted the nomination. Vice Chair Figueroa expressed interest in serving on a funding panel. TCAB members can submit nominations for leadership positions for 2022 by email through November 19<sup>th</sup>.

Tony Hudson reported out on the work that the Annual Report committee did in their last few meetings, and Roxane Hreha shared updates from the Funding Panel Guideline Review committee.

A brief update was shared on the TCAB retreat – and Vice Chair Figueroa shared some information to gauge interest and comfort levels in scheduling a social, in-person retreat in the coming months.

**6. Presentation:  
Tacoma Creates Funded Organizations**

**Chinese Reconciliation Project  
Foundation & Tacoma Little Theatre**

Lisa Jaret introduced Theresa Pan Hosley, Board President of the Chinese Reconciliation Project Foundation, and Chris Serface, Managing Artistic Director of Tacoma Little Theatre, before they presented about the work their organizations provide, and how Tacoma Creates funding has supported this work.

Vice Chair Figueroa facilitated questions at the end of the presentations. Lots of engagement and appreciation was shared from TCAB members.

**7. OACV Staff Reports**

**Amy McBride**

Amy McBride shared highlights and photos from both Arts at the Armory, and the installation of the Billy Ray Shirley, III statue at the Eastside Community Center.

**8. Closing Comments**

**TCAB Members**

Vice Chair Figueroa asked if TCAB members had any suggestions for future agenda items, and if anyone engaged with any Tacoma Creates-supported programming. Liesl asked if coffee chats with Councilmembers is something TCAB could consider doing in the future, and Vice Chair Figueroa wondered if TCAB would like to revisit what success looks like in a future meeting.

Vice Chair Figueroa shared that she attended the Tacoma Art Museum's virtual Dia de los Muertos event, while Roxane visited their live exhibition, as well as Arts at the Armory, and the Northwest Sinfonietta's opening concert. Sheree also attended the Northwest Sinfonietta's concert, and Arts at the Armory. Allison Campbell went to the Tacoma City Association of Colored Women's Club's kickoff event at Tacoma Community House, and Brian Robinson attended The Grand Cinema's Tacoma Film Festival.

**9. Adjourn**

**Vice Chair Figueroa**

The meeting was adjourned at 7:30pm.

---

*Meeting Frequency: Every First Monday of every month at 5:30pm, venue to be determined based on health regulations. All meetings of the Tacoma Creates Advisory Board are open to the public.*

---



To request this information in an alternative format or to request a reasonable accommodation, please contact Tacoma Creates staff at [tacomacreates@cityoftacoma.org](mailto:tacomacreates@cityoftacoma.org). TTY or speech to speech users please dial (253) 581-5820 to connect with Washington Relay Services.

---